

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Regular Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, November 13, 2014. Tom Reberger, Kevin Kumpf, Fred Froderman, Rob Miller, and Ron Scherb were present. Jennifer Kaelber and Amy Burke Adams were absent.

Prior to opening bids for buses and fuel, Director of Extended Services Mike Howard called attention to a display in the lobby that had been set up by Cathy Rodgers, Supervisor of Transportation, and Lisa Stevenson, secretary for the transportation office. Those two had organized a school bus safety initiative within the elementary schools. There were over 625 submittals of posters, and winners were chosen in a variety of categories. Thanks were offered to Mrs. Rodgers and Mrs. Stevenson for their efforts in organizing that event.

Bids were then opened for school bus bodies and chassis as well as bids for unleaded gasoline and low-sulfur diesel fuel.

Bids for buses were received from the following:

	78-Passenger (Up to 4)	66-Passenger (Up to 4)	48-Passenger w/wheelchair lift (Up to 2)	14-Passenger White Mini- bus	Type A	Alternate (Air Conditioning)	Trade-In Valuations
McALLISTER (Blue Bird)	\$89,355.00	\$86,136.00	\$95,327.00			\$7,950.00	\$11,000- \$14,000
MIDWEST	\$86,841.00	\$84,116.00	\$92,182.00	\$47,680.00	\$48,072.00	\$7,600.00- \$7,070.00	\$5,200- \$11,500
KERLIN (Thomas)	\$90,975.00	\$88,691.00	\$99,326.00	\$60,862.00			\$6,000- \$15,000

Bids for fuel were received from the following

	Diesel	Unleaded
HUNTER OIL	\$3.26 per gallon, firm	\$2.42 + appropriate taxes, firm
CERES SOLUTIONS	\$2.98 per gallon, Transport, fluctuate \$3.20 per gallon, Tank, fluctuate	\$2.42, fluctuate
PETROLEUM TRADERS	\$3.15 per gallon, Transport, firm \$3.49 per gallon, Tank, firm	\$3.10, firm

A recommendation will be brought back to the school board in December.

I. Call to Order

The meeting was called to order at 7:40 p.m. Board President Rob Miller led those in attendance in the pledge and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for October 9, 2014

Executive Session Certification for October 9, 2014

C. Field Trips

- 1) Northview High School varsity volleyball team to Anderson, IN and Muncie, IN November 7 and 8, 2014, to participate in state championship volleyball contest (pre-approved by Dr. Tucker via e-mail 11/3/2014)
- 2) Northview High School Winter Guard to Cincinnati, OH, March 14 & 15, 2015, to perform in regional competition, requiring overnight stay and out-of-state travel
- 3) Northview High School Winter Guard to Dayton, OH, April 15-19, 2015, to perform in national competition, requiring overnight stay and out-of-state travel
- 4) Clay City Elementary 6th grade students to McCormick's Creek State Park, Spencer, IN, May 26-28, 2015, for 6th grade camping trip requiring overnight stay.

D. Personnel

A. LEAVES OF ABSENCE

1. Certified
 - a. FMLA CCHS Penny Groover
 - b. FMLA SP SERV Rhonda Lawrence
2. Non-Certified
 - a. Medical Leave TRANS Richard Wetnight
 - b. Medical Leave CCHS Bonnie Wolfe

B. RETIREMENTS

1. Certified None
2. Non-Certified None
3. Place on Retirement Index None

C. RESIGNATIONS

1. Certified
 - a. Teacher – Art NHS Rayna White
2. Non-Certified
 - a. Instructional Assistant NCMS Alexis Hutcheson
 - b. Instructional Assistant FPE Norma Wells
 - c. Instructional Assistant SP SERV Stephanie Farkas
 - d. Instructional Assistant/Interpreter SP SERV Donna Carr
 - e. Instructional Assistant JTE Suzanna Bex
 - f. Secretary NCMS Elissa Armstrong
 - g. Food Services ME Anita Meyer
3. ECA Resignations
 - a. Assistant Cheer Coach NHS Whittney Rains
 - b. Department Chair (Special Services) NCMS Jonna Anacker
4. ECA Lay Coaches None

D. TRANSFERS

1. Certified None
2. Non-Certified
 - a. Instructional Assistant (29 hours) from CCE to NHS Kasey Waite

E. EMPLOYMENT

1. Certified None

- 2. Non-Certified
 - a. Custodian (260 Days – 2nd Shift) NHS Stephen Jay Auterson
 - b. Technology Assistant (185 Days/Yr) CORP Danna Johnson
 - c. Food Services (5 hours) NHS Tracy Jarrett
 - d. Food Services (5 hours) NHS Angie Gibbens
 - e. Food Services (5 hours) NCMS Lori Smithhart
 - f. Instructional Assistant (Title I – 29 hrs) ME Keli McCoy
- 3. Other
 - a. Title I Reading Coach (29 hrs/no benefits) FPE Roberta Ringo

F. EXTRA-CURRICULAR

- 1. Extra-Curricular Certified
 - a. Academic Super Bowl – Science NHS Halee Hamilton
 - b. Academic Super Bowl – Fine Arts NHS Joni Sutherland
 - c. Academic Super Bowl – English NHS Jill Conner
 - d. Asst. Director of Musical Performance NHS Ashlee Vitz
 - e. Fall Play Assistant NHS Ashlee Vitz
 - f. French Club Sponsor NHS Ashlee Vitz
 - g. Student Council Sponsor (33%) NHS Ashlee Vitz
 - h. Department Chair (Special Services) NCMS Don Bryan
- 2. Extra-Curricular Non-Certified None
- 3. Extra-Curricular Lay Coach
 - a. Basketball – 6th Grade Girls NCMS Emily Parsley
 - b. Asst. Cheer Coach (70%) NHS Kaylee Edington
 - c. Elementary Sport (5th Gr. Boys Basketball) CCE Jason Laswell
 - d. Track – Middle School Head Boys NCMS James Grounds
- 4. Supplemental None

G. CHANGES

- 1. Certified None
- 2. Non-Certified
 - a. Brenda Thacker – Move to Cafeteria Manager at Forest Park Elementary. Was a food service worker.
- 3. ECA-Lay Coaches None

H. VOLUNTEERS

- 1. CLASSROOM
 - Clay City Elementary
Jason Laswell
Tarry Pine
Bailey Smith
 - Van Buren Elementary
Gregory Lovett
 - Clay City Jr/Sr High School
Ashley Hutcheson
Susan Thomas

V. Superintendent's Report

Dr. Tucker noted the following:

- After capturing their first semi-state championship, Northview High School's volleyball squad was runner-up in the Class 3A state championship. Senior McKenzie Kumpf and junior Madison McDonald were each named to the Class 3A All-State First Team by the Indiana Coaches of Girls Sports Association. The pair are the first players in school history to earn the award in volleyball. In addition, Kumpf and McDonald were selected along with senior setter Taylor Hess to play in the North/South All-Star game in New Albany on Sunday, November 23rd, at Lawrence North High School. Also, Coach Scott McDonald was named as the Class 3A Coach of the Year. The volleyball final was only the second state finals ceremony for Athletic Director Jan Gambill in the course of her career.
- Northview High School junior Cam Trout finished 97th on Saturday at the IHSAA state cross country finals.
- Northview Marching Knights took bronze (3rd place) for the second consecutive year in the Class B division at the Indiana State School Music Association marching band finals on Saturday at Lucas Oil Stadium.
- Clay City Imperial Regiment competed in its first marching band state finals competition since 2008, placing 6th in Class D competition.
- Out of 18 teams, Clay City Robotics team robot technicians Dakota Bartley, Seth Pickens, and Calvin Fry placed 5th in the full-pull event. In the event called "Raising Some Racket", the two-team alliance consisting of Austin Havens, Kiersten Mann, Easton Booe and Hunter Wolfe was able to place 3rd out of 50 competing high school teams. Their pit crew leader was Ashley Reach. Two observers from Auburn University that were present at the competition recognized the Clay City basket robot as very unique and successful in that competition, and as a result, their robot garnered the design award for the day.
- Congratulations were offered to all fall ECA competitors, their coaches, principals and parents.

VI. New Business

A. Jackson Township Blue Ribbon School Presentation

Mr. Jeffery Fritz shared information regarding the recent trip to Washington, D.C. to accept the national Blue Ribbon School award on behalf of Jackson Township Elementary. Mr. Fritz was principal at Jackson Township during the time the data was established that was used for the Blue Ribbon School award application. He was accompanied on the trip by current principal Brad Ennen as well as longtime teacher Dan Webster.

B. School-wide Letter Grade Presentation

Assistant Superintendent Dr. Timothy Rayle offered a presentation regarding the letter grades that had been assigned to each school by the Indiana Department of Education. All seven elementary schools received a grade of "A". Clay City Jr/Sr High School and Northview High School each received a grade of "B", and North Clay Middle School received a grade of "C". A handout with the actual data was provided to each board member, and a copy of that information will become a part of the official minutes.

C. Conflict of Interest Statements Annual Approval

Dr. Froderman moved to approve the Conflict of Interest Statements. Mr. Reberger seconded, and the motion was approved by a 5-0 vote.

D. 2015-16 School Calendar

Mr. Reberger moved to approve the 2015-16 school calendar. Dr. Froderman seconded.

Under discussion, Mr. Scherb commented that he still doesn't like starting school the first of August because he believes that school will one day start in July and family vacation time will be harder to manage. He had received a couple of nice comments about the proposed calendar: A couple of teachers told him that they really appreciated the teacher work day in January; and, most people enjoyed the week off in October.

Dr. Tucker pointed out that the calendar had gone through discussion with the teachers' association, which had been the basis of adding the additional staff day at the beginning of the second semester. The calendar in final consideration for this meeting mirrors the calendar from this year in terms of having a week off at fall break in addition to the parent/teacher opportunity for the elementary school conferences and the additional time for secondary schools to have some professional development. It also allows staff and students to have the Wednesday before Thanksgiving off.

The motion was approved by a 3-2 vote with Mr. Kumpf and Mr. Scherb opposed.

E. Residential Placements Resolution

Mr. Kumpf moved to approve the residential placements resolution. Mr. Scherb seconded, and the motion was approved by a 5-0 vote.

F. Indiana Bond Bank Fuel Purchasing Program

Mr. Scherb moved to approve the Indiana Bond Bank Fuel Purchasing Program Resolution. Mr. Reberger seconded.

Under discussion, Mr. Scherb asked about the cost of this program. Director of Business Affairs Mark Shayotovich stated that it could be about \$200-\$250 a month as an administrative fee. He explained that a collar is set at the beginning of the year, and if the prices at any point in time each month fall within that collar, then the school corporation would just pay a simple administrative fee. If the price would happen to dip below that collar, the school corporation would have to pay a little bit more, but in the event the price would rise above that collar, the bond bank would reimburse the school corporation. As he sees it, it is kind of insurance for an unexpected spike in fuel prices, and he believes it is a minimal cost to have a little peace of mind.

The motion was approved by a 5-0 vote.

G. Feasibility Study RFP Request

Mr. Kumpf moved to grant authority to advertise an RFP to architectural firms for a feasibility study on the school corporation's secondary buildings and programs. Dr. Froderman seconded.

Under discussion, Mr. Scherb asked how much the study would cost. Dr. Tucker estimated the cost to be around \$4,000 - \$6,000, depending on the architectural firms. The RFP is to be sent out with a description of what the school corporation is looking for, and the architectural firms will then submit what they would charge for their firms to go out and talk to various people at the three secondary programs and walk through those facilities and over the grounds. They would then come back with a study of what the school corporation's future needs may be.

Mr. Scherb wanted to know if any of the information from a study approximately seven years ago was being retained to be used again. Dr. Tucker stated that the last time a feasibility study had been conducted, the primary emphasis had been on the elementary buildings. That debt is coming off in 2018. The secondary schools, which are now the oldest schools without any benefit of any substantial remodeling, are the schools that are the next focus, and a feasibility study needs to be done that is specific to that. Dr. Tucker noted that fees are built into the Capital Projects budget each year and set aside for those kinds of needs. If it is determined that the school corporation is going to move forward with a building project or remodeling project, those fees that have been paid out can be recouped in the actual cost of the construction project.

It was noted by Mr. Scherb that public relations was going to be so critical in this situation, and the school corporation has to do a better job than was done during the last renovation project. Dr. Tucker pointed out that this is just the initial step: It would launch a series of meetings that would be required to bring in school employees and school patrons and to allow taxpayer comments. Focus groups would be formed within a larger committee that would be the main building project group. The series of meetings would be required before initiating the final description on any kind of project that would be recommended. Also, bond counsel would be brought in within the general board meetings, and an RFP would have to be done again for whichever group is chosen to be the contractor. Dr. Tucker noted that it is a long process. She added that when the debt from the multi-million dollar elementary remodeling project is resolved in 2018, if there is a need to make some improvements in the secondary facilities, that building project, if successful, would be allowed to move forward and the tax levy would remain constant. Dr. Tucker also noted that there may be a situation where the school corporation would have to sponsor advocacy against a referendum, and sponsoring advocacy must be done during an election period. Advice from bond counsel is that the time period to advocate for that building project would be in the 2016 spring primary elections, so the school corporation would have to be ready to defend for that process as early as 2016. In the interim, there is a lot of work to be done and a lot of things to be considered before the board would actually make a commitment to be involved in a building project.

In response to Mr. Scherb's assertion that a key word might be a "continuation" of the current tax debt service rate, Dr. Tucker stated that the school corporation tries to keep a consistent benchmark so that it is not going too far above or too far below that benchmark, which impacts the levy. She noted the main concern is keeping the levy consistent because there are a lot of tax-receiving entities within this community, and they are all vying for their projects within that set amount of money.

The motion was approved by a 5-0 vote.

H. IndianaMAC Program Participation Agreement

This agreement would allow PCG-Indiana, Inc. to assist the school corporation in obtaining administrative cost reimbursements from Medicaid for school-based health-related services that have been provided to students, including special-needs students who are eligible for Medicaid.

Dr. Froderman moved to approve the IndianaMAC Participation Agreement. Mr. Reberger seconded, and the motion was approved by a 5-0 vote.

I. School Delay Procedures and Professional Development for Certified Staff: Discussion

Dr. Tucker had provided information to board members in the board packet. She noted that there had been 18 two-hour delays during the 2013-14 school year, which was the equivalent of 36 hours, and with 303 teachers, that was a loss of professional time of 10,908 hours. The equivalent in days lost was 1,454 days, and the contractual compensation that is in place for that is \$416,000.

Dr. Tucker also noted that there had been talk during the summer in discussion about the little amount of time for collaboration and professional development. She observed that the vast majority of the two-hour delays had to do with subzero temperatures, and the fear wasn't for the adults on the professional staff; rather, it was on the basis of the five-year-old students standing at the bus stop waiting in the dark to catch a school bus. The two-hour delays allowed the students to have daylight while waiting on the bus even if it didn't warm up very much.

Dr. Tucker had sent a communication to certified staff stating that this year, if the school corporation got into that pattern of having numerous days of delays, she felt that was too much of a price to pay for collaboration time and professional development time that could be offered. So this year, on mornings with two-hour delays that are based on sub-zero temperatures, Dr. Tucker is going to require professional staff to come to school and be involved in some professional development. If it is a situation where it is dense fog and nobody should be out driving, she may make an announcement that everybody stays out for the two-hour delay. If the roads are very inclement and the sheriff's department or other law enforcement agencies declare no one should be on the roads, then no one will be on the roads. This is mostly in play when it's just a decision based on the adults being able to make it and the decision has been made for the safety of the children.

Some of the other information provided by Dr. Tucker in the board packet had been put together by Kathy Knust, Tammy Kikta, and Dr. Tim Rayle regarding the amount of professional development that had been provided this year. Frequently, professional development is provided on days where there is a staff development day at the beginning or end of a semester, and/or subs are hired and teachers are brought to central office for a half day or full day. In addition, sometimes training is provided after school, and Mrs. Knust does summertime training when it can be worked out. Teachers are compensated if they come outside of their contractual hours in the summer and

after school. There has also been lunchtime training during the school day. As far as bringing everyone together collectively and having two hours in the morning to be able to either separate into grade level or separate into department or separate by people who teach the same course or to have principals offer that professional development, there really isn't that much time.

J. Clay City Coal Mining Operation's Impact to School Properties

Mr. Scherb had requested an update of the impact that coal mining operations around Clay City were having on the properties owned by the school corporation, and Director of Extended Services Mike Howard had included information in the board packet.

Under discussion, Mr. Scherb stressed that he was not anti-coal mining; however, he was very concerned about digging coal and dynamiting that close to the school corporation's buildings. He asked how anyone would know if coal mining operations would cause damage to a new track if it was built. Mr. Howard referred to information that he had provided in the board packet regarding vibration analysis being done by a company called Vibronics, Inc. He noted that two seismographs had been installed on the Clay City school property, and they constantly measure vibration levels. The limits that are permitted to occur during a mining operation are vibrations below .03 inches per second/peak particle velocity. If the measurement exceeds .03 IPS/PPV, a signal is automatically sent to the Vibronics, Inc., office. To date, no blasting has exceeded that limit.

In response to Mr. Scherb's question as to whether Dr. Tucker felt comfortable with what was going on, Dr. Tucker stated that the coal mining operations know what the federal regulations are. The school corporation does not have any documentation to substantiate that damage has occurred on the basis of their mining. There is not much a business or public entity can do to prohibit that business activity. The mining company will self-monitor, and they do provide reports to any group, business entity or private industry or public entity that would request to have those reports. When it's all said and done, they will have to go through that final process. The administration will have a chance to meet with them, and there would be an opportunity to expect remediation from them financially if something occurs.

Mr. Reberger stated that he is not concerned because there was a similar situation at Van Buren. When the coal mining company was working near Van Buren, they had seismographs set up in the basement, and Mr. Reberger could go down and look at it at any time. Even if the coal company was within federal guidelines, if Mr. Reberger thought that they were getting a little heavy on the blasting, he would just call and ask them to cut it back a little, and they always did. If there would be a conflict, it would be turned over to the insurance company.

As for whether anyone from the school corporation has conversations with the coal mining company, Mr. Howard stated that he has talked to them several times. Mr. Scherb suggested asking the coal mining company to pay for the track. Mr. Howard replied that coal companies typically do things for a community after a project; however, the timing is probably going to be off because they are going to be mining there for several more years.

K. New Federal Nutrition Guidelines Report

In response to Mr. Kumpf's request for information regarding school lunches, Director of Personnel, Data and Food Services Carolyn Kumpf offered a presentation explaining federal requirements. A copy of the presentation will become a part of the official minutes.

L. North Clay Middle School ECA Purchase Request

The request was to purchase a Pentax K50 DSLR Camera at a cost of \$499.99 and an extra lens for indoor action shots at a cost of \$499.99, with funds from the North Clay Middle School Yearbook ECA account being used for payment.

Dr. Froderman moved to approve the purchase request. Mr. Kumpf seconded, and the motion was approved by a 5-0 vote.

M. Policy 9650 – Patron Use of Facilities for Physical Fitness Activities – NEW: First Reading

This was a first reading, so no vote was required. Dr. Tucker pointed out that some time ago, with the passage of a new state law, school corporations were required to post signs throughout their facilities and on their grounds saying that the school corporation is not liable if accidents occur with people that choose to walk around the sidewalks and grounds for exercise. A lot of school corporations have taken to adopting recreation policies to provide some language as to what will be allowed with the school corporation's facilities and also to put some disclaimers in for activities that can't be allowed if fiscal responsibility and protection of facilities is to be maintained.

Mr. Howard reminded the board that a list of approved physical fitness activities needed to be determined by the board. Dr. Tucker suggested working on that list after adoption of the policy, possibly at a work session in January or February.

N. Grant Update

Information was provided in the board packet by Curriculum and Grants Coordinator Kathy Knust regarding the status of grants at this time. Mr. Reberger expressed his appreciation to Mrs. Knust for her efforts in obtaining grants for the school corporation.

O. Non-Certified Insurance Rates

Mr. Kumpf moved to approve the insurance rates for non-certified employees. Mr. Reberger seconded, and the motion was approved by a 5-0 vote.

VII. Board Member Comments

Tom Reberger commented that this meeting was fun and he liked meetings like this.

Fred Froderman offered congratulations to all schools for their grades and to Jackson Township for earning the Blue Ribbon School award.

Ron Scherb congratulated Shane Wiram for his election to the school board. He also recognized Kevin Kumpf as a proud volleyball parent.

Rob Miller offered congratulations to the entire corporation for the successes of the bands and athletes in state competition and for the grades received from the state.

VIII. Future Agenda Items

None at this meeting

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 9:06 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.