

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Tuesday, December 4, 2012. Jennifer Kaelber, Forrest Buell, Rob Miller, Ron Scherb and Amy Burke Adams were present. Tammy Beasley and Tina Heffner were absent.

**I. Call to Order**

The special session meeting was called to order at 6:05 p.m. by board president Rob Miller.

**II. Consideration to Name New Director of Buildings & Grounds**

The recommendation was to hire Michael Howard II for the new Clay Community Schools' Director of Facilities and Grounds. Mr. Howard had been interviewed by a committee comprised of the superintendent, business director, personnel director, and president of the board. Mr. Howard will start on a 260-day contract at the base salary of \$70,000 and will be offered the usual administrative insurance benefit package. The administration would like for Mr. Howard to start tomorrow, with the board's approval.

Under discussion, Dr. Buell asked if Mr. Howard had worked in this type of work before. Superintendent Tucker replied that when the committee interviewed, they had some outstanding candidates. All of them had a considerable degree of technology experience; however, Mr. Howard's expertise was that he had worked in an area very similar to this position in Facilities and Grounds at Rose-Hulman Institute of Technology. The committee believed he was the best candidate and most qualified for this position.

Dr. Buell moved to hire Mr. Howard. Mrs. Adams seconded, and the motion was approved by a 5-0 vote.

**IV. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 6:09 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.