

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, July 30, 2015. Tom Reberger, Kevin Kumpf, Scott Hill, and Ron Scherb were present. Shane Wiram and Amy Burke Adams arrived after the meeting was called to order. Fred Froderman was absent.

**I. Call to Order**

The special session meeting was called to order at 7:04 p.m. by board president Ron Scherb.

**II. Classified Handbook Revision: Second Reading**

Mr. Reberger moved to approve the revised classified handbook. Mr. Kumpf seconded, and the motion was approved by a 4-0 vote.

**III. Bus Driver Handbook Revision: Second Reading**

Mr. Wiram arrived prior to a motion on this item. Mr. Kumpf moved to approve the revised bus driver handbook. Mr. Hill seconded, and the motion was approved by a 5-0 vote.

**IV. Board Policy 6150 – Non-Legal-Settlement Cash Tuition Students and Appendix T – Administrative Guidelines for Non-Legal-Settlement and Cash Tuition Students Updates/Changes: Second Reading**

Mr. Hill moved to approve the recommended updates/changes to Board Policy 6150 – Non-Legal-Settlement Cash Tuition Students and Appendix T – Administrative Guidelines for Non-Legal-Settlement and Cash Tuition Students. Mr. Kumpf seconded, and the motion was approved by a 5-0 vote.

**V. Board Policy 8605 – Reporting of Offenses and Convictions Updates/Changes: Second Reading**

Mrs. Adams arrived prior to a motion on this item. Mr. Wiram moved to approve the recommended updates/changes to Board Policy 8605 – Reporting of Offenses and Convictions. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

**VI. Health Insurance Committee Representative Approval**

Mr. Reberger moved to appoint Jeff Fritz, Mark Shayotovich, and Ernie Simpson to the Health Insurance Committee. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

**VII. Personnel**

**A. LEAVES OF ABSENCE**

1. Certified

a. FMLA

b. FMLA

CCHS

NCMS

Penny Groover

Lauren Barnett

2. Non-Certified	None	
<b>B. RETIREMENTS</b>		
1. Certified		
a. Teacher (End of 2015-16)	CCHS	Penny Groover
b. Teacher (End of 2015-16)	CCE	Claudia Moss
2. Non-Certified	None	
3. Place on Retirement Index		
a. Step 9-B	CCHS	Penny Groover
b. Step 8	NHS	Tracey Giffin
c. Step 8	ME	Deborah R. Swearingen
d. Step 9-B	FPE	Kathy D. Twitchell
e. Step 9-B	CCE	Claudia Moss
<b>C. RESIGNATIONS</b>		
1. Certified		
a. 7 <sup>th</sup> Grade Science	NCMS	Kara Keith
b. Elementary Teacher	VBE	Emily Hauser
c. Secondary English/Journalism	NHS/CA	Sara Harmon
2. Non-Certified		
a. Instructional Assistant	ESE	Betsy Nicoson
b. Head Custodian	NCMS	Mark Howes
c. Food Services	ESE	Janie Ehrlich
d. 29-hour Instructional Assistant	CA	Courtney Lash
e. Food Services	CCHS	Lora Shaw
f. Instructional Assistant	FPE	Erin J. Bechtel
3. ECA Resignations		
a. 6 <sup>th</sup> Grade Volleyball Coach	NCMS	Kelly Bays
b. JV Boys Basketball Coach	NHS	Kendall Sheets
c. Senior Class Sponsor	NHS	Michele Hunter
d. DECA Sponsor	NHS	Clint Weddle
e. Junior High Volleyball Coach	CCHS	Courtney Townsend
4. ECA Lay Coaches	None	
<b>D. TRANSFERS</b>		
1. Certified	None	
2. Non-Certified		
a. Instructional Assistant	ESE to SE	Laurie Prindiville
b. Instructional Assistant	FPE to SE	Mindy Nobles
c. 29-hour Instructional Assistant	ESE to ME	Alyssa Langley
d. Food Services	CCE to CCHS	Melody Culler
e. Food Services	NCMS to ESE	Raegina Jackson
f. 260-day Custodian	JTE to NCMS	Chris Drake
<b>E. EMPLOYMENT</b>		
1. Certified		

a. Elementary Teacher	SE	Betsy Nicoson
b. Elementary Teacher	FPE	Jordan Truax
c. Secondary Science Teacher	NHS	Kimberly Perez
d. Parent Liaison	FPE	Kelly Sparks
e. Special Services Teacher	CCHS	Brittany Smitley
f. Secondary English Teacher	NHS	Marvin Brent Roark
g. 7 <sup>th</sup> Grade Science Teacher	NCMS	John Wayne Pell
h. Elementary Teacher	ME	Ryan Thompson
i. Secondary English Teacher	NHS	Nathan Logue
j. Elementary Teacher	VBE	Christina Pence
k. Middle School Choir Teacher	NCMS	Samantha Patterson
2. Non-Certified		
a. Instructional Assistant	FPE	Emilee Whitaker
b. 210-day Custodian	CCE	Tammy Forsythe
c. 29-hour Sp. Services Instructional Asst. JTE		Meredith Mattox
d. Special Services Instructional Asst.	SE	Fawn Buza
e. 29-hour Sp. Services Instructional Asst.	CCE	Trisha Shonk
f. 6-hour/day Food Services	CCHS	Jessica Hayden
g. 4-hour/day Food Services	NCMS	Renee Leslie
h. 29-hour Instructional Assistant	FPE	Valerie Gentry
i. 29-hour Sp. Services Instructional Asst.	FPE	Crystal Lawson
j. 29-hour Instructional Assistant	NHS	Michael Tisdale
k. 29-hour Instructional Assistant	FPE	Margarita Warner
l. 29-hour Instructional Assistant	FPE	Brooklyn Crowley
m. 29-hour Instructional Assistant	FPE	Susan Todd
n. 29-hour Instructional Assistant	ESE	Kimberly Klein
o. 29-hour Instructional Assistant	ESE	Greg Papenfus
p. 29-hour Instructional Assistant	ESE	Ashley Wegner
q. 29-hour Instructional Assistant	ESE	Susan Treash
r. Evening Custodian	ESE	Kiaeshia Porter
s. Evening Custodian	ESE	Jerry Bruer
t. Library Assistant	NCMS	Lindsay Featherling
u. Parent Liaison	ESE	Erin Bechtel
v. 29-hour Instructional Assistant	CA	Dee Tilley
w. 29-hour Instructional Assistant	NHS	Haley Wagoner
x. Bus Driver	TRANS	Kim Koontz
3. Other		

## F. EXTRA-CURRICULAR

1. Extra-Curricular Certified		
a. 7 <sup>th</sup> Grade Volleyball Coach	CCHS	Brittany Smitley
b. 7 <sup>th</sup> Grade Volleyball Coach	NCMS	Joni Sutherland
2. Extra-Curricular Non-Certified		
3. Extra-Curricular Lay Coach		
a. JV Volleyball Coach	CCHS	Amy Robertson
b. Head Girls' Golf Coach	NHS	Zack Keyes

- |   |      |                   |
|---|------|-------------------|
| c. Assistant 7 <sup>th</sup> Grade Football Coach | NCMS | Gerald Deakins    |
| d. Assistant 8 <sup>th</sup> Grade Football Coach | NCMS | James Doyle       |
| e. High School Cheerleading Coach                 | CCHS | Madison Jackson   |
| f. Assistant High School Cheerleading Coach       | CCHS | Nicole Ledgerwood |
| 4. Supplemental                                   | None |                   |

G. CHANGES

- |   |      |  |
|---|------|--|
| 1. Certified  | None |  |
| 2. Non-Certified  |      |  |
| a. From 260-day Custodian to 185-day Custodian NHS  |      | Samantha Owen  |
| b. From Sp Serv 1:1 IA to 3 <sup>rd</sup> Grade Instructional Asst. ESE                       |      | Terra Deakins  |
| c. From 1 <sup>st</sup> Gr Inst. Asst. to 3 <sup>rd</sup> -5 <sup>th</sup> Gr Inst. Asst. ESE |      | Christina Maccarone  |
| d. Parent Liaison – from 29 hours/week to 8 hours/week ESE/ME/FPE                             |      | Bonita Ave i. <i>To comply with Social Security administration regulations</i> |
| e. From Food Services Employee to Interim Food Serv. Mgr. CCHS                                |      | Amy Shaw   |
| 3. ECA-Lay Coaches  | None |  |

H. VOLUNTEERS

- |                                 |      |                 |
|---------------------------------|------|-----------------|
| 1. CLASSROOM                    | None |                 |
| 2. ATHLETICS/ECA                |      |                 |
| <u>Northview High School</u>    |      |                 |
| a. Volunteer Girls' Golf Coach  | NHS  | Mike Lynch      |
| b. Volunteer Football Coach     | NHS  | Trent Lancaster |
| <u>North Clay Middle School</u> |      |                 |
| a. Volunteer Football Coach     | NCMS | Eric Dyar       |
| 3. OTHER VOLUNTEERS             | None |                 |

I. TERMINATIONS

None

Mr. Kumpf moved to approve the personnel recommendations. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

**VIII. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 7:15 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administrative Office.