

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Regular Session of the Clay Community Schools Board of Trustees was held at North Clay Middle School, Media Center, 3450 W State Road 340, Brazil, IN 47834, on Thursday, September 8, 2011. Tammy Beasley, Forrest Buell, Rob Miller, Ron Scherb, and Amy Burke Adams were present. Jennifer Kaelber and Tina Heffner were absent.

I. Call to Order

Mr. Miller, President of the Board, called the meeting to order at 7:35 p.m. He then led those in attendance in the Pledge of Allegiance and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for August 11, 2011

Special Session Minutes for August 30, 2011

Executive Session Certification for August 11, 2011, and August 30, 2011

C. Field Trips

None at this meeting

D. Personnel

A. LEAVES OF ABSENCE

- | | | |
|------------------|------|-------------|
| 1. Certified | None | |
| 2. Non-Certified | | |
| a. Medical Leave | ESE | June Lawson |

B. RETIREMENTS

- | | |
|------------------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |
| 3. Place on Retirement Index | None |

C. RESIGNATIONS

- | | | |
|--|------|----------------|
| 1. Certified | None | |
| 2. Non-Certified | | |
| a. Instructional Assistant | CCHS | Brenda Shaw |
| 3. ECA Resignations | | |
| a. Student Council (50%) | SE | Denise Brush |
| b. Student Council (50%) | SE | Marci Nussel |
| c. Basketball – 6 th Grade boys | NCMS | Kendall Sheets |
| 4. ECA Lay Coaches | None | |

D. TRANSFERS

- | | |
|------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |

E. EMPLOYMENT

- | | | |
|--------------------------------------|-------|-------------------|
| 1. Certified | None | |
| 2. Non-Certified | | |
| a. Instructional Assistant (Title I) | ME | Amber Williams |
| b. Instructional Assistant | CCE | Deborah Hostetler |
| c. Bus Aide | TRANS | Susan Deakins |
| d. Food Services | NHS | Crystal Evitts |

F. EXTRA-CURRICULAR

- | | | |
|------------------------------------|------|-----------------|
| 1. Extra-Curricular Certified | | |
| a. Student Council (50%) | SE | Kristi Jackman |
| b. Student Council (50%) | SE | Mavery Quinn |
| c. Student Council (50%) | CCHS | Sherree Fell |
| d. Student Council (50%) | CCHS | Mary Koehler |
| e. Director of Musical Performance | NHS | Kristina Waugh |
| f. Director of Music – Musical | NHS | Dianna Knox |
| g. Drama – 1 Play (Director) | NHS | Kirsten Snow |
| h. Play Assistant | NHS | Dianna Knox |
| i. Softball Assistant | NHS | Jennifer Gregg |
| j. Basketball – JV | NHS | Kendall Sheets |
| k. Cheerleader HS Asst | NHS | Jessica Kendall |
| 2. Extra-Curricular Non-Certified | | |
| a. Newspaper/Media – Elementary | JTE | Tenna Keiser |
| 3. Extra-Curricular (Lay Coach) | | |

G. CHANGES

- | | | |
|--|------|--|
| 1. Certified | None | |
| 2. Non-Certified | | |
| a. Lora Shaw will move from 3 hour to 6 hour food services at CCHS. | | |
| b. Secondary School Treasurers have requested that their days be reduced by 5 days. These will be taken off at the end of the school year. | | |

H. TERMINATION

- | | | |
|------------------|------|--|
| 1. Certified | None | |
| 2. Non-Certified | None | |

I. INFORMATION ONLY

None

J. VOLUNTEERS

- | | | |
|---------------------------------------|--|--|
| 1. Athletic | | |
| a. Michael Lynch – NHS | | |
| 2. Classroom/Kid's Hope | | |
| a. April Hash-Lovett – SE | | |
| b. Ashley Erb – FPE (Kids Hope) | | |
| c. Lucinda Schmaltz – FPE (Kids Hope) | | |
| d. Julie Campbell - SE | | |

Mr. Scherb moved to approve the consent agenda. Mrs. Adams seconded and the motion was approved by a 5-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

A. Administrative Handbook Revisions: Second Reading

Changes that had been recommended during the first reading at the August 30, 2011, special session had been made. Approval was recommended.

Dr. Buell moved to approve the administrative handbook revisions. Mrs. Beasley seconded, and the motion was approved by a 5-0 vote.

V. Superintendent's Report

Superintendent Tucker reserved her comments for the conclusion of the presentation to be made by Dr. Rayle regarding AYP/P.L. 221 and she thanked the administrators who were in attendance for coming to the meeting.

VI. New Business

A. Bus and Fuel Bids

Mike Fowler opened bids for fuel from Hunter Oil and Ceres Solutions. He opened bids for buses from MacAllister (Bluebird), Midwest, and Thomas. Mr. Fowler pointed out that they must go through the bus bids line by line to make sure everyone is bidding exactly on the specifications. A recommendation for buses will be brought to the October school board meeting.

Noting that bidders for fuel typically list the current rate but do not guarantee that rate, Mr. Fowler listed the following fuel bids:

Hunter Oil – unleaded gas \$3.07; diesel \$3.16; diesel \$3.25

Ceres Solutions – unleaded gas \$3.07; diesel \$3.25; diesel \$3.60

A recommendation for fuel will also be brought to the October school board meeting.

B. Health/Vision and Dental Insurance Rates

The corporation will be moving to a trust-insured program in January and is beginning the process for open enrollment for that. Approval of projected rates for non-teaching staff and bus drivers was recommended. The rates presented for teachers are draft rates based upon current enrollment, and a committee will be formed to set the exact rates based upon the pool of money that the teachers have. Dental rates will stay the same. Mr. Fowler pointed out that the rates are a substantial decrease from current rates.

Mrs. Adams moved to accept the health/vision and dental insurance rates. Mr. Scherb seconded, and the motion was approved by a 5-0 vote.

C. Classified Handbook Revisions: First Reading

Changes were presented. This was a first reading, so no vote was required.

D. Bus Driver Handbook Revisions: First Reading

Changes were presented. This was a first reading, so no vote was required.

E. Fuel Pre-Purchase Program Update

Mr. Fowler had been in contact with the Indiana Bond Bank and has found that the Indiana Bond Bank has a program that the school corporation can sign up for that will set a floor and a ceiling on gas prices. The corporation could still buy gas wherever it buys gas today and the Indiana Bond Bank program would basically insure gas purchases. If the price of gas goes above the ceiling, the school corporation would be paid. If the price of gas stays in the range, nothing happens. If the price of gas goes below the floor price, the school corporation would owe the Indiana Bond Bank. There is a 4¢ per gallon administrative fee for this program and up to 80% of total purchases can be covered by the program. This program does not lock the corporation in to a fixed rate that cannot move. The program is locked in for one year. If the board wanted to sign up for this program, Mr. Fowler could fill out the application. There would then be a resolution to be passed at either the October or November board meeting. The contract is based on an annual year rather than a fiscal year.

Superintendent Tucker pointed out that Mr. Fowler was asking for permission to complete the application. Nothing would be binding until the board passed a resolution.

Dr. Buell asked how many buses were gasoline and how many were diesel: At this time, all buses are diesel. Mr. Fowler added that the program can cover both gas and diesel.

By consensus, the board agreed to allow Mr. Fowler to apply for the program at 80% for both gas and diesel. A vote for formal approval will be brought back at a future meeting.

F. AYP/P.L. 221 Presentation by Dr. Rayle

Assistant Superintendent Dr. Timothy Rayle presented information regarding No Child Left Behind – Adequate Yearly Progress (AYP) and Public Law 221 (P.L. 221). He explained what AYP is and how it is determined. He also shared information regarding the schools that made AYP (Clay City Elementary, Jackson Township Elementary, Staunton Elementary, Van Buren Elementary, Meridian Elementary, and the school corporation as a whole) as well as information regarding the schools that did not make AYP (Clay City Jr/Sr High School, North Clay Middle School, Northview High School, East Side Elementary, and Forest Park Elementary). In addition, Dr. Rayle explained P.L. 221 and how the categories are determined. Letter grades that had been assigned to each school by P.L. 221 were: Clay City Elementary – A; Clay City Jr/Sr High School – C; Jackson Township Elementary – A; Staunton Elementary – A; Van Buren Elementary – A; North Clay Middle School – D; Northview High School – C; East Side Elementary – D; Forest Park Elementary – D; and Meridian Elementary – B.

At this point, Superintendent Tucker made a comment regarding the decision for the testing participation with the high schools. She stated that a conscientious decision was made to not place students who were not prepared to take Algebra when they entered the high school or did not have a foundation that would allow them to be successful to pass the English 10 ECA. Rather, those students were put into accelerated, catch-up programs. As she sees it, the school corporation has been penalized for doing the right thing educationally by not demoralizing the child and having them do poorly on an exam that they weren't prepared to take. The corporation is then penalized for not having 95% participation. She referred to a point made by Dr. Rayle that three schools were caught up in the situation where they made the effort to do some things educationally that don't align or match up with the kind of strict alignment the State would place on their mathematics for figuring out the letter grades and AYP. Superintendent Tucker noted that it was disappointing for the district to receive a D overall, and she stated that she is not happy with receiving a D. She added that it was hard to understand when four schools were an A, one school was a B, a school that was capped at a C and should have been an A, and a couple of schools that have been working to overcome some issues with some of their struggling students but are still over or near the 70% pass range. Superintendent Tucker is very proud of the effort by the instructional staff, and she thinks they do everything they know how to do. She also noted that they are always asking what else they can do and they are looking for ways to do things better instructionally. She believes it is an "A" performance from every one of the people in the classrooms every day.

G. Vocational Education Report

Mrs. Kathy Knust and the vocational/career/technical instructors presented a report regarding the various vocational offerings throughout the school corporation. Among those presenting: Mrs. Penny Groover, ICE (Interdisciplinary Cooperative Education); Mr. Tony Migliorini, Automotive Services; Mr. Jim Latta, Technology Education; Mr. Dan Dragon, Building Trades; Mrs. Rexanne Laue, Health Careers; Mrs. Connie Bailey, Family & Consumer Sciences (Clay City); Mrs. Michelle Burk, Family & Consumer Sciences (Northview); Mrs. Beth Moody, Business Education (Northview); Ms. Elissa Downey, Business Education (Clay City); and, Mr. Pat Powell, Agriculture.

H. American Legion Building Renovation

It is recommended that Mike Fowler, Director of Business Affairs, and Kimberly Tucker, Superintendent, be approved to obtain a quote for two projects involving fiber optic installation. One project would involve installing fiber optic lines from Forest Park Elementary to Jackson Township Elementary and both schools in Clay City. The second project would involve installing fiber optic lines from Forest Park to the recently purchased American Legion property, which will be the new Central Office. It was also recommended that Kim Tucker and Mike Fowler be authorized to accept a quote providing each project is under \$50,000.00.

Dr. Buell moved to approve the recommendation. Mrs. Beasley seconded, and the motion was approved by a 5-0 vote.

VII. Board Member Comments

Forrest Buell stated that he was very impressed with all of the information the board received tonight about what is going on in the schools. He thanked everybody for their presentations. He would like to have that kind of presentation once or twice a year.

Amy Burke Adams agreed with Dr. Buell. She also appreciated the staff members for taking the time to prepare the information for the school board. Mrs. Adams made the comment that Mr. Dragon is building more than structures: He is building the students' confidence.

Ron Scherb stated that he loved the enthusiasm of the group and he appreciated all of them coming.

Rob Miller made the comment that he appreciated everyone coming to speak and educate the board on the vocational programs. He also appreciated the administrators coming to the meeting.

VIII. Future Agenda Items

None at this meeting

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 10:03 p.m.

The meeting was audio and video recorded and copies may be requested by contacting the Central Administration Office.