

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at North Clay Middle School, 3450 West State Road 340, Brazil, IN 47834, on Monday, August 2, 2010. Jennifer Kaelber, Forrest Buell, Rob Miller, Ron Scherb, and Amy Burke Adams were present. Tina Heffner and Dottie King were absent.

I. Call to Order

Mr. Miller, president of the board, called the special session meeting to order at 3:38 p.m.

II. Bus Garage Repair Bids

Mr. Mike Fowler, Director of Business Affairs, opened the three bids that had been received. Bays Company bid \$26,895.00, Sycamore Engineering bid \$33,860.00, and Crown Electric bid \$24,700.00. The bids will be reviewed and a recommendation will be brought to the board at the August 12 school board meeting.

III. Substitute Principal at Forest Park Elementary

Three candidates were interviewed. The recommendation from the interview committee is to hire Debra Zimmerman as a substitute principal from August 2 through September 30 in an amount of \$350.22 per day. She will stay on the teaching contract for fringe benefits. If Jon Russell does not come back as principal by September 30 and Mrs. Zimmerman is appointed interim principal, another contract will be brought back for approval at that time.

Mr. Scherb moved to approve the recommendation. Mrs. Adams seconded, and the motion was approved by a 5-0 vote.

IV. Personnel

The following personnel items are recommended for approval:

A. Leaves of Absence

- | | | |
|--------------------------------|-----|---------------|
| 1. Certified | | |
| a. Maternity Leave (extension) | VBE | Ashley Scott |
| 2. Non-Certified | | |
| a. Maternity Leave (Oct) | NHS | Roberta Ringo |

B. Retirements

- | | | |
|------------------------------|------|--------------|
| 1. Certified | None | |
| 2. Non-Certified | None | |
| 3. Place on Retirement Index | | |
| a. Teacher (2010-2011) | ESE | Donna Little |

C. Resignations

- | | | |
|---------------------|------|--|
| 1. Certified | None | |
| 2. Non-Certified | None | |
| 3. ECA Resignations | None | |

D. Transfers

- 1. Certified
 - a. Teacher (from FPE to ESE) Sp Services Abigail Sirianni
 - b. Teacher (from NHS to FPE) Sp Services Casey Carter
- 2. Non-Certified
 - a. Food Services (from 4 hrs @ NHS to 6 hrs @ VBE) Carrie Garrison

E. Employment

- 1. Certified
 - a. Teacher – Language Arts NCMS Whitney Kos
 - b. Teacher – Special Services NCMS Item pulled
(Background check incomplete)
 - c. Teacher – Social Studies (50% contract) CCHS Hannah Switzer
- 2. Non-Certified
 - a. Bus Driver Trans Larry Meyer
 - b. Education Interpreter Sp Services Holly Neil
 - c. Instructional Assistant (2 periods) CCHS Hannah Switzer
- 3. Extra-Curricular Certified
 - a. Cross Country – Jr. High CCHS Hannah Switzer
- 4. Extra-Curricular Non-Certified
- 5. Extra-Curricular Lay Coach/Lay Sponsor
 - a. Football Coach – 8th Grade Head NCMS Tony Sanabria
 - b. Football Asst. Coach – 8th Grade NCMS Zach Sanabria
 - c. Soccer – Boys JV – 50% NHS Josh Clarke
 - d. Soccer – Boys JV – 50% NHS Tom Hathaway
- 6. Volunteers
 - a. Volleyball NHS Leslee McDonald
 - b. Golf – Girls NHS Robert Joe Treash

F. Changes

- 1. Teresa Auterson: return to 260-day 3rd shift custodian at Northview High School
- 2. Sarah Petrowski: return to 100% time at Clay City Jr/Sr High School. She is currently at 50% at CCHS and 50% at ESE
- 3. Chelsie Inman: move from 3-hour Food Service to 6-hour Food Service at CCHS

G. Termination

- 1. Certified None
- 2. Non-Certified None

H. Information Only

- 1. Brent Vaught: filling in as substitute for the maternity leave of Ashley Scott
- 2. Nikole Lalen: request for use of classified sick bank will be re-evaluated

Mrs. Adams moved to approve all personnel items with the exception Item IV. E. 1. b.
Mrs. Kaelber seconded and the motion was approved by a 5-0 vote.

Prior to adjournment, Mr. Scherb expressed his concerns regarding the INSafe report. Mr. Scherb asked where in the report it was stated that the Quonset hut actually had to be re-wired. Dr. Schroeder explained it was more clearly stated in Standard 12. Mr. Scherb replied that in Standard 12 he can only see that 120-volt single phase amps with extension cords going to the buses are not GFCI (Ground Fault Circuit Interrupter) protected. He is confused about where it actually said re-wiring was the alternative. Mr. Reberger stated that the issue had been further amplified in Mr. Waldbieser's engineering study of the building; there was not an adequate grounding system for the current electrical system in order to do the type of ground-fault wiring that Mr. Trammel was talking about in the INSafe report. In addition, there were not a sufficient number of open spaces in the existing electrical panels to create the number of ground-fault circuits that were required. Dr. Schroeder noted that the corporation had to come up with a plan to remediate these items and to keep getting extensions. On that report it was indicated that the corporation would follow through with having a structural engineer look at it, which is where Mr. Waldbieser became involved in the process. Mr. Scherb still would like to see something where the corporation was told that re-wiring was what had to be done. As he sees it, \$50,000.00 was a lot of money for adding receptacles for the buses. Mr. Misner explained his understanding of the situation: nothing in the bus garage is grounded, and the electrical wiring is 80 years old. For it to be within OSHA standards, everything has to be grounded. Mr. Scherb, while respecting Mr. Misner's comment, still believes that \$50,000.00 to ground the system seems pretty high, although the bids came in under that. Mr. Reberger stated that the current system is a 240-volt, 3-phase system, and has what Duke Energy refers to as a "wild leg" to create three phases. They don't wire buildings that way any more. In order to re-wire the building, they are going to set new transformer banks because the ones they have are very old: It was an existing system and they just left it there. Mr. Reberger reiterated that the building is not properly grounded, and in order to ground it, there must be triangulation system grounding. Then, everything is grounded to that, which is not the way the building is wired now. In order to create the number of ground faulted electrical circuits that are required to meet the grounding for all of the specialty equipment and the buses, the existing panels did not have enough capacity. The bus garage has a series of wiring that is the original and it has been added on to, and it is outdated. It was noted that Duke Energy would replace the transformers at no cost to the school corporation.

Another item Mr. Scherb brought up for discussion was the opening of school. He wanted to know if there was any way to communicate to the public as to whether or not construction would be completed to allow school to open on time. Dr. Schroeder explained that the buildings will open on time; however, the buildings would not be completed. Opening of school information will be placed in local newspapers. The three major projects (East Side, Meridian, and Staunton) won't be done until at least December. Bid Pack 4 (Forest Park, Van Buren, Clay City, and the window project at Jackson Township) should be completed sometime in October.

Mr. Scherb then asked if a decision had been made yet on transfer requests. Dr. Schroeder stated that principals met today and went over all transfer requests. At a special board meeting last spring, it was determined that if siblings had transferred and a younger sibling wanted to transfer also, it would be approved. There were a number

of cash transfers from other school corporations, and those are also being considered. If students had previously transferred to another school within the corporation, they will remain in that school to which they transferred. A concern of Dr. Schroeder's is allowing transfers of new students: This could increase class sizes to the point where additional staff would need to be hired, which is something the corporation does not want to do. In response to Mr. Scherb's question about kindergarten transfers, Dr. Schroeder commented that the issue had been talked about today, and it can be a problem. Traditionally, the corporation does not have an accurate enrollment count from kindergarten round-up in the spring and many kindergarten students may be added at the beginning of the school year. As an example, at Clay City Elementary, it is not uncommon to enroll 10-15 more students when school starts. Of all the grades, kindergarten is more volatile. Mr. Scherb asked when the families would know if the transfers had been approved. Dr. Schroeder replied that it would not be until the final week before school starts. He reiterated that students already transferred prior to this school year and their siblings are assumed to be already placed. It would just be new transfers, and some of those will most likely be placed. If the transfers would result in larger class numbers, the principals have the right to deny that. Elementary numbers are down a little at this time, but it is expected that students will be gained by the start of school.

V. Adjournment

Mrs. Kaelber moved to adjourn the meeting. Mrs. Adams seconded. By a 5-0 vote, the meeting was adjourned at 4:02 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.