

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held at Heritage Lodge, Wabash Park Campground, 304 E County Road 650 S, Clay City, IN 47841, on Saturday, February 25, 2012. Tammy Beasley, Jennifer Kaelber, Tina Heffner, Forrest Buell, Rob Miller, Ron Scherb and Amy Burke Adams were present.

I. Call to Order

The special session meeting was called to order at 10:00 a.m. by board president Rob Miller.

II. Board Retreat

The special session was scheduled to provide an opportunity for the board members to discuss long-range goals and to review the mission statement. Lengthy discussion ensued. Following is a summary of the discussion:

- Mission Statement Review: Discussion was held regarding adding language which includes post-secondary success, higher education, working in a global society, and becoming a contributing member of the community. Also, discussion was held regarding including language which stresses the need for all who work or contribute to the educational process to maintain high expectations for students and to strive to be highly effective in all aspects of their role.
- Characteristics of Improved School Districts: The board discussed the areas of effective leadership, quality teaching and learning, support for systemic improvement, and clear and collaborative relationships.
- Goals – SMART goal defined.
- Goal 1 – Academic: Discussion was held about the makeup of the goal committee to involve teachers, administrators, parents and board members. Explanation was provided about Growth Model, description of assessments including ISTEP+, PARCC, IREAD, ECAs, and other data such as attendance, graduation rate, etc., to establish measures for improvement.
- Goal 2 – Transition: Discussion was held about the following:
 - ◇ pre-school readiness and current and proposed resources
 - ◇ third grade reading proficiency and proposed resources
 - ◇ transition to middle school and present and proposed resources including extra administrative help for evaluation and revised curriculum and scheduling
 - ◇ transition to high school and looking at factors of success including freshman failure rate, ECA's, engaging curriculum including high tech and vocational programs present and proposed for future study
 - ◇ survey of parents and students at each level of transition to measure satisfaction.

- Goal 3 – Public Relations: Guest speaker Denzil Adams joined the discussion and provided advice about forming a committee to present district information and programs to the community via social networking, cable or live streaming. The board suggested adding a section on Frequently Asked Questions (FAQ's) to the web site. There was also discussion about upgrades to the web site.
- Goal 4 – Operations: The board talked about the following:
 - ◇ Maintaining cash balance and sufficient Rainy Day Funds
 - ◇ Potential areas for savings including risk insurance as it pertains to Workman's Compensation and reviewing current technologies and software which may be obsolete
 - ◇ The process ahead for developing a new teacher compensation model
 - ◇ Establishing a process for receiving input on capital projects expenditures
 - ◇ Study future needs for health clinic
 - ◇ High tech secondary program
 - ◇ Review needs for security including camera surveillance on campus and on the buses
 - ◇ Expanding one-on-one computing
 - ◇ Revise job descriptions and evaluation instruments for certified personnel in maintenance, transportation and central office directorships to conform to performance model aligned with new teacher evaluation model.

III. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 1:57 p.m.