

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Regular Session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, October 11, 2012. Tammy Beasley, Jennifer Kaelber, Tina Heffner, Forrest Buell, Rob Miller, and Ron Scherb were present. Amy Burke Adams was absent.

I. Call to Order

Mr. Miller, president of the board, called the meeting to order at 7:35 p.m.

Prior to the pledge, bids for school buses and fuel were opened.

Bids for fuel were submitted by Hunter Oil and Ceres Solutions. Hunter Oil bid \$3.02 plus 18¢ tax for unleaded fuel, \$3.35 plus 16¢ for diesel by tank wagon, and \$3.32 plus 16¢ for diesel by transport. Ceres Solutions bid \$326.95 for unleaded E10 gasoline tank wagon delivery, \$3.46.07 for road diesel transport delivery, and \$368.07 for road diesel ULS tank wagon delivery. Ceres Solutions reserved the right to increase or decrease prices as their costs increased or decreased. They also noted that all applicable taxes would be added at the time of sale.

Bids for school buses were submitted by McAllister, Midwest Transit, and Kerlin Bus Sales. McAllister's bid proposal A included one or more 2013 66-passenger Blue Bird conventional school buses for \$86,433, one or more 2013 78-passenger Blue Bird buses \$88,586, and one or more 2013 48-passenger lift-equipped Blue Bird conventional school buses for \$96,447. McAllister's bid proposal B included one or more 2013 66-passenger Blue Bird conventional school buses for \$87,778, one or more 2013 78-passenger Blue Bird conventional school buses for \$89,931, and one or more 48-passenger lift-equipped Blue Bird conventional school buses for \$97,792. The trade-ins to be allowed were \$13,400 for buses 6, 9, 10, and 30, \$12,900 for bus 35, \$8,150 for bus 47, and \$9,100 for bus 50. Midwest Transit's bid for a 2014 International Corp CE300 66-passenger Type C school bus was \$85,512. The bid for a 2014 78-passenger Type C school bus was \$86,605. The bid for a 2014 48-passenger Type C school bus was \$92,380. Trade-in values for the 2004 Freightliner buses to be traded were listed as \$14,600, \$14,300, \$14,300, \$12,200, \$11,700, \$14,000, and \$14,300. Kerlin Bus Sales' bid included a 2014 66-passenger bus for \$87,255. The trade-in allowance for five 2004 Freightliner buses was \$19,000 each. The bid for a 78-passenger school bus was \$89,705 with a trade-in allowance of \$19,000 for each 2004 Freightliner bus traded. The bid for a 2014 48-passenger school bus was \$90,880 with a trade-in allowance of \$8,500 each.

The bids will be taken into consideration with a recommendation to purchase at some point in the future.

At 7:44 p.m., Mr. Miller led those in attendance in the Pledge of Allegiance and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for September 13, 2012

Executive Session Certification for September 13, 2012, and September 17, 2012

Special Session Minutes for September 17, 2012

C. Field Trips

1) Northview High School French class students to Chicago Art Institute, Chicago, Illinois, to visit actual French Impressionist artworks previously studied in class November 16, 2012

2) Northview High School Winter Guard to Cincinnati, Ohio, for Winter Guard Regional Competition March 16 and 17, 2013

3) Northview High School Winter Guard to Dayton, Ohio, for Winter Guard National Competition April 10-14, 2013

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. Family Medical Leave	NCMS	John Russell
b. Family Medical Leave	NHS	Joanna Connors
c. Family Medical Leave	CCHS	Joy McDonald
d. Family Medical Leave	ME	Linda Grove
e. Medical Leave	SP SERV	Stacey Bex

2. Non-Certified

a. Medical Leave	ESE	Vicki Pinnick
b. Medical Leave	CCE	Chelsee Rash

B. RETIREMENTS

1. Certified

a. Teacher (Dec 31, 2012)	NCMS	Thomas Caraboa
b. Teacher (Dec 31, 2012)	NCMS	Kaylynn Sanders

2. Non-Certified

a. Guidance Secretary (Dec 31, 2012)	NHS	Virginia Caraboa
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3. Place on Retirement Index

None

C. RESIGNATIONS

1. Certified

a. Teacher	NCMS	Karen Stearley
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2. Non-Certified

a. Instructional Assistant (Sp Serv)	SE	Elizabeth Dupin
b. Bus Mechanic	TRANS	Matthew Misner

3. ECA Resignations

None

4. ECA Lay Coaches

None

D. TRANSFERS

1. Certified

a. Coordinator of Special Serv (from NCMS to CA)		Kelly Bays
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- 2. Non-Certified
 - a. Cafeteria Manager (from NCMS to ESE) Debra Green

E. EMPLOYMENT

- 1. Certified None
- 2. Non-Certified
 - a. Instructional Assistant Sp Serv SE Amy Jones
 - b. Instructional Assistant 2 days/week CCHS Lisa Effner
 - c. Custodian (185 days/2nd shift) CCHS Elizabeth Knieriem
 - d. Bus Mechanic TRANS Travis Mitten
 - e. Food Services (4 hours) NCMS Heather Wilson
 - f. Food Services (5 hours) ESE Norma J. Ehrlich
 - g. Instructional Assistant FPE Valerie Clark
 - h. Instructional Asst/Medical Asst ESE Robin Hiland

F. EXTRA-CURRICULAR

- 1. Extra-Curricular Certified None
- 2. Extra-Curricular Non-Certified None
- 3. Extra-Curricular (Lay Coach)
 - a. Cheer Sponsor – Junior High CCHS Madison Jackson
 - b. Basketball – Varsity Asst – Boys CCHS Garicke Rubin
 - c. Basketball – JV Boys CCHS Thomas C. Barnett
 - d. Basketball – JV Girls CCHS Rodney Smith
 - e. Basketball – Varsity Asst – Boys (50%) NHS Chris Dehart
 - f. Basketball – Varsity Asst – Boys (50%) NHS Alan Goff
 - g. Wrestling – Head NHS Dan Mikesell
 - h. Basketball – 8th Grade NCMS Tom McCullough
 - i. Basketball – 7th Grade NCMS Brady Shoemaker
 - j. Wrestling – Head Middle School NCMS Beau Pingleton

G. CHANGES

- 1. Certified None
- 2. Non-Certified
 - a. Becky Johnson: Change from Cafeteria Manager to Secretary/ECA Treasurer at East Side Elementary
 - b. Terri Lowder: Move from 4-hour to 5-hour food service at NHS
- 3. ECA-Lay Coaches None

H. VOLUNTEERS

- 1. Classroom
 - a. Julie Lackey - SE
 - b. Amy Long - FPE
 - c. Jim Lumsdon - ME
- 2. Athletic
 - a. Zach Stultz – NHS & NCMS Wrestling
 - b. Beau Pingleton – NHS Wrestling
 - c. Zach Keyes – Basketball

- d. Dan Mikesell – NCMS Wrestling
- e. Bradi Oberholtzer – CCHS Basketball
- f. David Steward – CCHS Basketball
- g. Joran Ferris – NCMS Football

I. OTHER

1. Administration requested approval of an unpaid 30-day suspension for Casey Carter, Special Services Teacher at Forest Park Elementary. The suspension will be from September 6 – October 18, 2012.

Mr. Scherb moved to approve the consent agenda items. Dr. Buell seconded, and the motion was approved by a 6-0 vote.

III. Comments from Patrons

David Wise, of 10026 N Knightsville Clay Street, Brazil, Indiana, congratulated the board and Superintendent Tucker on the new central office facility. He believes it was much needed. He also congratulated the board on making corrections to the bidding process, noting that the old board policy was in direct conflict with state law. Mr. Wise then stated that he had attended the public hearing on August 28 and he was bitterly disappointed because at no time at all during the hearing was the public asked to comment. (NOTE: On the audio tape of the August 28 special session, board president Rob Miller was heard asking if the board or anybody else had questions about the budget following Tim Gorman's presentation. No one from the board or the patrons in attendance had any comments.) Mr. Wise shared that he had conducted many public hearings when he was a member of the school board in the past. He stated that when he had conducted hearings, the hearings were opened, public comments were asked for, and then the hearing itself would be closed with a motion, a second and a vote by the board. He noted that this was not done at the August 28 special session. Another concern Mr. Wise had about that meeting was in regard to the Capital Projects Fund. Mr. Wise asserted that state law makes it clear that a hearing is to be held on the Capital Projects Fund and then a resolution has to be passed by the board in a timely fashion. He believes the board failed to meet that deadline. He urged the board to follow the law. Mr. Wise concluded his comments by stating that if someone is going to be a member of the school board, he or she should research things. He also shared his opinion that the board is shutting people out of projects by obtaining quotes from specific vendors rather than opening projects up for bids.

In response to Mr. Wise's comments, Superintendent Tucker stated that the budget hearing was on September 17 and Mr. Wise was not present at that meeting. That meeting was open to discussion from the public and no one was present who asked questions other than the reporter that was present. The Capital Projects resolution was filed in a timely manner. She noted that a pre-budget hearing was held on August 28 and the conversation was discussing all elements of the budget. There was an opportunity for the public to speak at the August 28 meeting, but Mr. Wise did not indicate that he wished to speak. She affirmed that a budget hearing was held and deadlines were met for the Capital Projects resolution and the other resolutions that were signed on September 17.

IV. Old Business

A. Policy 3441 – Bids – REVISION: Second Reading

This was a second reading for a revision to Policy 3441 having to do with bids. No changes were proposed during the first reading, and approval was recommended.

Mr. Scherb moved to approve the revised provisions for bidding. Mrs. Heffner seconded the motion and encouraged everyone to go online to the Clay Community Schools web site in a month or so and read the revision of Policy 3441, which is very detailed. She also commented about using local vendors, noting that from the time she had come on the board, giving community businesses an opportunity to work with the schools has been at the forefront of conversations. She noted that the board relies quite heavily on Mr. Reberger's position and his recommendations, and it is appreciated. She added that the board does not tell him which vendors to call. She believes it is apparent the board wants to get more businesses in the community involved.

The motion was approved by a 6-0 vote.

V. Superintendent's Report

Superintendent Tucker noted the following:

- A phone call was received from a patron a couple of weeks ago asking how the status occurred that a trainer is available to the Northview High School sports teams. Superintendent Tucker knew that there was an agreement with St. Vincent Clay Hospital and she spoke with the athletic directors and Dr. Rayle, who had previously been the Northview principal, to get more information. She found that St. Vincent Clay Hospital picks up the full salary cost to provide a trainer at Northview High School's practices and sporting events. The person works every day after school and through the time commitment of the sports events. St. Vincent also supports the conference and has been very generous to Clay Community Schools in supporting Northview. St. Vincent has a program where they try to bring individuals into the field and promote athletic training. This has not been extended to Clay City High School. As Superintendent Tucker understands it, at one time an attempt was being made to coordinate an agreement with the Linton hospital. Superintendent Tucker stated that she would certainly be willing to enter into an agreement with another hospital agency to provide athletic training support to Clay City High School.
- Discussions have been held with teacher groups and administrative groups about moving forward with a balanced school calendar for next year. Superintendent Tucker would like to post a survey on the school corporation web site where anyone who goes to the web site can see the balanced calendar proposal, see frequently asked questions about the balanced calendar, and enter an opinion. It is hoped that information can be brought back to the board in the next month or so to see what the response is to that concept.

VI. New Business

A. Acceptance of Monsanto Grant Award

Superintendent Tucker introduced Mrs. Micah Humphries, a district sales manager for Specialty Hybrids and representing Monsanto Corporation. Mrs. Humphries presented the school corporation with a \$25,000 grant through the America's Farmers Grow Rural Education program. Mrs. Humphries explained that area farmers had the opportunity to go online and nominate schools within their community for this grant. This year, 176 grants totaling \$2.3 million will positively impact schools across 39 states. During the nomination period, nearly 5,000 Indiana farmers nominated over 200 schools. In Clay County, thanks to 53 farmer nominations and a top-notch application, Clay Community Schools will be able to increase student enrollment in the STEM-based high school agriculture science courses and FFA programs. Thanks were offered to the farmers who went online and made the nominations.

B. Request for Approval to Apply for the 2012-2013 High Ability Grant

Kathy Knust requests this permission every year. Superintendent Tucker recommended approval.

Mrs. Heffner moved to accept the request to apply for the High Ability grant. Mrs. Kaelber seconded, and the motion was approved by a 6-0 vote.

C. Policy 3411 – Appointment (School Corporation Treasurer) – REVISION: First Reading

Due to the change to electing board members during the general election in November, it became necessary to revise this policy. The school corporation treasurer will need to be appointed each January rather than each July. This was a first reading, so no vote was required.

D. Payment for Athletic Workers

Mrs. Heffner moved to accept the clarification of payment for athletic workers as presented in the board packet. Dr. Buell seconded, and the motion was approved by a 6-0 vote.

E. Request for Approval of ECA Purchase for Clay City Jr/Sr High School

Jeff Bell, principal of Clay City Jr/Sr High School, requested permission to use ECA funds to purchase a camera for Journalism/Yearbook. The camera to be purchased from Best Buy is a Nikon D5100 16.2MP DSLR Camera and extra 55-200mm Zoom Lens with Free Bag for \$799.98. Bill Milner, Director of Technology, approved the purchase. Board approval was recommended.

Mr. Scherb moved to accept the ECA purchase of a camera for Journalism/Yearbook at Clay City Jr/Sr High School. Mrs. Heffner seconded, and the motion was approved by a 6-0 vote.

F. Permission to Post Extended Services Position

The present Director of Facilities and Grounds will retire in December. Permission was requested to post the position and begin the process of application/résumé review and interviews to select the new person and recommend a candidate on or before the December school board meeting. The position was to be posted on the day following this meeting.

Dr. Buell moved to grant permission to post the extended services position. Mrs. Kaelber seconded, and the motion was approved by a 6-0 vote.

G. Quotes for Transportation Facility

1. Site Lighting

2. Engine Exhaust System

3. Power to Engine Block Heaters and Lot Lighting

Superintendent Tucker explained that these are the last three items required to finish the new transportation facility. Rather than do these items collectively, it was decided to ask for quotes for each of these items. Two quotes were received on time, one from Sycamore Engineering and one from Crown Electric. Quote requests had also been sent to HEF Services and Robin Evans. A comparison was made between the quotes from Sycamore Engineering and Crown Electric with the following results:

1. Site Lighting

Quote from Crown Electric \$17,800

Quote from Sycamore Engineering \$21,030

Recommendation: Accept Crown Electric quote of \$17,800

2. Engine Exhaust System

Quote from Crown Electric \$3,450

Quote from Sycamore Engineering \$7,655

Recommendation: In comparison of the kind of equipment that the corporation would be getting, it was found that the engine exhaust system quoted by Sycamore was much superior to the one quoted by Crown, so the recommendation was to accept the Sycamore Engineering quote of \$7,655.

3. Power to Engine Block Heaters and Lot Lighting

Quote from Crown Electric \$21,775

Quote from Sycamore Engineering \$64,054

Recommendation: Accept Crown Electric quote of \$21,775

Before a motion was made, Mr. Miller asked to clarify whether the recommendation to accept the equipment quoted by Sycamore Engineering for Item G.2 was based on longevity or function issues. Mr. Reberger replied that Sycamore Engineering had specified an actual engine exhaust system and Crown had proposed a ductwork system and an inline fan.

Dr. Buell moved to approve the recommendations. Mrs. Heffner seconded. Before the vote, Mr. Scherb asked to clarify that these were the final items to be completed. Superintendent Tucker replied that these three items would allow the heater systems for the buses to run and would provide ample lighting for security. She added that there may be a few minor things but these were the major items to be completed before

moving in. Mr. Scherb then asked what the total cost was at this point. In response, Superintendent Tucker stated that she had provided the board members with information at the previous board meeting regarding what had been spent so far and what was projected to remain to be spent. She stated that she would send the final amount to board members in the coming week.

The motion was approved by a 6-0 vote.

H. Approval for Clay City Softball Press Box Construction/Donation

Superintendent Tucker recommended that the board accept the donation of labor and partial materials from Jason Sindere and other Clay City Jr/Sr High School sports patrons to construct a softball press box and approve the corporation to provide the labor and additional materials to install electrical and whatever necessary additional construction costs, not to exceed \$5,000, may be beyond the scope of the donation.

Mr. Sindere explained that the plan is to build a 16' x 16' press box and use the bottom half for storage and the top half for the scoreboard monitor and PA system. Clay City hosts the softball sectional each year, and the press box would allow the scorekeeper and officials as well as students to get out of inclement weather if something brews up quickly.

Mr. Scherb moved to approve the donation of construction of the Clay City Softball Press Box. Mrs. Kaelber seconded, and the motion was approved by a 6-0 vote. Thanks were offered to Jason Sindere and all who will participate in the construction.

I. St. Vincent Partnership – Workplace Injury

Superintendent Tucker provided information to the board regarding participation in ongoing discussion with St. Vincent Health regarding St. Vincent Health becoming the school corporation's provider for workplace injury treatment. She feels confident it will be a better fit than the previous provider who is in Terre Haute. No vote is required, but Superintendent Tucker and Tim Gorman wanted the board to be aware of the proposed change to St. Vincent.

J. Permission to Apply for Duke Energy Grant

Kathy Knust requested the board's permission to complete the Duke Energy grant application to pursue additional funding for STEM curriculum development.

Mrs. Heffner moved to accept the request for permission to apply for the Duke Energy grant. Mr. Scherb seconded, and the motion was approved by a 6-0 vote.

K. Central Time Resolution

The citizens group advocating for Indiana's move to the central time zone had requested that the Clay Community Schools Board of School Trustees consider the approval and the signing of a resolution indicating their commitment to support the change. Superintendent Tucker did not make a recommendation either way on this item.

Under discussion, Mr. Miller commented that at one point in time a few years ago, a couple of individuals came and requested support for this, and he believes it was decided at that time to not have an official resolution from the board. He personally agrees with what they are advocating.

Mrs. Heffner stated that she would like to make a motion to take this item off of the agenda because she feels it is a personal decision. If it is on a ballot as a referendum, then each citizen has a right to vote on that; however, in Mrs. Heffner's opinion, it seems inappropriate for a school board to even be dealing with that as a political issue.

Superintendent Tucker clarified that what board members may have signed as an individual at that meeting a few years ago would have been a petition in support of the proposed change. Mr. Miller added that if the board chooses to not issue a resolution, it does not mean that the board members are against the change.

Mrs. Kaelber seconded the motion to remove this item from the agenda. The motion was approved by a 6-0 vote.

L. Approval of Resignation

Acceptance of the resignation of Karen Stearley was recommended by Superintendent Tucker. A copy of Mrs. Stearley's letter of resignation as well as additional correspondence was included in the board packet.

Mrs. Kaelber moved to accept the resignation of Karen Stearley. Mrs. Beasley seconded, and the motion was approved by a 6-0 vote.

M. Approval of 2013 Insurance Rates

Information had been received on insurance rates for the coming calendar year, and the information was included in the board packet. A meeting had been held with the insurance committee that represents the teachers' association and the corporation. Rates had been posted for the bargaining unit members as well as non-bargaining unit members. Approval was recommended.

Under discussion, Mr. Scherb asked what the rates did in comparison to last year. Superintendent Tucker stated that they went up 4%, which was comparable to rate increases across the board with insurance companies.

Mrs. Heffner commented that she knows a lot of discussion goes in to this. She appreciated all of the hard work from everybody that participated. Mr. Miller agreed and added that the school corporation tries to do what it can to keep the best coverage for the right price.

Mrs. Heffner moved to accept the 2013 insurance rates. Mrs. Kaelber seconded, and the motion was approved by a 5-0-1 vote with Mr. Scherb abstaining.

VII. Board Member Comments

Tina Heffner commented that it was good to see all of the activity going on this fall. She thinks it is great that the community gets involved, and she appreciates that about the community.

Ron Scherb asked what would be done with the Monsanto grant money.

Superintendent Tucker replied that the school corporation had to set forth a plan to be available in the grant. It is planned to make a technology equipment purchase to be able to bring up the STEM connection in the Ag classes so that students have an opportunity to do some project-based learning and some digital learning. Mrs. Knust added that a set of iPads would be purchased, a classroom set for Clay City and a classroom set for Northview. Funds were also built in to work with professional development for science, math and Ag science teachers to promote agriculture science across curricular activities. Part of the grant will go towards making students aware of natural resource science, agribusiness, food and agriculture production and resource management, and inspection of land.

Mr. Scherb also commented on the new central office building and the fact that it won't help students, but it would make the jobs of those who work here more efficient.

Superintendent Tucker disagreed with Mr. Scherb and noted that staff development had with teachers had already been held here. Mr. Scherb concluded his comments by stating that the fact that this building is paid for and there will be no new taxes for it and there will be no new \$2 million proposal to build a new central office down the road is just fantastic and he is glad to be here.

Rob Miller stated that it was great to see everyone here. He is sure the productivity within the building does help the students. It is also good to have a meeting place that doesn't put someone out. He appreciated having the administrators at the meeting, and he appreciates getting e-mails regarding the different functions within the schools.

Forrest Buell shared that he believed the building could be used by students if they wanted to come to board and make presentations.

VIII. Future Agenda Items

None at this meeting

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:30 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administrative Office.