

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, April 21, 2016. Tom Reberger, Kevin Kumpf, Scott Hill, Fred Froderman, Ron Scherb, and Shane Wiram were present. Amy Burke Adams was absent.

I. Call to Order

The meeting was called to order at 7:31 p.m. Board President Ron Scherb led those in attendance in the pledge and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for March 10, 2016

C. Field Trips

- 1) North Clay Middle School band members to Kings Island Amusement Park, Mason, OH, May 21, 2016, requiring out-of-state travel.
- 2) North Clay Middle School and Clay City Jr/Sr High School students who wish to participate to Washington, D.C., March 23-28, 2017, requiring out-of-state travel and overnight stay.

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

- | | | |
|---------------------|-----|------------------|
| a. FMLA | ME | Jennifer Hawkins |
| b. FMLA | NHS | Jill Conner |
| c. FMLA (Maternity) | CCE | Emily Flater |

2. Non-Certified

- | | | |
|---------|-----|---------------------|
| a. FMLA | VBE | Augusta (Gus) Brown |
|---------|-----|---------------------|

B. RETIREMENTS

1. Certified

None

2. Non-Certified

- | | | |
|------------------|-----|------------------|
| a. Food Services | NHS | Brenda Timberman |
|------------------|-----|------------------|

Effective at the end of the 2015-16 school year

- | | | |
|------------------|-----|----------------|
| b. Food Services | NHS | Debbie Grigsby |
|------------------|-----|----------------|

Effective at the end of the 2015-16 school year

- | | | |
|---------------|-------|---------------|
| c. Bus Driver | TRANS | Paul Stallcop |
|---------------|-------|---------------|

Effective at the end of the 2015-16 school year

- | | | |
|--------------------------------------------|-----|------------------|
| d. 33.75 hour/week Instructional Assistant | JTE | Deborah Stearley |
|--------------------------------------------|-----|------------------|

Effective at the end of the 2015-16 school year

- | | | |
|---------------|-------|--------------|
| e. Bus Driver | TRANS | Karen Parkey |
|---------------|-------|--------------|

Effective at the end of the 2015-16 school year

- | | | |
|--------------|-----|---------------------|
| f. Custodian | VBE | Augusta (Gus) Brown |
|--------------|-----|---------------------|

Effective at the end of the 2015-16 school year

g. 29-hour Instructional Assistant	LEAAP	Nancy Nevins
<i>Effective at the end of the 2015-16 school year</i>		
3. Place on Retirement Index	None	
C. RESIGNATIONS		
1. Certified		
a. MS Band Director	NCMS	Michael Alsop
<i>Effective at the end of the 2015-16 school year</i>		
2. Non-Certified		
a. 210-day Custodian	VBE	Charles Roberts
<i>Effective at the end of the 2015-16 school year</i>		
b. 29-hour Instructional Assistant	NHS	Ashle Hogan
c. 29-hour Instructional Assistant	NHS	Ida Champion
d. 33.75-hour Instructional Assistant	FPE	Rachelle Torbert
e. Main Secretary	NHS	Becky Arnold
f. Bus Driver	TRANS	James Kevin Tague
g. 33.75-hour Instructional Assistant	FPE	Christina Meyer
3. ECA Resignations	None	
4. ECA Lay Coaches	None	
D. TRANSFERS		
1. Certified	None	
2. Non-Certified	None	
E. EMPLOYMENT		
1. Certified	None	
2. Non-Certified	None	
F. EXTRA-CURRICULAR		
1. Extra-Curricular Certified		
a. Asst. Track Coach	NCMS	Ryan Thompson
2. Extra-Curricular Non-Certified		
a. Asst. Track Coach	NCMS	Christina Meyer
3. Extra-Curricular Lay Coach		
a. Varsity Girls Golf (Fall of 2016)	NHS	Zack Keyes
b. Varsity Girls Basketball (Winter 16-17)	NHS	Zack Keyes
c. Asst. Girls Basketball (Winter 16-17)	NHS	Seth Payton
d. Asst. Baseball	NHS	Jim Tucker
4. Supplemental	None	
G. CHANGES		
1. Certified	None	
2. Non-Certified		
a. 185-day Custodian to 260-day Custodian	CORP	Angie Clingerman
3. ECA-Lay Coaches	None	

H. VOLUNTEERS

1. CLASSROOM

Clay City Elementary

- a. Jennifer Cooper
- b. Suzanne Crabb
- c. Jennifer Horton
- d. Jayda Reed
- e. Sue Ann Silvers
- f. Feliecia Spivey
- g. Richard Schroer

Van Buren Elementary

- a. Anthony Britton
- b. Jacqueline Brush
- c. James Hayes
- d. Whitney Hill
- e. Angel McCastle
- f. Derick Modesitt
- g. William Skelton
- h. Jamie Warren
- i. Mitchell Quick, Sr.

Staunton Elementary/North Clay Middle School

- a. Sharlene King

North Clay Middle School

- a. William Dawson
- b. Kristina Lutes
- c. Jeff McCullough
- d. Tara McCullough
- e. Shadrack West
- f. Kimberly Williams

Northview High School

- a. Michelle Buell
- b. Kimberly Rogers

2. ATHLETICS/ECA

Clay City Jr/Sr High School

- a. High School/Junior High Track – Josh Miller
- b. High School/Junior High Track – Sidnie Crowley

Northview High School

- a. Football – Jeremy Monnett

3. OTHER VOLUNTEERS

None

I. TERMINATIONS

None

Dr. Froderman moved to approve the consent agenda items. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

A. Building Project Update

Mr. Chuck Tyler of Fanning/Howey Architecture Engineering offered a PowerPoint presentation to update the board members regarding the plans for the renovation projects at the secondary schools. He specifically addressed the board's request for more information on the United States Green Building Council and the LEED (Leadership in Energy and Environmental Design) program, which they initiated.

Under discussion, Mr. Scherb asked what items Fanning/Howey was looking at that would qualify for LEED certification in the building projects. Mr. Tyler replied that there were specifics on the following: Indoor air quality as far as filtering systems, fresh air intake, etc.; the type of mechanical systems; lighting; the manner in which an entity deals with and designs storm water drainage and retention systems; and, the materials and finishes that are installed, such as paints and floorings. Mr. Tyler noted that interior finishes is one of the industries that has been transformed as a part of the sustainable design movement. This includes coatings with low VOCs and materials with a lot of recycled content. He added that carpet was an item that included a lot of recycled materials, as well as ceiling tile, furniture, and cabinetry.

Mr. Scherb wanted to know if school buildings were being built without carpet. Mr. Tyler replied that his firm had done quite a few with limited carpet and more use of hard tile, which was driven by cost and ongoing maintenance requirements. Mr. Scherb asserted that a lot of people think that carpet is a dust creator and may not be the best thing to put in a school. In response, Mr. Tyler pointed out that carpet had come a long way; it now has anti-microbial backing that addresses some of the biggest concerns, a transition that has happened over the last 8-10 years in that industry.

Another question from Mr. Scherb: Was the seven-year payback rule a state law? Mr. Lance Gassert of Garmong Construction Services responded, clarifying a comment he had made at a previous board meeting by noting that seven years was the engineering standard of a "no-brainer". The reason for that is because of the time value of money and maintenance costs during that first seven years are assumed to be negligible, so if the payback can be earned in seven years, the calculation is pretty easy, and the decision is pretty easy. For seven to ten years, his firm would look closely at it, but beyond that, a lot of assumptions have to be made regarding what the inflation rate is going to do and what the maintenance costs associated with that equipment are going to be.

Mr. Scherb's final question concerned LED lights: Are LED lights acceptable in a school? Are they a good investment? Mr. Tyler's response was that more and more companies were offering the LED products, and there are more and more fixture types available in LED. He noted the industry was responding with regard to color correction. The first-generation LED lights were "cold" and blue: now, with various coatings on their lenses, there are essentially "daylight" quality LEDs. He also noted that the price point was dropping significantly, to the point where there is only a minor premium to compare a two by four fluorescent fixture with an LED. He added that LED lighting would be something his company would take a good, hard look at. One of the benefits of LED lighting noted by Mr. Tyler, especially for the education market, was that the lights are

dimnable. Putting LED lighting in new construction would not mean that an entire school would have to be changed to LED. Mr. Tyler pointed out that the school corporation had recently upgraded the fluorescent lighting at Northview High School and Clay City Junior/Senior High School during energy savings contracts.

B. Proposed Student Handbook Changes Second Reading

Proposed student handbook changes were presented at the March 10 regular session. Since the first reading at the March reading, new requirements from the state had been issued with regard to implementing a gang policy for all school districts. This additional information, included in proposed Policy 6702 – Criminal Gang Activity (presented for a first reading at this meeting), is to be added to the student handbooks. Approval was recommended.

Mr. Kumpf moved to approve the student handbook changes. Mr. Hill seconded, and the motion was approved by a 6-0 vote.

V. Superintendent's Report

Superintendent Fritz noted the following:

- Condolences were offered to the Patti Thomas family. Patti passed away this past week and had been a long-time head cook at Jackson Township Elementary. She was the sister-in-law of former superintendent Bill Schad.
- Condolences were also offered to the family of Ben Durcholz, a former Forest Park Elementary student who passed away recently.
- Thanks were offered to Ed Modesitt of the Clay County Historical Museum. Mr. Modesitt recently took Superintendent Fritz on a tour of the Historical Museum and let him borrow several items of memorabilia to be displayed during the 50th anniversary celebration for Clay Community Schools.
- Thanks were offered to the staff at Northview High School and the many first responders for the mock accident they conducted this past week at Northview.
- Superintendent Fritz commented that the school corporation was in a very generous community, and he offered thanks to all those who had donated to Clay Community Schools.
- Mention was made of the benefit being held for Morgan Sheese on this night during the softball game between Clay City and Northview and how moving it was to see how this community unites.
- North Clay Middle School 8th-grade science teacher Frank Hacker was recognized for being honored with the Golden Apple award and was deemed by Superintendent Fritz to be an excellent teacher and a good man.

VI. New Business

A. Open the Public Hearing on the Lease with the Clay Community Multi-School Building Corporation and the Additional Appropriation of the Building Corporation Bond Proceeds

At 7:59 p.m., a public hearing on both the Lease and the Additional Appropriation of the Building Corporation Bond Proceeds was opened by Board President Ron Scherb. A brief overview of the scope of the project was presented by Superintendent Fritz,

followed by a presentation by Mark Shayotovich on the financing parameters. No one signed up to speak during the public hearing.

B. Close the Public Hearing on the Lease with the Clay Community Multi-School Building Corporation and the Additional Appropriation of the Building Corporation Bond Proceeds

With no comments from the public, the public hearing was closed at 8:11 p.m. Mr. Jeffery Qualkinbush of Barnes & Thornburg then provided a brief overview of the two resolutions to be approved by the school board.

Mr. Scherb wanted to know what would be done if all of the bond money was not used in the project. Mr. Qualkinbush offered two possible responses. He noted that by waiting until construction bids have been received before issuing bonds, the amount of non-spent bond proceeds would be minimized. The only amount not spent would be the contingency amount. Should the contingency amount not be used, the board would have these two options: 1) to do other scope within those building projects, such as alternates that were not authorized initially; or, 2) to the extent money was not used for that, any leftover bond proceeds would then go in to the school corporation's sinking fund, which is in the debt service fund, to pay the next principal and interest on the bonds. This would result in the property tax levy being slightly lower in that particular year. Mr. Qualkinbush noted that, typically, school corporations do not have that as an option because they do have enough alternates, especially with a project of this size, that there are some things that have been left on the table initially and they come back and end up spending all of the bond proceeds. They feel that is a better use of the proceeds, especially where borrowing rates are now, relative to what that might do with the tax rate, which would have very little benefit.

Regarding the number of years to pay back the indebtedness, Mr. Scherb noted that Mr. Shayotovich had stated the school corporation would have from 14 to 20 years to pay back the amount being borrowed. He pointed out that the 19-year payback plan would result in an additional \$8 million being spent in interest costs. He stated that he would oppose a longer payback period.

C. Resolution of the School Board Confirming Approval of the Lease

Superintendent Fritz recommended approval of the resolution. The resolution confirmed approval of the lease with the Clay Community Multi-School Building Corporation and authorized the Superintendent, Chief Financial Officer, and their designees to take any and all actions related to this approval.

Dr. Froderman moved to approve the resolution confirming approval of the lease. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

D. Additional Appropriation Resolution

Superintendent Fritz recommended approval of the resolution. The resolution approved the appropriation of all of the money received from the Building Corporation to all or any portion of the costs of the 2016 Building Corporation Project and authorized the Superintendent, Chief Financial Officer, and their designees to take any and all actions related to this approval.

Mr. Wiram moved to approve the resolution. Mr. Hill seconded, and the motion was approved by a 6-0 vote.

E. Costa Rica Trip Presentation

Northview High School Spanish teacher Dianna Knox offered a PowerPoint presentation regarding her students' recent trip to Costa Rica. Also in attendance during the presentation were students Dalyn Boor, Katie Muñoz, Devon Diel, foreign exchange student Diego Franco, and two parent chaperones, all of whom had accompanied Ms. Knox on the trip.

F. Clay Community Schools Energy Savings Presentation

As requested by Mr. Scherb during the March school board meeting, Director of Extended Services Mike Howard offered a PowerPoint presentation regarding the Clay Community Schools energy savings initiatives at the schools. A copy of the PowerPoint presentation will become a part of the official minutes.

Under discussion, Mr. Scherb asked what a T-8 light fixture was. Mr. Howard explained that it was a type of fluorescent bulb. Also, Mr. Scherb asked what the electric bill at Northview High School was annually, and Mr. Shayotovich offered to get that information to Mr. Scherb.

G. Title I Grant Application

Mr. Reberger moved to accept the recommendation to apply for the Title I grant for the 2016-2017 school year. Dr. Froderman seconded, and the motion was approved by a 6-0 vote.

H. Central Office Summer Hours

Mr. Kumpf moved to approve allowing central office 260-day certified and classified employees to operate on a forty-hour, four-day work week beginning Monday, June 6, and continuing through Friday, July 22, 2016. The office would be open from 7:00 a.m. to 5:00 p.m. Monday through Thursday and would be closed on Fridays. Mr. Hill seconded the motion, and the motion was approved by a 6-0 vote.

I. Policy 9751 Unmanned Aerial Vehicle (Drone) First Reading

This was a first reading, so no vote was required. The policy will be brought back to the May school board meeting for a second reading and approval.

J. Policy 6702 Criminal Gang Activity First Reading

This was a first reading, so no vote was required. The policy will be brought back to the May school board meeting for a second reading and approval.

K. Policy 3514 Bad Debt Revision to Collection and Forgiveness of Debt First Reading

Additional requirements regarding school districts' bad debt policies were recently issued by the state, necessitating revisions to Policy 3514, the title of which will change from "Bad Debt" to "Collection and Forgiveness of Debt". This was a first reading, so no vote was required. The revised policy will be brought back to the May school board meeting for a second reading and approval.

L. Breakfast/Lunch Prices for 2016-17

Director of Human Resources Ernie Simpson presented the following recommendations for breakfast/lunch prices for the 2016-2017 school year:

	Breakfast	Lunch	Milk
<i>Elementary</i>	\$1.25	\$2.50	\$0.30
<i>Secondary</i>	\$1.35	\$2.60	\$0.30
<i>Adult</i>	\$2.25	\$3.55	\$0.30
<i>Reduced</i>	\$0.30	\$0.40	\$0.30

Mr. Hill moved to approve the breakfast/lunch prices for 2016-17. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

M. Conflict of Interest Statements

Mr. Kumpf moved to approve the conflict of interest statements. Dr. Froderman seconded, and the motion was approved by a 6-0 vote.

N. Book Donation Request

In support of Read Across America, Ray Allen and Kelly and Kayla Market had offered to donate 315 *Blue's Road Trip Through Indiana* books to the Clay Community Schools' first and second grade students. Approval to accept the generous donation was requested.

Mr. Reberger moved to accept the donation. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

O. Headset Purchase Request for the NHS Football Program

Mr. Kumpf moved to grant permission to purchase headsets for Northview High School's football program, as requested by Principal Chris Mauk, with the cost to be divided between the Football ECA account and the Northview Athletic Department account. Dr. Froderman seconded, and the motion was approved by a 6-0 vote.

P. Strengthening Families Program Request for Forest Park Elementary

Mr. Hill moved to approve the request of Forest Park Elementary Principal Dustin Jorgensen for permission for his school to participate in Hamilton Center's Strengthening Families program. Dr. Froderman seconded, and the motion was approved by a 6-0 vote.

Q. East Side Elementary PTO Shelter Donation

Mr. Reberger moved to accept the East Side Elementary PTO donation of a shelter to be built on the East Side Elementary School property. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

R. Clay City Jr/Sr High School Softball Sign Renovation

Dr. Froderman moved to accept the Clover Signs donation of renovations to the Clay City Jr/Sr High School softball sign. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

S. Northview High School Request to Accept Donation of Golf Cart

Mr. Hill moved to accept the Riddell National Bank donation of a golf cart to be used by the Northview athletic department. Mr. Wiram seconded, and the motion was approved by a 6-0 vote.

VII. Board Member Comments

Shane Wiram stated that he found it interesting to have students come in and talk about their life experiences while traveling. He suggested that, whenever the board has the opportunity to support those experiences, it should be looked at favorably. Mr. Wiram also offered thanks to all of the teachers and staff members for making a great school year and a great school corporation.

Fred Froderman appreciated the trip to Costa Rica tonight.

Scott Hill commented regarding the Golden Apple Award winner and the students who had traveled abroad, noting that events like those put the school corporation on the map, in a very good way.

Kevin Kumpf stated there couldn't be enough said about people who donate things to the school corporation, whether for sports, or buildings, or whatever it might be. Everything the businesses are donating is appreciated. He also pointed out that school trips provide experiences for students that they might never have if not for Clay Community Schools.

Tom Reberger stated that he had the opportunity to attend the mock accident, and he thought it was great. He expressed his appreciation to all of the retirees for everything they had done for the school corporation. He deemed the donations to be fabulous, and he commented on Mr. Hacker's Golden Apple award. He also commented on the benefit fundraiser being conducted by the two county softball teams, which he considered absolutely fabulous. No matter who won on the scoreboard, he believed them all to be winners and asserted that they would all have each other's respect for participating.

VIII. Future Agenda Items

None at this meeting

Mr. Scherb noted that the next meeting would be held on May 19.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 9:12 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.