

**MINUTES OF MEETING OF BOARD OF TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, September 10, 2015. Tom Reberger, Kevin Kumpf, Scott Hill, Fred Froderman, Ron Scherb, and Shane Wiram were present. Amy Burke Adams was absent.

**I. Call to Order**

The meeting was called to order at 7:30 p.m. Board President Ron Scherb led those in attendance in the pledge and offered the prayer.

**II. Consent Agenda**

**A. Claims**

**B. Board Meetings**

Regular Session Minutes for August 13, 2015

Executive Session Certification for August 13, 2015 and August 19, 2015

**C. Field Trips**

1) Clay City Jr/Sr High School FFA to Indiana FFA Leadership Center, Trafalger, IN, September 12 & 13, 2015, for district officer retreat, requiring overnight stay

2) Clay City Jr/Sr High School FFA to Indiana FFA Leadership Center, Trafalger, IN, October 9-11, 2015, for leadership workshop, requiring overnight stay

3) Clay City Jr/Sr High School FFA to Columbus East High School, October 16 & 17, 2015, for state soil judging event, requiring overnight stay

4) Northview High School FFA to National FFA Convention, Louisville, Kentucky, October 28-30, 2015, requiring overnight stay and out-of-state travel

5) Clay City Jr/Sr High School FCCLA to Indianapolis IN Convention Center & JW Marriott Downtown, November 20-22, 2015, for leadership workshops, requiring overnight stay

6) Clay City Elementary Grade 5 students to St. Louis, MO, May 20, 2016, for field trip, requiring out-of-state travel

**D. Personnel**

**A. LEAVES OF ABSENCE**

1. Certified

a. FMLA	NHS	Chastity Woodrum
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b. FMLA	NCMS	Conor Strain
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c. FMLA	JTE	Cheryl Schoffstall
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d. FMLA	NHS	Josh Strain
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e. FMLA	NCMS	Cathy Frakes
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f. Voluntary Medical Leave (following FMLA)	NCMS	Cathy Frakes
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g. FMLA	FPE	Donald Vaught
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2. Non-Certified

a. FMLA	NCMS	Janice Davis
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b. FMLA	TRANS	Mark McIntire
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## B. RETIREMENTS

- |                                   |      |            |
|-----------------------------------|------|------------|
| 1. Certified                      |      |            |
| a. Step 8 – end of first semester | NHS  | Jon Crooks |
| 2. Non-Certified                  | None |            |
| 3. Place on Retirement Index      | None |            |

## C. RESIGNATIONS

- |                                       |      |                  |
|---------------------------------------|------|------------------|
| 1. Certified                          | None |                  |
| 2. Non-Certified                      |      |                  |
| a. Instructional Assistant            | SE   | Krista Gardner   |
| b. 6-hour/day Food Services           | CCE  | Sandra Allen     |
| c. Instructional Assistant            | NHS  | Karen Sutherland |
| 3. ECA Resignations                   |      |                  |
| a. Jr. High Track                     | NCMS | Erica Garrison   |
| b. Elementary Student Council Sponsor | SE   | Lisa Miller      |
| c. Elementary Sports Club Sponsor     | SE   | Lisa Miller      |
| d. Elementary Sports Club Sponsor     | SE   | Amy Jones        |
| 4. ECA Lay Coaches                    | None |                  |

## D. TRANSFERS

- |                  |      |  |
|------------------|------|--|
| 1. Certified     | None |  |
| 2. Non-Certified | None |  |

## E. EMPLOYMENT

- |  |        |                     |
|--|--------|---------------------|
| 1. Certified                                       |        |                     |
| a. Journalism/English                              | NHS/CA | Emily Schuler       |
| 2. Non-Certified                                   |        |                     |
| a. 29-hour Instructional Assistant                 | NHS    | Emilee Edington     |
| b. 185-day Custodian                               | NHS    | Marsha Gillin       |
| c. 29-hour Sp Serv Inst. Asst.                     | VBE    | Stacy Monnett       |
| d. 29-hour Sp Serv Inst. Asst.                     | ESE    | Susan Morris        |
| e. 29-hour Sp Serv Inst. Asst.                     | CCE    | Rochelle Souder     |
| f. Food Services (5 hours/day)                     | CCHS   | Amy Stagg           |
| g. Food Services (5.5 hours/day)                   | FPE    | Debra Bible         |
| h. Food Services (4 hours/day)                     | NCMS   | Chanise England     |
| i. Food Services (5.75 hours/day)                  | ME     | Amber Modesitt      |
| j. 29-hour Instructional Assistant                 | NHS    | Teea Lunsford       |
| k. 29-hour Sp Serv Instr. Asst.                    | JTE    | Amanda Slater       |
| l. 29-hour Sp Serv Instr. Asst.                    | FPE    | Alison Eisman       |
| m. 29-hour Sp Serv Instr. Asst.                    | FPE    | Danielle N. Riddell |
| n. 185-day Evening Custodian                       | CCE    | Brianna Strange     |
| o. 29-hour Instructional Assistant                 | CCHS   | Robin Petrowski     |
| p. Cleaning Personnel<br>(185 days, 29 hours/week) | CCHS   | Sandra Barger       |

## F. EXTRA-CURRICULAR

- |                                |      |             |
|--------------------------------|------|-------------|
| 1. Extra-Curricular Certified  |      |             |
| a. Jr. High Cheerleading Coach | CCHS | Kara Lovell |

b. Jr. High Cross Country	CCHS	Garrett Thatcher
c. German Club	CCHS	Ashley Pruett
d. HS Department Head	CCHS	Pat Powell
e. MS Department Head	NCMS	Glen Gill
f. MS Vocal Performance	NCMS	Samantha Patterson
g. Elementary Club		
After School Book Club	ESE	Annie Parr
h. Elementary Club		
50% School Newspaper Club	ESE	Marisa Arthur Fidler
i. Elementary Club		
50% School Newspaper Club	ESE	Valerie Clark
2. Extra-Curricular Non-Certified		
a. Yearbook Sponsor	NCMS	Kim Reynolds
b. Student Council Sponsor	NCMS	Kim Reynolds
3. Extra-Curricular Lay Coach		
a. 7 <sup>th</sup> Grade Boys' Basketball	NCMS	Fred Powers
b. 8 <sup>th</sup> Grade Volleyball	NCMS	Linda Payton
c. 8 <sup>th</sup> Grade Girls' Basketball	CCHS	Sloan Miller
d. JV Girls' Basketball	CCHS	David Steward
e. Varsity Assistant – Girls' Basketball	CCHS	Rodney Smith
4. Supplemental	None	

#### G. CHANGES

1. Certified		
a. Step 9-B on Retirement Index to Step 8 NCMS		Cathy Frakes
2. Non-Certified		
a. 29-hour IA to 210-day Custodian	JTE	Rodney Frakes
3. ECA-Lay Coaches	None	

#### H. VOLUNTEERS

##### 1. CLASSROOM

###### Clay City Elementary & Clay City Jr/Sr High School

a. Alan Pieper

b. Julie Pieper

###### Clay City Jr/Sr High School

a. Toby Crosby

###### East Side Elementary

a. Misty Hayes

###### East Side Elementary & North Clay Middle School

a. Linda Girton

###### Jackson Township Elementary

a. Kara Hendricks

b. Jeffrey McGlocklin

c. Heather Ogborn

###### Lions Club Vision Screening Volunteers

a. Lavonne Dodson

b. Robert Dodson

Meridian Elementary  
a. Alanah Stephens-Savant  
North Clay Middle School

a. Danny Carter  
b. Lee Carter

Staunton Elementary  
a. Darla Howald  
b. Romane Lindley

Van Buren Elementary  
a. Melanie Brunett  
b. Lacy Conder  
c. Melissa Haviland  
d. Kristi Ison  
e. Ashlee Perkins  
f. Stacie Rose

2. ATHLETICS/ECA

Clay City Jr/Sr High School

a. Volunteer Assistant Girls Basketball Coach CCHS Bradi Oberholtzer

Northview High School

a. Volunteer Soccer Coach

NHS

Bill Papinchock

3. OTHER VOLUNTEERS

None

I. TERMINATIONS

None

Dr. Froderman moved to approve the consent agenda items as read. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

**III. Comments from Patrons**

None at this meeting

**IV. Old Business**

**A. Board Policy 7210 – Development and Modifications Updates: Second Reading**

Mr. Hill moved to approve the updates to Board Policy 7210 – Development and Modifications. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

**B. Board Policy 6960 – Student Handbooks Updates: Second Reading**

Mr. Wiram moved to approve the updates to Board Policy 6960 – Student Handbooks. Dr. Froderman seconded, and the motion was approved by a 6-0 vote.

**C. Clay City High School Track Update**

Director of Extended Services Mike Howard provided information regarding the progress being made on the Clay City track. He expects the track to be completed by mid-October and ready for next spring's track season. A copy of Mr. Howard's presentation will become a part of the official minutes.

## **V. Superintendent's Report**

Superintendent Fritz noted the following:

- New employees welcomed by Superintendent Fritz included the following: Emilee Edington, NHS Instructional Assistant; Marsha Gillin, NHS Custodian; Stacy Monnett, VBE Instructional Assistant; Susan Morris, ESE Instructional Assistant; Rochelle Souder, CCE Instructional Assistant; Amy Stagg, CCHS Food Services; Debra Bible, FPE Food Services; Chanice England, NCMS Food Services; Amber Modesitt, ME Food Services; Teea Lunsford, NHS Instructional Assistant; Amanda Slater, JTE Instructional Assistant; Alison Eisman, FPE Instructional Assistant; Danielle N. Riddell, FPE Instructional Assistant; Brianna Strange, CCE Custodian; Robin Petrowski, CCHS Instructional Assistant; Sandra Barger, CCHS Custodian; and, Emily Schuler, NHS/CA Journalism/English teacher.
- On behalf of the administration, Superintendent Fritz offered condolences and prayers for the Dr. Forrest Buell family. He noted that Dr. Buell had served on the school board for many years and had been very passionate. He also noted that Dr. Buell had served on many local organizations and had been a very generous man.
- Congratulations were offered to Clay City High School for being one of eleven schools in the state that were awarded the 2014-15 IHSAA Sportsmanship award. Principal Jeff Bell and coaches Jason Sindere, Chris Ames, and Vance Edmondson were in attendance and spoke to the board about the award and their pride in the accomplishment.

## **VI. New Business**

### **A. Board Policy 1830 – Dissemination of Policies Proposed Changes: First Reading**

Proposed changes to Board Policy 1830 – Dissemination of Policies, were included in the board packet. No vote was necessary. The policy will be brought back to the October 8 regular session for a second reading and approval.

### **B. Board Policy 2830 – Tobacco-Free Work Environment Proposed Changes: First Reading**

Proposed changes to Board Policy 2830 – Tobacco-Free Work Environment, were included in the board packet. No vote was necessary. The policy will be brought back to the October 8 regular session for a second reading and approval.

### **C. Board Policy 2611A – Organizational Chart Proposed Changes: First Reading**

Proposed changes to Board Policy 2611A – Organizational Chart, were included in the board packet. No vote was necessary. The policy will be brought back to the October 8 regular session for a second reading and approval.

### **D. Review of Clay Community Schools Policy Handbook**

Mr. Reberger moved to allow the Indiana School Boards Association legal staff to review the Clay Community Schools Policy Handbook, which is a free service to member corporations. Mr. Hill seconded, and the motion was approved by a 6-0 vote.

### **E. Update on 1:1 Laptop Rollout**

Director of Technology Bill Milner shared that last year the technology department held ten parent meetings and eight roll-out meetings that ran from approximately 9:00 a.m. to 8:00 p.m. Parents came to the school and picked up laptops prior to the start of the school year. This year, the roll-out was done the first full week of school, which allowed the students who were actually enrolled in the school corporation to get their laptops. One reason for this change was that the technology staff had learned during the first year that there had been students who had enrolled and had received a laptop but had left before the first day of school. They hoped to avoid that this year so that they didn't have to hunt those students down in order to retrieve the laptop. This year it had been a faster rollout; instead of eight days, it was done in three days, at the individual buildings. There had been a few glitches with the roll-out, mainly with students who were new to Clay Community Schools and who did not have a laptop for the first three or four days of school.

Mr. Milner noted that enrollment had fluctuated at the beginning of the year. The seniors that had left were fewer in number than the fifth-grade students coming into sixth grade, so some additional laptops had to be ordered and there had been a two to three week wait on those.

Under discussion, Mr. Kumpf asked about damage to the laptops. Mr. Milner replied that damage hadn't been that bad this year. He estimated that about five screens had been busted, which had been mainly due to students not shutting the laptops. A new policy had been initiated this year to help reduce the number of students who carry laptops around in a bag while the laptop is on, so now when a student closes a laptop, it shuts off. Students who were trying to beat that rule have stuck pens in to keep the screen open, but they sometimes forget about the pen and stick the laptop in their locker and throw a book over it, which can result in a broken screen. Overall repairs are down so far from where they were at this point last year. Repeat offenders have been encouraged to get insurance to help cover the cost of repairs.

### **F. Student Enrollment Report**

Superintendent Fritz presented an overview of enrollment information that had been requested by the school board and provided in the board packet. He noted that last year toward the end of August the school corporation had 4233 students, and this year at the end of August the school corporation had 4235 students. He believed it to be a compliment to this school system that there had been 50 students new to the school corporation enrolled from out of district.

Mr. Reberger asked how much additional state funding would be received for the out-of-district students. Superintendent Fritz replied that each student generates between \$6,500 and \$7,000, which would total as much as an additional \$350,000. Mr. Reberger commented that encouraging out-of-district transfers is working and, although school corporations didn't have to do that twenty years ago, it is now a dollars game.

### **G. Approval of the CCCTA Master Contract**

Teachers ratified the Master Contract on September 9, 2015.

Mr. Kumpf moved to approve the Master Contract with the Clay Community Classroom Teachers Association. Mr. Reberger seconded, and the motion was approved by a 6-0 vote.

#### **H. Consulting Agreement - Lell**

Mr. Lell had agreed to provide consulting services as a Speech-Language Pathologist as an independent contractor and not as an employee. This was the same agreement that the school corporation had with Mr. Lell last year.

Dr. Froderman moved to approve the consulting agreement between the school corporation and Mr. James Lell. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

#### **I. Data Management Coordinator Request: Change from Category I to Category II Classified Position**

Mr. Kumpf moved to approve the request to move the Data Management Coordinator position, presently held by Stephanie Jackson, from a category I classified position to a category II classified position. Mr. Hill seconded.

Under discussion, Mr. Scherb pointed out that this was an hourly position, so by reducing the number of days, the total yearly compensation would also be reduced.

The motion was approved by a 6-0 vote.

#### **J. Clay City Jr/Sr High School Band Boosters Donation**

Mr. Wiram moved to approve the Clay City Jr/Sr High School Band Boosters' donation of a trailer costing \$6,575 to be used to haul equipment for the band program. Mr. Kumpf seconded.

Under discussion, Mr. Scherb clarified that the band booster organization was going to purchase the trailer and then donate it to the school corporation.

The motion was approved by a 6-0 vote.

#### **K. Northview High School ECA Purchase Request**

Dr. Froderman moved to approve the request from Northview High School Principal Chris Mauk to purchase a 10' x 20' tent for the NHS Cross Country teams at a cost of \$700, which would be paid from the NHS Athletic Account. Mr. Hill seconded, and the motion was approved by a 6-0 vote.

#### **L. Request to Adjust Student Fee for Lost/Damaged Power Supplies**

Superintendent Fritz recommended approval of the request of Director of Business Affairs Mark Shayotovich and Director of Technology Bill Milner to increase the student charge for a lost or damaged power supply for student laptops, from the previously approved \$25 to \$45 per incident. This amount would reflect an increase in the price the school corporation now pays for new power supplies. He also recommended approval of their request to add "Damaged System Board" as a student fee at \$93, the

corporation's cost to replace. Superintendent Fritz noted that if these items would come in at a lower price at any time, the savings would be passed along to the parents.

Mr. Kumpf moved to approve the recommendation. Mr. Wiram seconded.

Under discussion, Mr. Wiram asked what the percentage would be of people who are charged these fees and don't pay. While acknowledging that he did not know at this time what the percentage would be, Mr. Shayotovich stated that the last avenue would be to send it to collections. When asked if this had become an issue, Mr. Shayotovich replied that it was more than he would like, but it was an inherent risk to what has been taken on in the 1:1 program.

Mr. Scherb wanted to know if the students no longer had a requirement to have insurance. Superintendent Fritz replied that the students are supposed to get insurance. Mr. Milner added that last year, out of 2,200 laptops, about 1,200 were covered. The school corporation cannot require them to have insurance; it can only be encouraged, and it can't be charged out of textbook fees. This year there has been a lot fewer insured, closer to 600 out of 2,300 laptops. Some are covered under their homeowners' insurance, and Mr. Milner does not get a report on those. For those that do have insurance, the technology department does submit the claims. For those that don't have insurance, they bill them to try to get some of that money back. Mr. Milner pointed out that the technology department aggressively looks for pricing to get repair parts as cheaply as possible and they sometimes buy parts in large quantities to get the best price.

The motion was approved by a 6-0 vote.

## **VII. Board Member Comments**

**Ron Scherb** thanked Superintendent Jeff Fritz for the school board training that was held recently. Although it was supposed to be for new board members, Mr. Scherb felt that he learned some things after having been on the board for five years. The training was very much appreciated. Thanks were also offered to Michelle Cooper for suggesting the training. On another topic, Mr. Scherb commented that he had invited Superintendent Fritz to the Farm Bureau meeting for the purpose of explaining to the taxpayers and members of Farm Bureau the need for the renovation project. It was Mr. Scherb's assertion that the school corporation could avoid a remonstrance by doing things like this. In his opinion, the biggest challenge of the renovation project is to separate the needs from the wants.

**Shane Wiram** offered thanks to the school administration, Superintendent Fritz, the teachers, and all of the staff for the great start to the school year. He echoed the sentiments of condolence to the family of Dr. Buell. He congratulated Clay City on their achievement and labeled it a great achievement to be proud of.

**Fred Froderman** thanked Mark Shayotovich for his good efforts on the budget information. He welcomed the new staff members, and he offered praise to Mike Howard for hanging the banners in the board room and doing the artwork out front.

**Scott Hill** also offered condolences to the family of Dr. Forrest Buell. He stated that he had never seen anyone more passionate about what he believed than Dr. Buell. In addition, Mr. Hill congratulated Clay City Jr/Sr High School on their award. He

commented that students need role models, and the staff at Clay City is setting the bar pretty high.

**Kevin Kumpf** agreed with the other comments that had been made. He congratulated Clay City on doing a great job representing Clay Community Schools, and he added his condolences to the Forrest Buell family.

**Tom Reberger** stated that the budget presentation had been excellent. Mr. Reberger believes that Mr. Shayotovich's rationale is going to be recognized when he goes before the DLGF and they will see that the school corporation has a plan. Referring to the Clay City award, Mr. Reberger commented that he would rather see them win an award like that even if they had never won a game. He deemed it to be such an important award, for teaching something that kids can take with them. Mr. Reberger next spoke regarding the secondary renovation project and noted that one of the main concerns will be getting everyone to agree on what is a "want" and what is a "need". With the amount of cooperation and communication that has occurred and will continue to occur, Mr. Reberger believes that will get worked out. He believes the community is ready to buy in; the school corporation did what it said it was going to do, and it is now the high schools' turn. Regarding Dr. Buell, Mr. Reberger agreed that Dr. Buell was passionate. He acknowledged that he and Dr. Buell did not always agree, and about 30 years ago they didn't agree on a lot of things; however, as Dr. Buell and Mr. Reberger both became older, they got closer together and respected each other's opinion. Dr. Buell became a good friend to Mr. Reberger.

#### **VIII. Future Agenda Items**

Mr. Scherb wanted to know when the ideas of the renovation project would be brought forward. Superintendent Fritz stated that there would be a special session on September 29.

#### **IX. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 8:16 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.