

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at North Clay Middle School, 3450 W State Road 340, Brazil, IN 47834, on Thursday, July 28, 2011. Tammy Beasley, Jennifer Kaelber, Tina Heffner, and Forrest Buell, were present. Rob Miller, Ron Scherb, and Amy Burke Adams were absent.

I. Call to Order

The special session meeting was called to order at 7:30 p.m. by board vice president Tina Heffner.

II. Consideration to Name New Northview High School Principal

Superintendent Tucker commended Dr. Rayle, the corporation's new assistant superintendent, for organizing the search process. She stated that he had lined up an excellent interview committee comprised of parents, teachers, students, administrators, and board members. Realizing there was a time crunch, the field of several applicants was narrowed down to three or four that were very good in terms of their experiences as an administrator and different kinds of backgrounds. Over the last week, a couple of those candidates that it was felt would present a strong interview accepted jobs at other places. Looking over the list, it was felt that a successful, strong interview group could not be brought before the committee. A decision was made on Tuesday to suspend the process of looking for the new principal in terms of an outside search because, with the start of school so close, they felt they needed to make every effort to have someone with experience in place as quickly as possible. After looking internally, Superintendent Tucker talked to a couple of administrators who have the background, the experience and the talents that are necessary to have a smooth year. Fortunately, Mr. Lynn Romas, who is presently working as an assistant principal and has formerly been the principal at Northview, was asked if he would be willing to help out for a year or two. He kindly consented to become the principal at Northview. Superintendent Tucker was pleased to make that recommendation.

Mrs. Kaelber moved to appoint Mr. Lynn Romas as principal of Northview High School. Mrs. Beasley seconded.

Under discussion, Dr. Buell asked if there would be assistant principals. Superintendent Tucker replied that, if Mr. Romas is approved, she would meet tomorrow morning with Dr. Rayle, Mr. Romas, and Mrs. Kumpf to talk about selection for an assistant principal who will then step in and handle curriculum, programming and testing. The assistant principal will be in place by the time school starts.

The motion was approved by a 4-0 vote.

III. Declaration of Surplus Equipment

Bill Milner requested that 350 computers and 100 CRT monitors be declared surplus equipment. These are the computers and monitors that have been taken from the elementary schools and replaced with new computers and flat panel monitors. It is planned to have Vintage Tech Recyclers remove all of the old equipment so that it is disposed of properly. Approval was recommended.

Mrs. Kaelber moved to approve the recommendation. Dr. Buell seconded, and the motion was approved by a 4-0 vote.

IV. Personnel

A. LEAVES OF ABSENCE

- | | | |
|------------------|------|--|
| 1. Certified | None | |
| 2. Non-Certified | None | |

B. RETIREMENTS

- | | | |
|------------------------------|---------|----------------|
| 1. Certified | | |
| a. Teacher (Art) | JTE/FPE | Traci Miller |
| 2. Non-Certified | None | |
| 3. Place on Retirement Index | | |
| a. Retirement Index | ESE | Floy Galbraith |

C. RESIGNATIONS

- | | | |
|-------------------------------|------|--------------------|
| 1. Certified | | |
| a. Teacher (German & English) | CCHS | Tara Deppert |
| 2. Non-Certified | | |
| a. Food Services (5 hours) | NHS | Brandy Schemenauer |
| b. Instructional Assistant | NHS | Debbie Sneddon |
| c. Instructional Assistant | NHS | Jeanetta Frazier |
| 3. ECA Resignations | | |
| a. Golf - Boys Coach | NHS | Scott Buell |
| 4. ECA Lay Coaches | None | |

D. TRANSFERS

- | | | |
|---------------------------------------|-------------|------------|
| 1. Certified | | |
| a. Technology Education (1.5 Periods) | CCHS to NHS | Ben Thomas |
| 2. Non-Certified | None | |

E. EMPLOYMENT

- | | | |
|---|-------|-----------------|
| 1. Certified | | |
| a. Principal | NHS | Lynn Romas |
| b. Teacher (Biology/Chemistry) | NHS | Cole Schroer |
| 2. Non-Certified | | |
| a. Bus Aide | TRANS | Judith Randall |
| b. Custodian (185 days - 2 nd shift) | CCHS | Nathaniel Myles |

F. EXTRA-CURRICULAR

- | | | |
|---|------|--------------|
| 1. Extra-Curricular Certified | | |
| a. Football – Varsity Assistant | NHS | Brad Greene |
| 2. Extra-Curricular Non-Certified | None | |
| 3. Extra-curricular Lay Coach | | |
| a. Football – 8 th Grade Assistant | NCMS | Broc Miller |
| b. Assistant Drill Team (Fall) | NHS | Jeffrey Cash |
| c. Football – Freshman Assistant | NHS | Neil Vanatti |

G. CHANGES

- | | |
|---|------|
| 1. Certified | None |
| 2. Non-Certified | |
| a. Harland Todd from Beginning Technician to Technician effective 7/1/2011. | |
| b. Chelsie Inman from Interim Cafeteria Manager to Cafeteria Manager at CCHS. | |

H. TERMINATION

- | | |
|------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |

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|---------------------|------|
| I. INFORMATION ONLY | None |
|---------------------|------|

J. VOLUNTEERS

- | | |
|-----------------|------|
| 1. Athletic | |
| a. Larry Tucker | |
| b. Craig Trout | |
| c. Ryan Brown | |
| 2. Classroom | None |

Dr. Buell moved to approve the personnel recommendations. Mrs. Kaelber seconded, and the motion was approved by a 4-0 vote.

V. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 7:36 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.