

**MINUTES OF MEETING OF BOARD OF TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A Regular Session of the Clay Community Schools Board of Trustees was held at North Clay Middle School, 3450 West State Road 340, Brazil, IN 47834, on Thursday, September 9, 2010. Dottie King, Jennifer Kaelber Tina Heffner, Forrest Buell, Rob Miller, Ron Scherb, and Amy Burke Adams were present.

**I. Call to Order**

Mr. Miller, President of the Board, called the meeting to order at 7:33 pm. He led those in attendance in the Pledge of Allegiance. Mr. Scherb offered the prayer.

**II. Consent Agenda**

**A. Claims**

**B. Board Meetings**

Regular Session Minutes for August 12, 2010

Special Session Minutes for August 31, 2010

Executive Session Certification for August 12, 2010, and August 31, 2010

**C. Field Trips**

None at this meeting

Mrs. Heffner moved to approve the Consent Agenda as presented and Mrs. Adams seconded. The motion was approved by a 7-0 vote.

**III. Comments from Patrons**

None at this meeting

**IV. Old Business**

None at this meeting

**V. Superintendent's Report**

Dr. Schroeder noted the following:

- The corporation-wide cost-cutting committee is still in the process of being formed. The federal stimulus jobs act will provide money to the State of Indiana and the tuition support formula will be used to distribute the money. It is expected that the corporation would receive around \$800,000.00, in one-time money. The State is recommending that those funds be spent in 2011-2012. Dr. Schroeder would like to get the cost-cutting committee going by late September or early October if at all possible.
- Thanks were offered to everybody for the opening of the school year. A lot of positive comments about how the buildings look were received. Schools in Bid Pack 4 (Forest Park, Van Buren, Clay City, and window replacement at Jackson Township) are scheduled to be completed in October. Schools in Bid Pack 3 (Meridian, East Side, and Staunton) still have much work to be done in the gymnasiums, restrooms, computer labs, and media centers and are expected to

be completed in December. Dr. Schroeder thanked the teachers and administrators who came in and worked late the night before the first day of school. Although Dr. Schroeder wished the schools could have been completed before school started, that was never really in the plans. Dr. Schroeder also thanked the construction workers for their extra work to complete the buildings.

- Congratulations were offered to Bob and Ruth Ann Medworth, the band and guard members, and all the students and parents who voted and helped secure the \$25,000.00 Pepsi grant.
- The budget meeting to adopt the 2011 budget is to be held on Monday, September 13, at North Clay at 6:30 p.m.

## **VI. New Business**

### **A. Reading Assignments during Summer School**

Dr. Schroeder noted there was a concern regarding the summer reading requirements for the Advanced Placement English classes at the high schools and a report had been provided in the board packet. He also noted that the books on the summer reading list are Indiana Department of Education-approved, and if there are any concerns over content, the student may opt out in favor of a different kind of reading assignment. Dr. Schroeder added that AP courses are rigorous and the reason for the summer reading requirement is to help students prepare for advanced placement tests. If a student earns a 3, 4, or 5 on advanced placement tests, he/she can receive college credit.

Under discussion, Mrs. Knust pointed out that students want to be enrolled in advanced placement courses; however, if the students are going to be successful, the classes must be rigorous and students must do the work. Sometimes when students see the work that is involved, they want out of the course. Then, teachers begin to worry because it becomes an enrollment issue. If the course is not kept at a rigorous level, students will not be prepared for the tests and will not receive the scores required to receive college credit. Mrs. Knust noted that English is not the only AP course that requires work during the summer; chemistry students and U.S. history students are also required to complete summer work.

Mrs. Heffner asked if that information (students would have the option to choose another novel if there was parental objection) was given to students by their guidance counselors. Mrs. Knust responded that she believes the English teachers go over that information when they make a presentation to incoming freshman students who may be interested in signing up for AP classes. Mrs. Heffner suggested the possibility of mailing that information to the parent of prospective AP class students.

Regarding the statement in the homework policy that states, "adequate time should be allowed for the student to complete the assignment either before the vacation begins or after he/she returns", Mrs. Heffner believes the policy should reflect more of what the program is about. That way, when a parent goes online and looks at a policy, especially if a student is not communicating clearly to them, there might be a better explanation to that parent as to how that program is put in place.

Dr. King shared her concern that teachers select days in the summer to discuss the reading assignment and the student is at a huge disadvantage for testing purposes if a student cannot attend the discussion, for whatever reason, on those days. She stated that it may be cumbersome to families for whom the selected days are not convenient, for students with legitimate activities, and for transfer students. She asked if a policy could be developed that would be more family-friendly and transfer-friendly. Dr. King suggested not having just a single night during the summer for discussion; rather, she would like to see two or three options with teachers rotating as facilitators for the discussion. Mrs. Knust asserted that the teachers did try to go in and do some adjusting. As for transfer students, Mrs. Knust questioned whether all students should miss summer opportunities to avoid having the potential of a couple of transfer students entering the class without the opportunity to go through that summer program. She stated that these issues are really difficult to solve, and she suggested that board members share any ideas they may have about how to resolve these issues. Dr. King commented that sometimes the schedule seems to be “teacher-friendly” when it should be “student-friendly”. Ms. Tucker asserted that some of the discussion sessions could be more accommodating if a way is found to use technology to reproduce discussions. Dr. King believes this would be very beneficial and be more inclusive for students to get the help they need for the tests.

## **B. Mileage Reimbursement and Vehicles**

Dr. Schroeder explained that currently the corporation pays a negotiated rate for teachers, which is below the IRS rate so that individuals don't have to pay taxes on the mileage reimbursement. The mileage claim form shows information regarding the date of travel, to and from what location, reason for travel, mileage on vehicle when starting out and mileage on vehicle when returning, and actual mileage driven. The mileage form is to be submitted to central office on a monthly basis. The board has asked for a cost study for three vehicles, such as a Ford Ranger, Ford F150, or a Ford Fusion, to see what it would cost per year. The board will probably want to consider whether to pay the rate for mileage reimbursement or buy three vehicles. Dr. Schroeder asked the board to keep in mind that everybody else entitled to mileage reimbursement, unless they used one of those three vehicles for business, would still be paid mileage if it is a teacher covered by the negotiated master contract. The same rate is paid to non-certified employees entitled to mileage reimbursement, such as school treasurers who must drive to the bank as required by the State.

Under discussion, Mrs. Heffner asked if the insurance carrier quoted was the same as the insurance carrier for all other corporation vehicles, which it was. Mr. Fowler clarified that the policy would not be for any single individual; rather, it would cover any employee of the corporation while driving the corporation-owned vehicle.

Dr. Schroeder shared his concerns about individuals operating the vehicles. Some examples: Would the vehicles be fueled at the bus garage or at a gas station; what happens if someone driving one of the vehicles stops for lunch, or stops at the hardware store, or is out driving the roads for snow and someone mistakenly thinks that the vehicle is being used for personal use; what are the ramifications of someone driving a

vehicle home if he/she will be attending an event at location where his/her home is near to or on the way to the location; and, would it be advantageous to Frank Misner to take a vehicle home when he is planning to drive the roads early in the morning to check on weather-related road conditions. He suggested putting together some kind of policy if these vehicles are purchased. Mr. Fowler added that we are not the only school corporation to explore this option and Dr. Schroeder's examples are the same problems that other corporations have run in to. Mrs. Adams believes that if the school board adopted a policy regarding vehicle usage, the community would come to understand that. Her personal opinion would be that the transportation director and the buildings and grounds director would take those vehicles home because their jobs do require them to go out at night. As for Dr. Schroeder, it is Mrs. Adams' opinion that he should take a corporation vehicle home when he has plans to attend a conference in Indianapolis.

Mrs. Adams then noted that when the board had asked Mr. Fowler to prepare estimates, he was told to get estimates from within Clay County, which he did. Other vendors outside the county have since been looked at. She pointed out that the fleet vehicle cost is the same to any auto dealer regardless of where the dealer is located. The dealer then has the option of padding on what profit they are comfortable with, and some of the dealers outside of the county are willing to reduce that profit. The dealer with whom Mrs. Adams spoke would save the corporation \$7,883.80 compared to the quote from within Clay County. Dr. Schroeder suggested checking the state bid list.

Mrs. Adams concluded her comments by stating that this issue is important to her. She believes it would save money in the long run and would be a convenience, in the best use of the word, to administrators who travel a lot with these jobs. The vehicles would also be available to any other administrators who had business around the area. She also emphasized that the vehicles would eventually have re-sale value.

Mrs. Heffner stated that she is interested in two vehicles rather than three to see how it would play out in the next year or two. She noted that current annual mileage costs for three of the top mileage reimbursements claimants are \$11,595.91 per year (in total).

Dr. King noted that, in the cost analysis, the best assumption would be a savings of \$7,884.00; however, it would take ten years to save that money. As the president of a college that does own vehicles, she understands some of the nuances of being careful as to who is driving the vehicles and the liabilities that go with that. She is reticent at this point and has some real reservations about this issue.

Mr. Miller asked about maintenance costs. Mr. Fowler explained that he had figured \$600 total for all three vehicles per year after year four. If maintenance costs more, the savings would be less.

Mrs. Adams pointed out that there are multiple dealers out there who may be able to offer better deals and the vehicles do not necessarily have to be Fords. She believes it is worth exploring in all different angles to find out what the options are.

Mrs. Heffner would like to see another cost analysis for two vehicles rather than three. She would also like a breakdown of insurance costs. Mr. Fowler stated that the insurance agent would need to have the VIN number from a specific vehicle in order to give an exact quote. She believes it would be important to be specific in a policy as to who does utilize the vehicles. Mr. Fowler suggested developing a policy first because there are many vehicles available on the dealers' lots and he would rather have a policy in place when a vehicle is purchased than purchase a vehicle and wait on a policy to be developed before taking it from the dealer. Mrs. Heffner asked Mr. Fowler to prepare additional cost analysis reports with those other cost parameters. It was agreed to use \$500 per month per vehicle after year four in the analysis. It was also agreed to check with out-of-county dealers for cost comparison purposes. Mr. Misner reminded Mr. Fowler that, although the cost can't be figured in an analysis, cars that must be taken to a dealership in Plainfield will require two mechanics to drive the car there so that one can drive back. However, if it is a local dealer performing maintenance, it is a lot easier. Dr. King added that students are hugely supported by county merchants, so if the school corporation can support the county, she thinks it is important to do so because the county supports us. Mr. Miller would personally like to see purchases made in county. Mr. Scherb suggested doing a search and stated that he had bought an end-of-model-year vehicle at a substantial savings.

#### **C. Permission to Advertise for Buses and Fuel**

Each year the school corporation advertises for buses and fuel. The request is to advertise for nine conventional 66 or 78 passenger buses. Permission to advertise for fuel bids is also requested; however, due to fluctuating prices, when the bids are received they are usually rejected and fuel is purchased on a daily basis from whoever is cheapest.

Dr. King moved to approve advertising for buses and fuel. Mrs. Heffner seconded, and the motion was approved by a 7-0 vote.

#### **D. Health/Vision and Dental Insurance Rates**

The increase in premiums for next year is under 1% (.0097), which Mr. Fowler deemed absolutely fantastic. He believes this is due to the fact that the culture is changing and people are being more prudent buyers of their health insurance. The rate sheets show rates for teaching as agreed to in the master contract. For non-teaching and bus drivers, the rates are consistent with what has been done in the past relative to the change to the Health Savings Account.

Under discussion, Dr. King asked if, hypothetically, there would be a desire for the Classroom Teachers Association to go toward the HSA, would the decision the board is making tonight stop that from happening. Mr. Fowler replied that it would not. He added that if there is a desire to make that change, it would involve working with Anthem and the board subsequently approving whatever decision that is. Dr. Schroeder pointed out that the HSA runs from January 1 to December 31 and if the teachers desire to go to an HSA, there would be a very short lead-in time. He does not

know whether that could be achieved this year. He added that the rates do need to be approved for the status quo plans in order to be able to provide insurance.

Mrs. Heffner moved to approve the health/vision and dental rates as presented. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

#### **E. Grant Applications and Committee Representation**

Permission to apply for the Wabash Valley Community Foundation Better Together Grant, the IDOE High Ability Grant, and the Title II, Part A – Improving Teacher Quality Grant is being requested. Also, Mrs. Knust must have a board member serving on the High Ability Broad-Based Planning Committee before that grant can be applied for and she is asking for a volunteer.

Mrs. Heffner volunteered to serve on the High Ability Broad-Based Planning Committee.

Mrs. Heffner moved to grant permission to apply for the grants. Mr. Scherb seconded, and the motion was approved by a 7-0 vote.

#### **F. Seven Semester Graduate Waiver: Proposed Policy 6521: First Reading**

Dr. Schroeder explained that Items F through J are a result of a need to develop policies for these issues. They have been through corporation-wide discussions and Kim Tucker has worked with groups of individuals to develop the policies.

Regarding the seven semester graduate waiver, Dr. Schroeder noted that at this time the corporation likes to see students attend all eight semesters, but allows students to request a waiver in order to graduate in seven semesters. However, the State has now indicated that students can graduate before completing seven semesters, and the corporation needs a policy on that. This is a first reading, so no vote is required.

#### **G. Early Graduate Waiver: Proposed Policy 6522: First Reading**

This policy lists specific items that students would need to complete in order to be eligible for class ranking or valedictorian or salutatorian designations. The policy is clarifying that individuals can graduate early, under these conditions. This is a first reading, so no vote is required.

#### **H. Fast Track: Proposed Policy 6523: First Reading**

Fast Track is a program with Ivy Tech Community College. It provides that, if a school corporation agrees, someone who is in his/her junior or senior year of high school could take courses at Ivy Tech, but the school corporation would have to pay for it. Dr. Schroeder explained that the school corporation doesn't mind if students opt for a short schedule to take college classes, but college credit is already offered through dual enrollment by colleges collaborating with our high schools. Also, students can earn college credit through AP placement testing. The corporation does not feel that it is right for a school corporation to pay for tuition to Ivy Tech. The recommendation in this policy is to allow the student to participate, but they have to pay the tuition. The

corporation has not paid tuition in the past. This is a first reading, so no vote is required.

**I. Dual Credit: Proposed Policy 6524: First Reading**

These are classes that can be taken for credit for both high school and college. Although dual credit is currently offered, the corporation does not have a policy in place. This is a first reading, so no vote is required.

**J. End of Course Assessments: Proposed Policy 6525: First Reading**

End-of-course assessments are required through ISTEP+. There is no policy in place regarding re-taking the assessments and how credit can be granted, so this policy is being proposed. This is a first reading, so no vote is required.

**K. Pepsi Grant**

The board is being asked to formally approve the \$25,000 Pepsi grant that the Northview High School band received.

Mrs. Heffner moved to approve the Pepsi grant. Dr. King seconded, and the motion was approved by a 7-0 vote.

**VII. Personnel**

**A. Leaves of Absence**

**1. Certified**

a. Maternity Leave (FMLA) CCE Emily Pair

**2. Non-Certified**

a. Leave of Absence CCE Linda Kinser

**B. Retirements**

**1. Certified** None

**2. Non-Certified** None

**3. Place on Retirement Index** None

**C. Resignations**

**1. Certified** None

**2. Non-Certified** None

**3. ECA Resignations**

a. Basketball Coach – Boys  
Freshmen NHS Joey Bennett

b. Golf – Boys Head Coach CCHS Chris Ames

c. Student Council (50%) CCHS Don Yegerlehner

d. Yearbook Sponsor CCHS Sherree Fell

e. Musical Director NHS Dianna Knox

f. Drama Club NHS Dianna Knox

g. Fall Play NHS Dianna Knox

h. Volleyball – Head CCHS Cindy Gerber

i. Student Council CCE Cindy Gerber

	<b>4. ECA Lay Coach</b>	None	
<b>D.</b>	<b>Transfers</b>		
	<b>1. Certified</b>	None	
	<b>2. Non-Certified</b>	None	
<b>E.</b>	<b>Employment</b>		
	<b>1. Certified</b>	None	
	<b>2. Non-Certified</b>		
	a. Bus Driver	TRANS	Gordon Nelson
	b. Instructional Asst Sp Serv	NCMS	Myron Rex Hane
	c. Instructional Asst Sp Serv	NCMS	Debra Littig
	d. Instructional Asst	JTE	Mendy Litz
	e. Instructional Asst	JTE	Suzanna Bex
	f. Instructional Asst/Med Asst	JTE	Lecia Brown
	g. Food Service (4 hours)	NHS	Melody Barnhart
	h. Food Service (4 hours)	NHS	Melanie Randolph
	<b>3. Extra-Curricular Certified</b>		
	a. District Science Fair Coord.	NHS	Emily Gough
	b. Fall Play Director	NHS	Emily Gough
	c. Drama Club	NHS	Emily Gough
	d. Elementary Club (Art)	SE & CCE	Kathy Butt
	e. Geography Bowl	CCHS	Hannah Switzer
	f. Student Council (50%)	CCHS	Hanna Switzer
	g. Play Assistant	CCHS	Heather Chandler
	h. S.A.D.D. Sponsor (50%)	CCHS	Lynn Gugino
	i. Spanish Club	CCHS	Lynn Gugino
	j. German Club	CCHS	Tara Deppert
	k. Yearbook Sponsor	CCHS	Tara Deppert
	l. Student Council (50%)	CCE	Deborah Thompson
	<b>4. Extra-Curricular Non-Certified</b>		
	a. Freshman Class Sponsor	NHS	Debbie Myers
	<b>5. Extra-Curricular Lay Coach/Lay Sponsor</b>		
	a. Drill Team Director (Fall)	CCHS	Kayla Vinzant
	b. Assistant Band Director (Fall)	CCHS	Ryan Weber
	<b>6. Extra-Curricular Volunteers</b>		
	<b>7. Contracted Services</b>		
	a. Visually Impaired Services	Sp Services	Glenna Timmons
	<b>8. Extra Help for Building Project(s)</b>		
	a. Allow the administration to hire extra help as needed for cleaning, moving, installations.		
	Extra Cleaning day shift for building ESE		Susan Clodfelter
<b>F.</b>	<b>Changes</b>		
	<b>1. Certified</b>	None	

**2. Non-Certified**

a. Patsy Woolery from 4 hour to 5 hour food service at Northview High School.

**G. Termination**

<b>1. Certified</b>	None
<b>2. Non-Certified</b>	None

**H. Information Only** None

**I. Classroom Volunteers**

LEAAP CENTER

Julia Hoffa

Staunton Elementary

Amber Fox

Andrea Jones

Meridian Elementary

Sandra Bridgewater

Prior to the vote, Dr. Schroeder pointed out that extra help had been hired to help keep the buildings clean during the construction projects and will continue to be used until the projects have been completed.

Mr. Scherb moved to approve the personnel items. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

**VIII. Board Member Comments**

Amy Burke Adams read a prepared statement: "I gave this much thought, and I wanted to point out that the Clay Community School Corporation has many attributes that, of course, we are very proud of. I think we have the finest teachers. We have dedicated administrators, talented students, and excellent programs. I think we have wonderful support staff to ensure the bills are paid, computers are working, the classrooms are clean and warm, and the children are safe whenever they are on the bus, the playground or in the hallway. I think that there are many things our schools do very, very well. As you know, however, there is always room for improvement in other areas, and in my short time of working with the school corporation community, things I feel we have room for improvement in is the way we treat each other, how we communicate with each other, and the respect we show each other. We need to treat each other with professionalism and dignity. We need to communicate in ways that create an atmosphere of mutual respect, not fear and not intimidation. We need to ensure that we do not subject each other to verbal abuse or intimidation or bullying in any way, shape, or form. I'm a firm believer that there is no place for bullying on the playground, the classroom, the cafeteria, the hallway, the school, or even the board room. I believe that this school board is committed in bringing about positive changes in the way the school corporation staff and students communicate with one another and treat one another. I don't think that this school board will tolerate unprofessional or abusive behavior from

anyone employed in the corporation, including ourselves as board members. We must model the behavior that we want to see in our children. I would like to invite you and the public to support us in bringing about these positive changes that I think will drastically improve the learning and working environments in our school corporation. I appreciate you taking the time out of your day to be here at this meeting and allowing me to share my thoughts with you on this subject.”

Ron Scherb offered his thanks to Mrs. Adams for her comments with which he agreed. He stated that he really thought there would be discussion on the budget tonight, but he was told there would not be discussion.

Mr. Scherb then directed his comments to Dr. Schroeder regarding a theft that had occurred at Forest Park. As Mr. Scherb understands it, a construction worker had left a door unlocked and the corporation was going to file an insurance claim with the corporation’s insurance company and absorb the deductible. His question: why are we filing the claim? If the construction company left the door unlocked and it was their responsibility, Mr. Scherb believes that it is the construction company’s responsibility to file a claim. Dr. Schroeder responded that one thing that would be looked at is builder’s risk insurance that had been purchased.

On another topic, Mr. Scherb thanked Mrs. Adams for asking for copies of criminal background checks for construction workers working at the schools. Dr. Schroeder noted that the requirement of a criminal background check was part of the contractors’ contractual obligation. The Skillman Corporation is providing that information for the board and it will be available to board members soon. Dr. Schroeder added that Skillman has asked the opinion of school corporation officials for some of the background check results and has removed or prohibited workers with objectionable results from working at school sites. All workers are supposed to have a badge indicating that they have completed an expanded criminal history check. If they do not have a badge, principals have a right to question them or to look at their identification.

Mr. Scherb next asked about change orders for the building projects. He asked how many change orders there had been in the building projects and how were they handled. Dr. Schroeder explained that, in a building project, money is set aside for change orders, or unforeseen things that need to be fixed. During the building projects, the superintendent and buildings and grounds director were given the option to look at those and to grant those change orders as long as it was within the overall budget for change orders. Dr. Schroeder gave two examples of change orders that were approved. At East Side, it was found that there were load-bearing walls that the architects didn’t identify and beams had to be ordered. The beams were not in the specifications and it increased the cost. Also at East Side, a chiller was placed on the west side of the building and there were complaints by community members. It was decided to put up a wall and sound barrier to contain noise, and none of that was in the original building project. Mr. Scherb’s question regarding the load-bearing walls: If the architect didn’t identify that load-bearing wall, wouldn’t he be responsible and be

bonded? Dr. Schroeder responded by noting that, in his experience in building projects, change orders are approved unless it is a gross error, which would require litigation.

At this time, Mr. Scherb asked Tom Reberger to come to the podium to answer what Mr. Scherb deemed a very serious question. Mr. Scherb explained that this was an issue that he had brought up at the July school board meeting. He had asked for a projection of capital projects that were to be looked at for North Clay Middle School, Northview High School, and Clay City Jr/Sr High School. He also asked for information as to what work had been completed at these three buildings since the elementary renovation projects had started. Mr. Reberger responded by noting, as he had at the last public meeting, that he had given every board member a written report to analyze. He had told board members that he would answer any questions that they had. Mr. Reberger had printed out what had been spent from the Capital Projects Fund since January 1, 2008, by cost center. It listed every vendor and accounted for every dime that had been spent. To Mr. Scherb's question about whether the report identified which building the funds had been spent on, Mr. Fowler replied that it did, as long as the cost center numbers were known, and those can be found in the monthly board report. Mr. Scherb stated that he just wanted to make sure the work was being done and where it is being done at. Dr. Schroeder suggested that Mr. Scherb and Mr. Reberger meet to discuss the report. Mrs. Heffner commented that she had a general idea of what that report was about because of past reports she had seen. She found this report to be better than some she had seen in the past and thought it actually gave more information. Mr. Scherb suggested that the confusing part might have come from including a capital projects report from 2007. Mr. Reberger clarified that the report was his ten-year projection that was written in the fall of 2006 for the years 2007 through 2016. He added that State law requires a three-year projection; however, Clay Community Schools has done a ten-year projection since 2001. The report was a brief summary of what the projection was and it is used as a checklist to see how close expenditures track compared to what was projected. Dr. Schroeder suggested that Mr. Reberger give an updated projection when the building projects are complete. Mr. Reberger noted that he keeps a working copy at his desk and marks off items when they are completed, and at least 90% of the items for the elementary schools have been marked off. To that, Mr. Scherb asked why an updated copy was not given to board members rather than a three-year-old report. Mr. Reberger replied that he thought that had been clarified in the preface to the report that the checklist showed what would be done if the building program had not been done. He stated that he is willing to do any type of report that the board wants in a format the board can understand to answer the board's questions.

Forrest Buell had a question about the accounts payable voucher register. He asserted that he could not determine what was being paid for related to the construction projects, and some of the amounts were fairly large, up in the millions of dollars. Mr. Fowler explained that the large amounts were for the contracts for the construction companies. For example, CDI is the general contractor, and they submit a claim both for the school corporation and the building corporation with a whole lot of detail behind it. Mr. Fowler has information per school and per contractor as to how much has been paid per month

and per pay application. Dr. Schroeder added that The Skillman Corporation also reviews the pay applications before they go to Mr. Fowler for payment.

Rob Miller offered his thanks to administrators and teachers for a pretty smooth start to school. Some had more challenges than others and he appreciates their work.

#### **IX. Future Agenda Items**

Amy Burke Adams proposed considering creating a policy stating that all computer-related purchases require the signature of the technology director Bill Milner. The reason why: the devices that would require his approval would include printers, scanners, monitors, and any other peripherals that are connected with computers. This would allow hardware and software compatibility and would allow him to bring all equipment into compliance with policies of the corporation. It would allow him to make bulk purchases if he has the option. Mr. Fowler stated that this is being done now, and he will not sign off on anything that Mr. Milner does not know about. He noted that if a PTO buys something and donates it, Mr. Milner has on occasion rejected the donation. If it is purchased by the school corporation, Mr. Milner knows about it. Mrs. Adams withdrew her future agenda item.

On another topic, Mrs. Adams would like information on how many students are in each kindergarten class. The last report that she received was dated May 28. Dr. Schroeder noted that instructional assistants had been added in different grades. The official ADM count is September 17.

#### **X. Adjournment**

Mrs. Heffner made a motion to adjourn. Dr. King seconded. With a 7-0 vote, the meeting was adjourned at 9:10 pm.

The meeting was audio and video recorded and copies may be requested by contacting the Central Administration Office.