

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Regular Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, March 14, 2013. Tom Reberger, Rob Miller, Kevin Kumpf, Fred Froderman, and Ron Scherb were present. Jennifer Kaelber and Amy Burke Adams were absent.

Prior to the call to order, Superintendent Tucker noted that there would be a correction in Personnel concerning administrative leave dates for an employee that had changed due to medical issues and that the board would be provided with the revised dates for that administrative leave. Also, Superintendent Tucker pointed out that the agenda had been revised to include a presentation by the Northview cadet teaching program.

I. Call to Order

Mr. Scherb, vice president of the board, called the meeting to order at 7:32 p.m. He then led those in attendance in the Pledge of Allegiance and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for February 14, 2013

Executive Session Certification for February 14, 2013

C. Field Trips

1) Clay City Jr/Sr High School BPA club members who qualify to participate in a contest in Indianapolis, Indiana Sunday, March 10-Tuesday, March 12, 2013 requiring overnight stay

2) Clay City Elementary sixth grade students to McCormick's Creek State Park May 20-22, 2013, for overnight camping trip.

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. Family Medical Leave	CO	Timothy Rayle
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2. Non-Certified

a. Family Medical Leave	ESE	Pamela Terril
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B. RETIREMENTS

1. Certified

a. Teacher – Elementary	SE	Sally Hassler
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b. Teacher – Elementary	SE	Renee Watts
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c. Teacher – Media Specialist	NCMS	Elizabeth Meuser
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2. Non-Certified

None

3. Place on Retirement Index

None

C. RESIGNATIONS

1. Certified

None

2. Non-Certified

a. Bus Driver	TRANS	Christopher Bowen
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b. Instructional Assistant	ESE	Ryan Thompson
c. Instructional Assistant (Sp Serv)	NCMS	Christine Moe
3. ECA Resignations		
4. ECA Lay Coaches	None	
D. TRANSFERS		
1. Certified	None	
2. Non-Certified	None	
E. EMPLOYMENT		
1. Certified	None	
2. Non-Certified	None	
F. EXTRA-CURRICULAR		
1. Extra-Curricular Certified		
a. Department Chair (50%)	NCMS	LuAnne Anderson
b. Department Chair (50%)	NCMS	Murray Paul Harbour
c. Asst Middle School Track Coach	NCMS	Jason Setliff
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular (Lay Coach)		
a. Golf – Boys	CCHS	Brent Roberts
b. Winter Guard	CCHS	Chelsea Bryan
c. Basketball 7 th Grade Girls (50%)	NCMS	Emily Parsley
G. CHANGES		
1. Certified	None	
2. Non-Certified	None	
3. ECA-Lay Coaches	None	
H. VOLUNTEERS		
1. Classroom		
2. Athletic		
a. Baylor Girton – NCMS Wrestling		
b. John Szabo – NHS Football		
c. Dennis Raetz – NHS Football		
d. Martin Hendricks – NHS Football		
e. Alan Buell – NHS Softball		
I. CONTRACTED SERVICES		
J. OTHER		
1. Unpaid 3-day suspension for Jacqueline Cox, IA at Forest Park Elementary from March 12 – March 15.		
2. Unpaid 3-day suspension for Shaun Short, IA at Cumberland Academy from March 4 – March 6.		

Mr. Froderman moved to approve the consent agenda items. Mr. Miller seconded, and the motion was approved by a 5-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

None at this meeting

V. Superintendent's Report

Superintendent Tucker noted the following:

- Testing for the first section (applied skills) of ISTEP+ has been completed, and thanks were offered to principals, faculty and clerical staff that helped with the organization of that. The next phase will come later in the spring.
- A board retreat will be scheduled for the first or second week of April.
- A work session may be scheduled with legal counsel from Bose, McKinney, and Evans to explain legal requirements of the Affordable Care Act. More information will be provided in April.

VI. New Business

A. Van Buren Elementary Math Team Presentation

Van Buren Elementary students who are members of the math team presented information to the school board concerning their recent participation in a competition where the team finished 3rd in their regional and 44th of 160 teams in state competition. The math team is sponsored by teacher Derik Tipton. Members of the math team attending the school board meeting included Elias Alexander, Bowen Bussing, William VanArsdale, Tucker Thiel, Matthew Briscoe, Caleb Swearingen, Destiny Burns, and Kolten Chastain.

B. Northview High School Cadet Teaching Presentation

Students participating in the cadet teaching program at Northview High School presented information to the school board. The program is directed by Michelle Burk, Family and Consumer Sciences teacher at the school. Students involved in the cadet teaching program include Allison McWilliams, Cassie Weddle, Destaney Fugate, Brandy Ryan, Kaylee Mason, Lindsey Potter, Bailey Lumsdon, Shelby Timberman, and Morgan Wood.

C. Student Handbooks: First Reading

Specific changes to the secondary and elementary handbooks had been provided to the school board members. This was a first reading, so no vote was required. This item will be brought back to the April meeting for a second reading and approval.

Under discussion, Mr. Scherb asked if a committee was involved in this. Superintendent Tucker explained that every administrator came to central office for a meeting. Jorita Wilson made the recommended changes and kept the changes organized so that everyone understood what had been agreed upon. Kathy Knust and Tim Rayle typically oversee the revision process. There was also input from the corporation nurse and the directors.

Mr. Scherb asked if it would be possible to insert "for the students" in the mission statement for North Clay. The mission statement would then read "Our mission is to

teach the skills necessary for the students to be successful contributors to society". Superintendent Tucker stated that she would have to take the suggested change to the North Clay Middle School improvement team for their consideration.

D. 2013 Summer School Course Offerings

The recommended course offerings are almost exactly the same as the courses that were proposed for the summer of 2012. So far, the state has been willing to reimburse 100% of the cost; however, the caveat is that the state doesn't guarantee full reimbursement. Approval of the proposed summer school courses was recommended.

Mr. Kumpf moved to approve the 2013 summer school course offerings. Mr. Reberger seconded, and the motion was approved by a 5-0 vote. A copy of the course offerings will become a part of the official minutes.

E. Proposal to Move May School Board Meeting from 5/9/13 to 5/16/13

Superintendent Tucker stated that this change is made every year because the Indiana Association of School Business Officials (IASBO) holds their annual conference at this time. Moving the board meeting allows central office personnel who are members of that organization to attend that conference. Approval was recommended.

Dr. Froderman moved to move the May school board meeting to May 16. Mr. Kumpf seconded, and the motion was approved by a 5-0 vote.

F. Policy 6650 – Excursions or Field Trips – REVISION: First Reading

Superintendent Tucker explained that she feels it is important when taking minor students out of the county for overnight excursions for the board to be aware and make approval for that. Therefore, the proposal was for the policy to be amended to require both field trips that are out of state and those that require overnight stays to come before the board for approval. Also, it was proposed that language be added requiring a field trip request that must have board approval to be submitted to central office no later than four weeks prior to the requested field trip date. Superintendent Tucker noted that there may be circumstances where she would need to pre-approve overnight field trips, such as when an athletic team advanced in tournament play and would need to have an overnight stay to continue in the tournament. However, she would still bring the field trip to the board as early as possible. This was a first reading, so no vote was required. It will be brought back to the April meeting for approval.

G. Job Description – Supervisor of Maintenance – NEW: First Reading

H. Job Description – Supervisor of Transportation – NEW: First Reading

As Superintendent Tucker noted, there had been talk of having a job description for someone who would be second in charge with regard to maintenance and transportation, with the thought that the school corporation might umbrella the directing of both of those positions under one person. The positions were not to be posted at this time. Additionally, the board was not asked to hire anyone for these positions at this time. Rather, in this first reading, the board was asked to look at the job descriptions and in the April meeting to approve them. At that point, Superintendent Tucker would have a recommendation to the board about whether to consider pursuing these as posted positions and hiring positions in the future.

Under discussion, Mr. Scherb asked if these positions would be administrative. Superintendent Tucker's response was that the positions would be classified staff positions and most likely would not even come under what would be considered professional staff, such as a teacher's contract.

I. Clay City Jr/Sr High School Athletic Department Request to Accept Donation

Clay City Jr/Sr High School Principal Jeff Bell asked for approval to accept the donation of a pretzel machine to be donated by the F.O.P. in Mooresville, Indiana. Some members of that organization have grandchildren who attend Clay City Jr/Sr High School and participate in athletics at the school. The donation would be part of the F.O.P.'s charity/donation program. The contact person for this donation is Michele Brock of Mooresville. The new cost of this machine would be approximately \$1,200. Mr. Bell noted that the nacho machine at the high school is the same brand, so he is familiar with the product and the company. He believes it should work well. Approval to accept this donation was recommended.

Mr. Miller moved to accept the donation. Dr. Froderman seconded, and the motion was approved by a 5-0 vote.

VII. Board Member Comments

Tom Reberger stated that we do lots of things very well in Clay Community Schools.

Kevin Kumpf commented that he appreciated everybody that came to the meeting to show the board what they had done. He added that it was good to see the good parts of education rather than hearing the bad parts all the time.

Rob Miller agreed with the comments of both Mr. Reberger and Mr. Kumpf. He stated that he appreciated the groups that spoke tonight. He congratulated the winter athletes.

Fred Froderman thanked the groups for their presentations.

Ron Scherb stated that he enjoyed the presentations. The part he likes about the cadet teacher program is the dual credit that is earned by the cadet teachers. Mr. Scherb complimented Ernie Simpson and his staff for the Northview academic awards banquet and noted that Clay City would be having an academic awards banquet the following week. Mr. Scherb concluded his comments by congratulating Clay City's boys' basketball team for winning the sectional. He stated that he would never forget how the students from both schools bowed and said a prayer when Clay City's Blake Cesinger suffered a concussion during a sectional game.

VIII. Future Agenda Items

None at this meeting

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:07 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.