

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, August 11, 2016. Tom Reberger, Kevin Kumpf, Scott Hill, Fred Froderman, Ron Scherb, Amy Burke Adams, and Shane Wiram were present.

I. Call to Order

The meeting was called to order at 7:30 p.m. Board President Ron Scherb led those in attendance in the pledge. Superintendent Jeff Fritz offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for July 14, 2016

Executive Session Certification for July 14, 2016

Special Session Minutes for July 28, 2016

C. Field Trips

None at this meeting

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA	JTE	Nanette Brown
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2. Non-Certified

a. Employee Not Qualifying for a Leave	VBE	Gayle Reinoehl
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B. RETIREMENTS

1. Certified

None

2. Non-Certified

None

3. Place on Retirement Index

a. Step 8	NCMS	Sara Schlatter
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C. RESIGNATIONS

1. Certified

a. Elementary Teacher	ME	Christy Stevenson
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2. Non-Certified

a. 29-hour Instructional Assistant	SE	Kimberly Bumgardner
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b. 29-hour Instructional Assistant	NHS	Patrick Newton
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3. ECA Resignations

a. 6 th Grade Girls Basketball	CCE	Natalie Wolfe
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b. JV Boys Basketball	CCHS	Chris Ross
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4. ECA Lay Coaches

None

5. Supplemental

a. Adult Education	CC REIN Center	Rowland Perez
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D. TRANSFERS		
1. Certified	None	
2. Non-Certified	None	
E. EMPLOYMENT		
1. Certified		
a. 5 th Grade Teacher	ME	April Mishler
b. 1 st Grade Teacher	FPE	Kelly Sparks
2. Non-Certified		
a. 29-hour Instructional Assistant	NCMS	Catherine Goodrich
b. 29-hour Special Services Inst. Asst.	FPE	Karen Morris
c. 29-hour Special Services Inst. Asst.	FPE	Stephanie Quinn
d. Bus Driver	TRANS	Nancy Smith
e. Bus Driver	TRANS	Patrick Newton
f. 29-hour Instructional Assistant	NHS	Candace Griffin
g. 29-hour Instructional Assistant	NCMS	Jackie Pilkiin
F. EXTRA-CURRICULAR		
1. Extra-Curricular Certified	None	
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. Assistant Cheer Coach	NHS	Andrea Williams
4. Supplemental	None	
G. CHANGES		
1. Certified	None	
2. Non-Certified		
a. From Interim Food Services Manager to Full-time Food Services Manager	CCHS	Amy Shaw
b. Sign Interpreter	NHS to FPE	Sharon Sanders
c. 4-hour Food Services to 5 hours	NHS	Debra Maesch
3. ECA-Lay Coaches	None	
H. VOLUNTEERS		
1. CLASSROOM	None	
2. ATHLETICS/ECA		
<u>Clay City Jr/Sr High School</u>		
a. Volleyball		Brooke Thayer
b. Marching Band/Imperial Regiment		Becky Ziegler
c. Marching Band/Imperial Regiment		Matt Moody
<u>North Clay Middle School</u>		
a. Boys Football		Jordan Garrison
I. TERMINATIONS		
	None	

Mrs. Adams moved to approve the consent agenda items. Dr. Froderman seconded, and the motion was approved by a 7-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

A. Building Project Update

Mr. Chuck Tyler of Fanning/Howey Architecture Engineering offered a PowerPoint presentation to update the board members regarding the plans for the renovation projects at the secondary schools, and a copy of the PowerPoint presentation will become a part of the official minutes.

Mr. Tyler pointed out that, after a conversation with INDOT (Indiana Department of Transportation), they have had to modify their approach as far as the connection to the state road because INDOT was just not comfortable with the second connection so close to the current curb cut. They were going to require an extensive acceleration/deceleration passing blister on the other side at a cost of probably \$100,000 - \$150,000 in right-of-way improvements. The approach now will be very similar to the main entrance at Northview High School, providing a center island to separate incoming traffic from exiting traffic, with both right and left turn lanes for exiting. There will still be a looped drive, which Mr. Tyler deemed one of the essential pieces of the site improvement.

Another update by Mr. Tyler was in regard to metal roofs at both of the high schools. He noted that the finish of the panels at Clay City was really beginning to deteriorate, so action needs to be taken on that roof very quickly. The improvements to the roof at Clay City are proposed to be a part of the base bid. At Northview, the panels and the finish are in much better shape. There are secondary issues at flashings and seams, and the locations where there are known active problems will be addressed as part of the project. What is being proposed is to use a high-performance elastomeric coating system at both locations and make the repairs at Northview an alternate.

Mr. Tyler also presented interior design selections for both Clay City and Northview. Those selections were a part of Mr. Tyler's PowerPoint presentation.

Following mention by Mr. Tyler of painting the lockers at Northview, Mrs. Adams asked how recently the Clay City lockers had been painted, and she was informed that the lockers had been painted the summer before last (2014). She then wanted to know whether they were the older lockers that the board had discussed a summer or two ago, and she asserted that the board had been told those lockers would be replaced during this renovation project. As she remembered it, painting the Clay City lockers had just been a "band-aid" until the lockers could be replaced during renovations. Mr. Reberger commented that it had been his understanding that it hadn't been just a repainting; rather, the lockers had been refurbished by repairing anything that needed to be repaired before the lockers were painted, and they were good as new. He noted that the Clay City lockers were the same age as the lockers at Northview. What had been proposed for the lockers at Northview would be the same thing that had been done at Clay City in 2014: Fix anything that's wrong with them; replace any bad panels; change locks and latches; spot weld; prep; and, paint. Mr. Tyler pointed out that some lockers would be relocated on the second floor at Clay City; however, he did not recall a

directive about changing lockers at Clay City, other than athletic/PE lockers at both facilities. Mrs. Adams asked to look into that further; she believed the reason repairs were made was because the lockers had been reported as being in deplorable condition and something had to be done.

B. Old Central Office Building and LEAAP Center Project Update

Director of Extended Services Mike Howard provided an update. He noted that the following either had been accomplished since the last board meeting or was planned to be accomplished:

- Going forward, the LEAAP (Linking Education to Addults, Adolescents and Pre-Schoolers) Center building will be referred to as Goals Academy, and signage will be changed to reflect the change to services exclusively for adult education.
- ADA improvements have been made, with concrete sidewalk, curbing, and ramps now providing access to the adult ed area as well as to the center section being used for storage.
- The adult ed office has pretty much been completed and furniture will be moved in soon, which will allow the adult ed coordinator to move into the office right behind the classroom.
- 80-85% of the plans and prints that had been stored in the Knightsville building have been moved to the new location. Some of the big print cabinets still need to be moved. Older blueprints, such as the original drawings for Brazil, Staunton, and Van Buren that are on onion skin paper, will need to be handled carefully to be sure they remain intact and are archived properly.
- All of the items going to the CRADLES group have been delivered to them.
- Records and other items will be moved beginning next week.
- An attempt is going to be made to dedicate at least one day a week to using the entire maintenance staff to move items from Knightsville and then determine what could be auctioned and what would be sellable and what could perhaps be repurposed for the schools. For items considered obsolete, Mr. Howard anticipated coming to the board in September with a somewhat itemized list of what he plans to get rid of and ask for board approval to sell those items or go to public auction with them sometime in October.
- Two awnings are to be installed, one over the Goals Academy entrance and one over the new entrance to the storage area.
- An exterior bulletin board has been requested for the Goals Academy, to be used for posting notices.

Mr. Howard anticipated coming to the board with another update in September, perhaps with before/after photos. By October, he believed a discussion could be held regarding what is going to be done with the Knightsville building.

C. Board Policy 2850 – Criminal History Information Revision Second Reading

Mr. Reberger moved to accept the recommendation to approve the revision to Board Policy 2850 – Criminal History Information. Mr. Wiram seconded, and the motion was approved by a 7-0 vote.

D. Board Policy 8600 – Criminal History Checks and Employee Reporting Revision Second Reading

Mr. Kumpf moved to approve the revision to Board Policy 8600 – Criminal History Checks and Employee Reporting. Mr. Hill seconded, and the motion was approved by a 7-0 vote.

E. Board Policy 3406 – Internal Controls Second Reading

Mr. Hill moved to approve Board Policy 3406 – Internal Controls. Dr. Froderman seconded, and the motion was approved by a 7-0 vote.

V. Superintendent's Report

Superintendent Fritz noted the following:

- A welcome to the Clay Community Schools family was offered to: April Mishler, 5th grade teacher at Meridian Elementary; Kelly Sparks, 1st grade teacher at Forest Park Elementary; Catherine Goodrich, instructional assistant at North Clay Middle School; Karen Morris, special services instructional assistant at Forest Park Elementary; Stephanie Quinn, special services instructional assistant at Forest Park Elementary; Nancy Smith, bus driver; Patrick Newton, bus driver; Candace Griffin, instructional assistant at Northview High School; and, Jackie Pilkin, instructional assistant at North Clay Middle School.
- A very successful opening teachers meeting had been held and had been well received.
- The first student week had gone very well and had been very smooth.
- The school corporation is very fortunate to be blessed with good people, from classified staff to teachers to administrators to students.

VI. New Business

A. Weekend Backpack Food Program Presentation

Deb Ringo from the Clay County YMCA and volunteers Lisa Beyers and Terry Barr presented information in regard to the nearly 20,000 meals that had been provided over the summer to children in need in the community. They stressed the need for and encouraged support of a weekend backpack food program for elementary students being piloted at Forest Park during the school year.

A copy of Mrs. Ringo's update of the YMCA summer camp, kindergarten countdown program, food programs, and spring and fall soccer programs that was provided to the board members will become a part of the official minutes.

Mrs. Adams asked if the YMCA was a part of Feeding America.org. Mrs. Ringo replied that they had not been a part of Feeding America.org. The only program the Y has formally been involved with is the Indiana Department of Education's summer food service program, with a location at Forest Park Elementary. She noted that the Feeding America.org program had a lot of restrictions; children would have to come at a certain time and leave at a certain time and all food had to be eaten on-site. She commented that the children they were serving that were most in need would not be able to get to the site. Mrs. Ringo pointed out that of the 20,000 meals served, nearly 16,000 had

been provided through donations, and the others had been provided through the summer food program.

Congratulations and thanks were offered to Mrs. Ringo, Mrs. Beyers, and Mrs. Barr for making an impact on the community.

B. 25 Years of the Reality Store in CCS Presentation

Kathy Deal, the Clay Business Women's president, offered information about the Reality Store that her organization puts on every year at North Clay Middle School for all 8th grade students. She explained that the intent of the program is to help students learn about budgeting and making wise decisions and to encourage them to think about the future. She noted that the Reality Store is to be held on October 31. This year the Reality Store will mark its silver anniversary, having been held at North Clay every year for the past 25 years.

Mrs. Deal's son Evan Deal also spoke regarding the positive impact his participation in the Reality Store had made on him.

C. Brazil Public Library Board Appointment

Dr. Froderman nominated Michael Hagemeyer for the position on the Brazil Public Library Board. Mrs. Adams nominated Veda Bussing. With six votes in favor of Mr. Hagemeyer, he was appointed to the Brazil Public Library Board.

D. Request for Permission to Advertise the 2017 Budget, 2017 Capital Projects Plan, and the 2017 School Bus Replacement Plan

Mrs. Adams moved to grant permission to advertise the 2017 budget, 2017 Capital Projects Plan, and the 2017 School Bus Replacement Plan. Mr. Hill seconded, and the motion was approved by a 7-0 vote.

E. Northview High School Supplemental Coach Payment Approval

Mr. Kumpf moved to approve the payment to Hope Torbert in the amount of \$300 for her services as a supplemental coach for NHS softball, with the payment being taken from the school's extra-curricular account. Mr. Wiram seconded.

Prior to a vote, Mr. Kumpf asked whether requests for payment for supplemental coaches could be approved before the sport season started and have payment given to the individual at the end of the season rather than going so long before being paid. Director of Human Resources Ernie Simpson noted that the process had been changed two years ago. Previously, the supplemental coach recommendations were made after a season so that the extra-curricular accounts could be checked to make sure there was a sufficient balance for payment to be made. The point was made by a board member that the services had already been rendered, so how could the board vote no. There are now two recommendations for supplemental coaches: 1) This is what we plan to do; and, 2) This is the money we have, can we pay them. Mr. Simpson offered his opinion that it had possibly been an oversight in this circumstance.

The motion was approved by a 7-0 vote.

VII. Board Member Comments

Shane Wiram offered his thanks for the presentations that had been made at this meeting. Regarding the YMCA presentation, Mr. Wiram asserted that he would personally put a charge in the church that he attends to see if people will get involved. He offered his thanks to both groups making presentations for their service to the community. As for the start of the school year, Mr. Wiram shared his opinion that the school corporation has great people, great staff, great teachers, great bus drivers, and on down the line. He deemed it a privilege to serve on the school board in this school corporation, and he looks forward to the rest of the year. Mr. Wiram concluded his comments by noting that he had been critical of the way the school corporation facilities looked earlier this year. After taking time to drive around, he found that things now look much better, and he offered his thanks for that.

Amy Burke Adams offered thanks for what she deemed to be wonderful presentations and for the impact on the community that those groups are making. She also offered thanks to Superintendent Fritz and all staff for a wonderful start to the school year. In addition, she noted that Superintendent Fritz had visited all schools on the first day and he makes it a point to go around and visit and be there to support them. She thanked him for doing that and credited him for the success of the school year.

Ron Scherb noted that the YMCA presentation had reminded him of a young boy participating in “Farmer Ron’s Amazing Field Trip” who had declared the field trip the greatest day of his life, which had made Mr. Scherb realize the young boy didn’t have much of a life. The Y presentation really hit home with him; he thanked them for that.

Fred Froderman also commented regarding the Y presentation, noting that he believes what they do is amazing, and he is very appreciative. He also deemed the Reality Store presentation to be great, and he thanked them for that.

Scott Hill stated that, in his capacity working around the courthouse and jail, day in and day out he sees families going to the clerk’s office to get child support and grandparents taking grandkids in to visit parents who are incarcerated. He asserted that the Y summer food program volunteers were those children’s glimmer of hope, and for the service they provide to those children, there is no amount of thanks for what they do.

Kevin Kumpf shared that he had the opportunity to work with the Northview backpack program last year, and he noted that they are great kids who appreciate what they get. He believed the volunteers to be doing a fantastic job. As for the Reality Store, he stated that he had been the individual who had to give up his classroom every year for that event, and he had always found it interesting when the kids came back to class and talked about their experiences.

Tom Reberger observed that we live in a great community and we have good people in this community.

VIII. Future Agenda Items

Shane Wiram reminded Superintendent Fritz of the report with the locker situation at Clay City that Mrs. Adams had requested earlier in the meeting.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:56 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.