

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, July 9, 2015. Tom Reberger, Kevin Kumpf, Fred Froderman, Ron Scherb, Amy Burke Adams and Shane Wiram were present. Scott Hill was absent

I. Call to Order

The meeting was called to order at 7:30 p.m. Board President Ron Scherb led those in attendance in the pledge and offered the prayer.

Prior to the Consent Agenda, Mr. Scherb welcomed Jeff Fritz as the new superintendent.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for June 11, 2015
Special Session Minutes for June 18, 2015; July 6, 2015
Executive Session Certification for June 11, 2015

C. Field Trips

None at this meeting

D. Personnel

A. LEAVES OF ABSENCE

- | | |
|------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |

B. RETIREMENTS

- | | |
|------------------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |
| 3. Place on Retirement Index | None |

C. RESIGNATIONS

- | | | |
|---------------------------------------|-------|-----------------|
| 1. Certified | | |
| a. Title I Teacher | FPE | Allyson Wegner |
| b. Choir Teacher | NCMS | Erich Kendall |
| c. Elementary Teacher | ME | Jessica Kendall |
| 2. Non-Certified | | |
| a. Bus Driver | TRANS | Karen Cox |
| 3. ECA Resignations | | |
| a. Girls' Head Basketball Coach | NHS | Scott Buell |
| b. Junior High Cross Country Coach | CCHS | Ryan Swearingen |
| c. Drama Club Sponsor | NHS | Dianna Knox |
| d. Director of Music – Spring Musical | NHS | Dianna Knox |
| e. Drama – Fall Play | NHS | Dianna Knox |
| f. Girls' Head Soccer Coach | NHS | Aaron Crawn |

g. Head Cheerleading Coach	NHS	Ruth Ann Medworth
h. Baseball – C Team Coach	NHS	Erich Kendall
i. Vocal Music Performance	NCMS	Erich Kendall
4. ECA Lay Coaches		
a. Cheerleading Coach	CCHS	Madison Jackson

D. TRANSFERS

1. Certified		
a. 5 th Gr. Teacher at FPE to 6 th Gr. at <i>1-year position for unusually large class sizes in CCE's 6th grade</i>	CCE	Brandon Romas
b. 3 rd Gr. Teacher at SE to Title I at	FPE	Mavery Bridgewaters
2. Non-Certified		
a. Instructional Assistant from NHS to	CCHS	Kasey Waite

E. EMPLOYMENT

1. Certified		
a. 6 th Grade English Teacher	NCMS	Jaclyn Ennis
2. Non-Certified		
a. 260-day Custodian	NHS	Samantha Owen

F. EXTRA-CURRICULAR

1. Extra-Curricular Certified		
a. Jr. High Cross Country Coach	CCHS	Garrett Thatcher
b. Boys' Head Soccer Coach	NHS	Aaron Crawn
c. Girls' Head Soccer Coach	NHS	Don Bryan
d. Varsity Assistant Football Coach	NHS	Nathan Hopf
e. Junior Varsity Football Head Coach	NHS	John Szabo
f. Varsity Assistant Volleyball Coach	NHS	Erica Garrison
g. Head Cheerleading Coach	NHS	Heather Keyes
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. Head Boys' Tennis Coach	NHS	Shawn Hughes
b. Head Boys' Cross Country Coach	NHS	James Grounds
c. Assistant Girls' Soccer Coach	NHS	Ashley Clarke
d. 9 th Grade Football Head Coach	NHS	Tyler Wilson
e. Varsity Assistant Football Coach	NHS	Aaron Edwards
f. Varsity Assistant Football Coach (50% of stipend)	NHS	Hunter Robertson
g. Varsity Assistant Football Coach (50% of stipend)	NHS	Dennis Raetz
h. 9 th Grade Football Assistant Coach	NHS	Seth Hammond
i. Boys' Tennis Assistant Coach	NHS	Bryce Britton
j. Cheerleading Assistant Coach	NHS	Kaylee Edington
4. Supplemental	None	

G. CHANGES

1. Certified	None	
2. Non-Certified		

a. 260-day Custodian to 185-day Custodian	NHS	Judy Morlan
b. 185-day Custodian to 260-day Custodian	NHS	Donald Pearce
3. ECA-Lay Coaches	None	
H. VOLUNTEERS		
1. CLASSROOM		
<u>Van Buren Elementary</u>		
Hildey Moore		
2. ATHLETICS/ECA		
<u>Northview High School</u>		
Volunteer Football Coach	NHS	Bryant Pestoff
3. OTHER VOLUNTEERS	None	
I. TERMINATIONS		
a. 210-day Custodian	CCE	Amanda Glass
J. OTHER	None	

Dr. Froderman moved to approve the consent agenda items. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

A. Northview High School Student-Parent Athletic Handbook: Second Reading

Mrs. Adams moved to approve the second reading of the Northview High School Student-Parent Athletic Handbook. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

B. Northview High School Coach's Handbook: Second Reading

Mr. Reberger moved to approve the second reading of the Northview High School Coach's Handbook. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

V. Superintendent's Report

Superintendent Fritz noted the following:

- A welcome was offered to Jaclyn Ennis and Samantha Owens as new Clay Community Schools employees. Ms. Ennis will be a North Clay Middle School English teacher and Samantha Owens will be a Northview High School custodian.
- Thanks were offered to the school board, the community and the staff for all the support that had been given to Superintendent Fritz and Mr. Simpson. They have both been very pleased and humbled by the positive comments and support.
- Pastor Gordon Nelson, a Clay Community Schools bus driver, was congratulated for being named the HI-99 Bus Driver of the Year this past spring.

VI. New Business

A. Textbook Rental and Class Fees for the 2015-16 School Year

Mr. Kumpf moved to approve the textbook rental and class fees for the 2015-16 school year. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

B. Board Policy 6150 – Non-Legal-Settlement Cash Tuition Students and Appendix T – Administrative Guidelines for Non-Legal-Settlement and Cash Tuition Students Updates/Changes: First Reading

Assistant Superintendent Dr. Tim Rayle had submitted updates and proposed changes to Board Policy 6150 – Non-Legal-Settlement Cash Tuition Students and Appendix T – Administrative Guidelines for Non-Legal-Settlement and Cash Tuition Students. No vote was required. The policy is to be brought back to the July 30 special session board meeting for a second reading and approval.

Mr. Scherb asked what a non-legal-settlement cash tuition student was. Dr. Rayle explained that the policy was in reference to accepting out-of-county students up to a certain date without charging tuition. Legally, the school corporation has to set the number of students that will be allowed in the district from other school districts. Mrs. Adams noted that for the coming school year the magical date is September 7, which is the state-wide count day.

C. Board Policy 8605 – Reporting of Offenses and Convictions Updates/Changes: First Reading

Proposed changes to Board Policy 8605 – Reporting of Offenses and Convictions were included in the board packet. No vote was required. The policy is to be brought back to the July 30 special session school board meeting for a second reading and approval.

Superintendent Fritz commented that the updates were needed to comply with changes in Indiana Code.

D. Classified Handbook Revision: First Reading

Proposed changes to the classified handbook were included in the board packet. No vote was required. The handbook is to be brought back to the July 30 special session school board meeting for a second reading and approval.

Superintendent Fritz noted that he and Mr. Simpson had spent a great deal of time on not only the classified handbook, but the bus driver's handbook as well. Their philosophies align with regard to really appreciating the valuable employees the school corporation has; some of the proposed changes reflect that philosophy.

E. Bus Driver's Handbook Revision: First Reading

Proposed changes to the bus driver's handbook were included in the board packet. No vote was required. The handbook is to be brought back to the July 30 special session school board meeting for a second reading and approval.

Mr. Scherb wanted to know how communication about the changes had taken place with bus drivers and classified personnel. Superintendent Fritz replied that all of the bus drivers and classified personnel would receive a handbook, and they have to sign for

the handbook. The bus driver handbook had been reviewed with Mike Howard, Lisa Stevenson, and Cathy Rodgers of the transportation department, and they will be talking to bus drivers as well. Changes to the classified handbook will be reviewed at the administrative meeting, and administrators can then share that information with classified staff members. They will not receive the information before the board votes; it will be after board approval. Mr. Howard commented that there would be a bus driver orientation meeting on July 31 and, if the board approves the bus driver handbook on July 30, Mr. Howard will be reviewing the changes with the drivers at the July 31 meeting.

F. Residential Placements Resolution

This resolution to allow for placement of special education students in alternative services and private residential school placements is the same resolution that is signed each year. Approval was recommended.

Mr. Wiram moved to approve the residential placements resolution. Dr. Froderman seconded, and the motion was approved by a 6-0 vote.

G. Request for Authorization for Qualification Process for a Project Architect for the Middle School/High School Renovation Project

Information regarding the Middle School/High School Renovation Project was shared with the board at the July 6 special session. The administration asked for authorization to conduct a Request for Qualification Process for a project architect, should the board desire to proceed with the Renovation Project, and approval was recommended.

Mr. Reberger moved to authorize a Request for Qualification Process for a project architect. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

H. Request for Authorization for Qualification Process for a Project Manager for the Middle School/High School Renovation Project

Information regarding the Middle School/High School Renovation Project was shared with the board at the July 6 special session. The administration asked for authorization to conduct a Request for Qualification Process for a project manager, should the board desire to proceed with the Renovation Project, and approval was recommended.

Mr. Kumpf moved to authorize a Request for Qualification process for a project manager. Mr. Wiram seconded.

Prior to the vote, Mr. Wiram offered his thanks to everyone that gave the presentation on Monday and was involved with that. He thought it was very well done and explained thoroughly so that there was no confusion.

The motion was approved by a 6-0 vote.

I. Consideration to Name North Clay Middle School Assistant Principal

Before asking for a motion, Mr. Scherb wanted to know who had been involved in the interview process. Principal Robert Boltinghouse replied that he, Assistant

Superintendent Tim Rayle, North Clay Middle School Dean of Students Jon Russell, and North Clay Middle School counselor Mike Gugino had conducted the interviews.

Mr. Kumpf moved to approve the recommendation to name Mrs. Kimberly Parsons as the North Clay Middle School Assistant Principal. Dr. Froderman seconded. The motion was approved by a 6-0 vote. Mrs. Parsons' assignment will begin on July 20, 2015, and will consist of a 200-day contract at \$68,000. She will receive benefits as addressed in the Administrator's Handbook.

J. Consideration to Name Northview High School Principal

Mrs. Adams moved to appoint Chris Mauk as Principal at Northview High School. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote. Mr. Mauk's assignment will begin on July 20, 2015, and will consist of a 220-day contract at \$90,900. He will receive benefits as addressed in the Administrator's Handbook.

VII. Board Member Comments

Shane Wiram thanked everyone that has been involved in the whole process of the building project.

Amy Burke Adams welcomed Mrs. Parsons and Mr. Mauk to the school corporation. She wished students and faculty a great three weeks of remaining summer break and a good start to the new school year.

Kevin Kumpf welcomed all new employees. He stated that he appreciated their interest, and he wished them good luck.

Fred Froderman welcomed Mr. Fritz as well as the new principal and assistant principal. He was looking forward to a good year coming up.

Ron Scherb also welcomed the new principals, and he shared his appreciation for everybody. He stated that he believed the corporation was a great corporation and everybody was doing a great job.

VIII. Future Agenda Items

Shane Wiram would like a follow-up in the near future about the blasting proposal. Superintendent Fritz responded to this request, noting that a quarterly update would be done, with the next update coming in August.

Tom Reberger would like an update on the construction of the track at Clay City. Also, he wanted to know when the first meeting would be to consider adopting next year's budget. In reply, Mr. Shayotovich stated that the meeting would be in September, with a special meeting for adoption in late September. Mr. Shayotovich will send a calendar of budget meetings to the board members. The reason Mr. Reberger asked about the budget was because he would like to prioritize and do everything that can possibly be afforded that was recommended in the facilities study done by Schmidt Associates. He encouraged those working on the budget this year, particularly the CPF budget for the next three years that the actual written budget is extended out, to attempt to do that even more efficiently by trying to pull everything possible out of the feasibility study that can be done in-house, or at least managed in-house. He believed that would allow the school corporation to be in a position to do what had been implied to the public: We're going to have a nice product and we're not going to raise taxes.

Mr. Scherb noted that there would be a special session meeting July 30 at 7:00 p.m. and the regular session meeting would be August 13 at 7:30 p.m.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 7:49 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.