

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at North Clay Middle School, 3450 W State Road 340, Brazil, IN 47834, on Monday, September 12, 2011. Tammy Beasley, Tina Heffner, Forrest Buell, Rob Miller, Ron Scherb, and Amy Burke Adams were present. Jennifer Kaelber was absent.

**I. Call to Order**

The special session meeting was called to order at 6:35 p.m. by board president Rob Miller. Prior to conducting business, Mr. Miller asked for a moment of silence in remembrance of Christian Watkins.

**II. Adopt 2012 Budget, Capital Projects Plan, School Bus Replacement Plan and Levy Neutrality**

With no discussion, Mrs. Heffner moved to accept the 2012 budget, capital projects plan, school bus replacement plan and levy neutrality. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

**III. Classified Handbook Revisions: Second Reading**

Mrs. Adams moved to accept the second reading of the classified handbook. Mrs. Beasley seconded, and the motion was approved by a 6-0 vote.

**IV. Bus Driver Handbook Revisions: Second Reading**

Mrs. Adams moved to accept the second reading of the bus driver handbook. Mr. Scherb seconded, and the motion was approved by a 6-0 vote.

**V. Approval of School Improvement Plans**

Superintendent Tucker stated that Indiana Code and Indiana Administrative Code provide that all accredited Indiana schools are required to maintain a school improvement plan that "lays out objectives for a three (3) year period" (511 IAC 6.2-3-1-1). This plan "must be annually reviewed and revised to accomplish the achievement objectives of the school" (511 IAC 6.2-3-1-2). Each school's improvement plan must be approved by their local superintendent and school board. Following local approval, the plan is required to be submitted to the Indiana Department of Education September 15<sup>th</sup> each year. Superintendent Tucker had received all of the plans and recommended approval so that the plans can be submitted to the Department of Education.

Mrs. Heffner moved to approve the plans and submit them to the Department of Education. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

**VI. Personnel**

**A. LEAVES OF ABSENCE**

1. Certified None

2. Non-Certified			
a. Medical Leave	NHS		Fleta Van Ness
 B. RETIREMENTS			
1. Certified	None		
2. Non-Certified	None		
3. Place on Retirement Index	None		
 C. RESIGNATIONS			
1. Certified			
2. Non-Certified			
a. Custodian (2 <sup>nd</sup> Shift – 8 hours)	NHS		Martha Phillips
3. ECA Resignations			
a. Elementary Science Fair Chair	ESE		Hannah Reinoehl
b. Vocal Music – M.S.	NCMS		Kristina Waugh
4. ECA Lay Coaches	None		
 D. TRANSFERS			
1. Certified	None		
2. Non-Certified	None		
 E. EMPLOYMENT			
1. Certified			
2. Non-Certified			
a. Food Services (3 hours)	CCHS		Kayla Persinger
 F. EXTRA-CURRICULAR			
1. Extra-Curricular Certified			
a. Elementary Science Fair Chair-Bldg	ESE		Jennifer Gregg
b. Elementary Choir	ESE		Linda Grove
c. Elementary Science Fair Chair-Corp	NHS		Rachel Sparks
2. Extra-Curricular Non-Certified	None		
3. Extra-Curricular Lay Coach		None	
 G. CHANGES			
1. Certified	None		
2. Non-Certified	None		
 H. TERMINATION			
1. Certified	None		
2. Non-Certified	None		
 I. OTHER			
	None		

J. VOLUNTEERS

1. Athletic
  - a. Mike Lynch - Golf
2. Classroom None

Mrs. Adams moved to approve the personnel recommendations. Mr. Scherb seconded, and the motion was approved by a 6-0 vote.

Prior to adjournment, Superintendent Tucker reminded board members that the picture of the board would be taken prior to the October 13 school board meeting.

Also, Dr. Buell asked how much per student was being spent in the 2012 budget compared to what was spent per student in the 2011 budget. Mr. Miller asked Mr. Fowler to get that information for Dr. Buell.

**V. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 6:41 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.