

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, July 31, 2014. Tom Reberger, Kevin Kumpf, Jennifer Kaelber, Fred Froderman, Ron Scherb and Amy Burke Adams were present. Rob Miller was absent.

I. Call to Order

The special session meeting was called to order at 7:45 p.m. by board vice president Ron Scherb.

II. Personnel

A. LEAVES OF ABSENCE

- | | | |
|------------------|---------|----------------|
| 1. Certified | | |
| a. FMLA | SE | Lisa Miller |
| 2. Non-Certified | | |
| a. FMLA | Sp Serv | Heather Korff |
| b. Medical Leave | CCE | Lora Ludwig |
| c. Medical Leave | JTE | Debrenn Milner |

B. RETIREMENTS

- | | | |
|------------------------------|----------|--------------------|
| 1. Certified | None | |
| 2. Non-Certified | None | |
| 3. Place on Retirement Index | | |
| a. Step 8 | NHS | Jon Crooks |
| b. Step 8 | JTE | Daniel K. Webster |
| c. Step 8 | ME | Elaine Clarke |
| d. Step 8 | CCE | Louann Kern |
| e. Step 8 | JTE | Cheryl Schoffstall |
| f. Step 9-B | NHS | Beth Moody |
| g. Step 9-B | NHS | Kathleen Harlan |
| h. Step 9-B | NHS/NCMS | Jan Gambill |
| i. Step 8 | NCMS | Frank Hacker |
| j. Step 8 | NHS | James Lattta |

C. RESIGNATIONS

- | | | |
|----------------------------|---------|-------------------|
| 1. Certified | | |
| a. Teacher – German | NHS | Chrystal Chrysler |
| b. Teacher – Elementary | ESE | Brooke Ainsworth |
| 2. Non-Certified | | |
| a. Instructional Assistant | Sp Serv | Dale Williams |
| b. Instructional Assistant | ME | Marla Norris |
| c. Instructional Assistant | NHS | Lisa Riddell |
| d. Instructional Assistant | JTE | Ashley Bonte |
| e. Instructional Assistant | CCHS | Katherine Koehler |

	f. Instructional Assistant	NCMS	Jessica Harvey
	g. Bus Driver	TRANS	Larry Richmond
	h. Bus Driver	TRANS	Penny Campbell
	i. Secretary	NHS	Natalie Swearingen
3.	ECA Resignations		
	a. German Club	NHS	Chrystal Chrysler
	b. Junior Class Sponsor	NHS	Chrystal Chrysler
	c. Middle School Boys Track	NCMS	Nathan Hopf
D.	TRANSFERS		
	1. Certified	None	
	2. Non-Certified		
	a. From Technology Assistant to Secretary	NHS	Tenna Keiser
	b. From FPE IA to NCMS IA	NCMS	Arrah Jean Harris
E.	EMPLOYMENT		
	1. Certified		
	a. Assistant Principal/AD	CCHS	Paris Shane Reese
	b. Teacher – Family & Consumer Science	NHS	Natalie Swearingen
	c. Teacher – Family & Consumer Science	NCMS	Marie Bettenbrock
	d. Teacher – Social Studies	NCMS	Michael Byrum
	e. Teacher – Elementary	ESE	Jaclyn Linton
	f. Temp Teacher – Elementary (1 st Sem)	VBE	Kimberly Parent
	2. Non-Certified		
	a. Bus Driver	TRANS	Calvin Kimball
	b. Bus Driver	TRANS	Tammy Hughes
	c. Bus Driver	TRANS	Emilee Biddle
	d. Bus Driver	TRANS	Mary Hackett
	e. Bus Driver	TRANS	Joseph Pestoff
	f. Instructional Assistant – 29 hr	SP SERV	Melodie Staley
	g. Instructional Assistant – 29 hr	SP SERV	Crystal Soots
	h. Instructional Assistant – 29 hr	SP SERV	Connie Trout
	i. Instructional Assistant – 29 hr	SE	Heather Hardman
	j. Instructional Assistant – 29 hr	VBE	Stacy Fosdick
	k. Instructional Assistant/Med Asst 29 hr	VBE	Melissa Ray
	l. Instructional Asst. – Job Coach (Sp Serv) 29 hr	NHS	Ida Champion
	m. Food Services (4 hours/day)	JTE	Jamie Hofmann
	n. Instructional Assistant – 29 hr	CCE	Lori Miller
	o. Instructional Assistant – 29 hr	NHS	Sara Muñoz
	p. Instructional Assistant – Sp Serv		

	29 hr	NHS	Allison Brown
	q. Instructional Assistant – Sp Serv		
	29 hr	FPE	Mindy Nobles
	r. Instructional Assistant – Sp Serv		
	One-on-One 29 hr	CCE	Kasey Waite
	s. Instructional Assistant – Sp Serv		
	Job Coach – 29 hr	NHS	Constance Kimball
	t. Instructional Assistant – Sp Serv		
	29 hr	VBE	Daniele Thompson
	u. Instructional Assistant – Classroom IA		
	29 hr	ESE	Betsy Nicoson
	v. Instructional Assistant – Title I		
	29 hr	FPE	Jody Newton
F.	EXTRA-CURRICULAR		
	1. Certified		
	a. Assistant Cheer Coach	NHS	Whittney Rains
	2. Non-Certified	None	
	3. Lay Coach		
	a. Volleyball – 8 th Grade Girls Coach	NCMS	Linda Payton
G.	CHANGES		
	1. Certified	None	
	2. Non-Certified		
	a. Kent Bass – From Special Services Job Coach (29 hours) to Automotive Instructional Assistant (29 hours)		
	b. Holly Neil – From an interpreter to a 1-on-1 instructional assistant (the hearing impaired student she was working with graduated)		
	c. Madolin Sparks – From 1-on-1 instructional assistant (33.75 hours/week) to Special Services classroom IA at 29 hours/week. (Her 1-on-1 student is no longer in our corporation)		
	3. Lay Coach	None	
H.	VOLUNTEERS		
	1. Classroom	None	
	2. Athletics/ECA		
	a. Kelsey Trout – NHS Cheerleading		
	b. Laura McCrea Huffman – NCMS volleyball volunteer		
I.	CONTRACTED SERVICES	None	
J.	OTHER		
	a. Yale Davis – 3-day suspension (May 28-30) for violation of policy regarding on-time driving of route.		
K.	TERMINATION	None	

Mr. Kumpf moved to approve the personnel as presented. Mrs. Kaelber seconded and the motion was approved by a 6-0 vote.

III. Instructional Assistant Stipends

The recommendation of Dr. Tucker: The attendance stipend that was approved by the board on September 9, 2013, shall be in effect from that date, allowing instructional assistants who may have missed days prior to September 9, 2013, to have those days waived and to be granted the stipend from the first semester so long as their attendance from September 9, 2013, to the last day of the semester was in keeping with the three day limit.

Mr. Reberger moved to approve the motion as written. Mr. Kumpf seconded. The motion was approved by a 4-2 vote with Ron Scherb and Amy Adams opposed.

IV. Bid Award Recommendation for Clay City Jr/Sr High School Track

The recommendation of Mike Howard was to reject the present bids.

Mr. Kumpf moved to approve the recommendation of Mr. Howard. Dr. Froderman seconded, and the motion was approved by a 5-0-1 vote with Mrs. Adams abstaining.

V. Northview High School Coach's Handbook/Student-Parent Handbook Changes: Second Reading

Mr. Reberger moved to approve the changes to the Northview High School Coach's Handbook and Student-Parent Handbook. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

VI. Clay City Jr/Sr High School Coach's Handbook/Student Athlete Handbook Changes: Second Reading

Mrs. Kaelber moved to approve the changes to the Clay City Jr/Sr High School Coach's Handbook and Student Athlete Handbook. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

VII. Policy 6305 – Student Wellness – REVISION: Second Reading

Dr. Froderman moved to approve the revisions to Policy 6306 – Student Wellness. Mrs. Kaelber seconded, and the motion was approved by a 6-0 vote.

VIII. Policy 2100 – Central Office Administrative and Supervisory Personnel – REVISION: Second Reading

Mrs. Adams moved to approve the revisions to Policy 2100 – Central Office Administrative and Supervisory Personnel. Mrs. Kaelber seconded, and the motion was approved by a 6-0 vote.

IX. Classified Handbook Revision: Second Reading

Mr. Reberger moved to approve the revisions to the classified handbook. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

X. Bus Driver Handbook Revision: Second Reading

Mr. Kumpf moved to approve the revisions to the bus driver handbook. Dr. Froderman seconded, and the motion was approved by a 6-0 vote.

XI. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:26 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administrative Office.

Comments part of official minutes.

August 1, 2014

To: Board of Trustees

From: Michael Howard, Director of Extended Services

RE: Clay City Track Recommendation

The following is a summary of the comments made at the July 31, 2014 Board Meeting to recommend the rejection of all bids submitted. The motion passed by a vote of 5-0-1.

Recommendation is to reject all submitted bids for the following reasons/rationale:

- Low bid for surface was an alternate which is not what Mr. Smith and I had originally determined to be our preferred new surface
- Only 1 bid submitted for the asphalt work – would prefer more submittals
- Uncertainty of the underlayment or subsurface condition (clay, cinders, moisture, etc.)
- Questions raised as to the exact size of track (possibly an old 440 yard layout vs. 400 meter layout)
- Possibility of additional work (change orders) needing to be imposed if issues arise once the current synthetic surfaces is removed
- Budget for 2014 was for surface replacement only. Total replacement costs are more than double.
- Desire to do it the right way and deliver to the community an athletic complex that will endure another 20+ years
- Improve the pole vault area with hard surface for pads and IHSAA compliant plant box
- Redesign for safety concerns and IHSAA compliance the shot put area and discus throwing area.
- Replacement: Improve the drainage in turns 1, 3 and 4 specifically
- Replacement: Appears to be “significant banking” in between turns 1-2 and 3-4.
- Replacement: Expand lane 8 to required width.