

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Regular Session of the Clay Community Schools Board of Trustees was held at North Clay Middle School, Media Center, 3450 W State Road 340, Brazil, IN 47834, on Thursday, November 10, 2011. Jennifer Kaelber, Tina Heffner Forrest Buell, Rob Miller, Ron Scherb, and Amy Burke Adams were present. Tammy Beasley was absent.

I. Call to Order

Mr. Miller, President of the Board, called the meeting to order at 7:35 p.m. He then led those in attendance in the Pledge of Allegiance and offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for October 13, 2011

Special Session Minutes for October 25, 2011

Executive Session Certification for October 13, 2011 and October 25, 2011

C. Field Trips

Northview High School French 3 class to Chicago Art Institute via train on November 29, 2011

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. Family Medical Leave (Intermittent)	LEAAP	Cheryl Williams
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b. Family Medical Leave	FPE	Faye Funk
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2. Non-Certified

a. Medical Leave	ESE	Rose Harden
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B. RETIREMENTS

1. Certified	None
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2. Non-Certified

a. Custodian (260 days)	JTE	James Guinther
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3. Place on Retirement Index	None
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C. RESIGNATIONS

1. Certified	None
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2. Non-Certified

a. Food Services (5 hours)	NHS	Kimberly Lessman
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b. Instructional Asst. (Sp Serv)	FPE	Marjorie Storie
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c. Instructional Asst. (Sp Serv)	NCMS	Sherry Lewis
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3. ECA Resignations

a. Basketball – Boys Freshmen	NHS	Chad Smith
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4. ECA Lay Coaches	None
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D. TRANSFERS

- | | |
|------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |

E. EMPLOYMENT

- | | | |
|----------------------------|-------|----------------|
| 1. Certified | None | |
| 2. Non-Certified | | |
| a. Food Services (3 hours) | CCHS | Jessica Hayden |
| b. Food Services (5 hours) | NHS | Gail Null |
| c. Food Services (4 hours) | NHS | Andrea Downing |
| d. Bus Driver | TRANS | Karen Cox |

F. EXTRA-CURRICULAR

- | | | |
|---|------|-------------------|
| 1. Extra-Curricular Certified | | |
| a. Track – Girls Head | NHS | Cole Schroer |
| 2. Extra-Curricular Non-Certified | None | |
| 3. Extra-Curricular (Lay Coach) | | |
| a. Elementary Sport
(5 th grade boys basketball) | CCE | John “Rob” Horton |
| b. Basketball – Girls – 6 th Grade
(60%) | CCE | Mardi Steiner |
| c. Elementary Sport
(5 th Grade girls basketball – 60%) | CCE | Mardi Steiner |
| d. Basketball – Girls – 6 th Grade
(40%) | CCE | Mike Ames |
| e. Elementary Sport
(5 th Grade girls basketball – 40%) | CCE | Mike Ames |
| f. Musical Assistant | NHS | Josh Hoffman |

G. CHANGES

- | | |
|---|------|
| 1. Certified | None |
| 2. Non-Certified | |
| a. Sheri Yocom – Change from 50% Student Council to 100% Student Council and from 50% Yearbook to 100% Yearbook | |
| 3. ECA-Lay Coaches | |
| a. Marvin Strauch would be changed from elementary sport (5 th grade boys basketball) to 6 th grade boys basketball at Clay City Elementary | |

H. TERMINATION

- | | |
|------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |

I. INFORMATION ONLY

None

J. VOLUNTEERS

- | | |
|--------------------------|--|
| 1. Athletic | |
| a. Clint Reynolds – NCMS | |

- b. Zach Keyes – NHS
c. Beau Pingleton - NHS
2. Classroom/Kid's Hope None

Mrs. Heffner moved to approve the consent agenda. Dr. Buell seconded, and the motion was approved by a 6-0 vote.

III. Comments from Patrons

Jasen Gibbens stated that he is a 1990 graduate of Northview High School as well as an Army veteran of 10 years and president of the Brazil Board of Zoning Appeals. He is also a licensed Indiana teacher for grades 5-12 in technology. He spoke to the board regarding a problem that he sees in this community. He pointed out that there are 150 unfilled jobs in manufacturing at nine facilities around this county. They are good-paying jobs at \$15 to \$24 per hour. As he sees it, the solution to this problem is Project Lead the Way, which he is currently teaching at Mooresville High School. He referred to the Project Lead the Way curriculum as a "canned" program. He asserted that the school corporation would get \$450 per student per class if they teach the Project Lead the Way classes. He added that there are 131 classes that the school corporation can be paid for if they teach those classes and most of the curriculum for these classes comes "canned" with Power Points, activities and projects. As an example, Mr. Gibbens cited the Introduction to Design class in which students make a small cube. In making the cube, students go through marketing, statistical analysis, and how to design something from nothing. He believes these are critical skills that manufacturing wants and needs. Adults are lacking the training, and Mr. Gibbens suggested that the solution to that problem would be to provide classrooms at night to be used by Ivy Tech to teach night school for adults. Project Lead the Way would pay for the equipment and Ivy Tech would pay for the personnel. Mr. Gibbens pointed out that the Federal government, through Senator Lugar's office, has money set aside for such programs. Mr. Gibbens spoke in 2008 to Mrs. Knust about this program. In 2009, he spoke to former assistant superintendent and current superintendent Kim Tucker. In 2009, 2010, and 2011, he spoke to former Northview principal and current assistant superintendent Tim Rayle. He is now presenting this same information to the school board. As Mr. Gibbens sees it, if the school corporation had begun this program in 2008, there wouldn't be 150 jobs unfilled. People would be working in those jobs as well as paying taxes and owning houses, and people would be moving into this community because there would be a job base.

Under discussion, Mrs. Heffner asked if Ivy Tech would provide the teaching. Mr. Gibbens clarified that Ivy Tech would provide the dollars for teaching, as they do at Mooresville. He added that with Project Lead the Way, the corporation could not hire teachers, it could only buy equipment. So in the daytime Project Lead the Way would buy the equipment, and at night Ivy Tech would pay for the teachers. It would be a revenue-generating program for the school corporation instead of a tax-taking program.

In response to Mrs. Heffner's question about what the coursework would be, Mr. Gibbens stated that he had given a paper to Mrs. Adams with 131 classes that are paid for by different money from the State and Federal government. Mrs. Heffner asked if

the school corporation had to apply for that grant. It is Mr. Gibbens' understanding that receives money if the school corporation is teaching those classes and has completed the paperwork. Superintendent Tucker clarified that it was a pretty extensive process to make the agreement with Project Lead the Way, and it is a fairly costly project. She further clarified that participating school corporations do receive money for students who sign up for the courses. Superintendent Tucker believes it is a great program, but there has to be a sufficient number of students participating and support has to be built among students, parents, community members, teachers, and counselors for that program. In her opinion, it is a very expensive program to put in. If only five or six students want to take a course, a teacher might be taken out of another classroom that might be receiving up to the same amount of money, which then creates a decision about which course to provide.

Mr. Miller asked how many students are in Mr. Gibbens' classes. Mr. Gibbens replied that there are 25-30 students per class, 7 classes per day.

Mrs. Heffner asked if this is a program that could be implemented that would take the place of some of the curriculum that is in place now. Superintendent Tucker replied that she and Mrs. Knust and Dr. Rayle have been talking considerably about advanced manufacturing and the very things that Mr. Gibbens has been talking about. They have developed some ideas about a manufacturing academy and they have looked at Project Lead the Way. Her experience with that is that teachers have to have the training and it is very expensive training. She noted that some colleges are starting to provide the training in undergraduate work and are then turning out individuals who are coming to school prepared to teach those courses. It would be a cost to the school corporation to send out the present technology teachers to have the training. Technology equipment would also have to be upgraded and there would be a cost involved in that as well. It is certainly something that they are looking at along with manufacturing in general. However, Superintendent Tucker pointed out that it must be communicated in such a way that capacity is being built so that when students go in to the technology department, it is not the old shop class where bird houses are built. Students would be taught skills that would allow them to work in the industry straight from high school and either enter into a career or post-secondary education where they would receive extra training. Also, Superintendent Tucker noted that the school corporation has several dual credit courses with Ivy Tech where the corporation's instructors are providing those Ivy Tech dual credit courses, and those courses are being expanded. The advanced manufacturing grant was applied for a couple of years ago; however, the corporation was not awarded that grant. She concluded her comments by noting that Mr. Gibbens brought up a good point, and it is certainly a conversation that will be brought to the board as the corporation works on strategic academic goals.

Jaime Wilder, representing the Boy Scouts of America, stated that she appreciated the board allowing her to make her presentation at the school board's meeting last month. It was her hope that the school board had time to review the current policy and would make a decision that would benefit not only the Boy Scouts of America, but would benefit all youth-serving organizations. She stated that there seemed to be a bit of

confusion at the last meeting regarding what the Boy Scouts were asking to distribute, so Ms. Wilder left copies of those flyers for the board members.

IV. Old Business

A. School Board Policy #7541 – Computer Technology and Social Media New: Second Reading

This was the second reading, and approval was recommended.

Mrs. Adams moved to approve school board policy #7541 – Computer Technology and Social Media. Mr. Scherb seconded, and the motion was approved by a 6-0 vote.

B. Report on Williams Property and Legal Survey

Superintendent Tucker had contacted property owner Doug Williams and asked him to provide a legal survey of his property at 410 W. Pinckley Street in Brazil. Mr. Williams met with Superintendent Tucker and showed her a surveyor's report from 2000 with property line pin designations, a 2001 copy of the title insurance to said property and a Tax Sales Certificate for Lot 37. He indicated that he did not possess a more recent survey but would be happy to work with the board to provide the aforementioned documents and any other needed substantiation of property ownership.

Superintendent Tucker's recommendation was for the board to continue to consider appropriate properties which may include the Williams property and to authorize the superintendent to investigate other potential solutions to the transportation office permit timeline.

Under discussion, Dr. Buell read the following statement: "We have talked about bus garage needs for four or five years. We have not discussed fully and functionally what is needed. If we want to do the job satisfactorily, our board needs some answers. What do school officials want in a functional bus garage? What is the total number of buses needed in our corporation? How many buses are serviced at the same time? Can we put a bus garage at Clay City to service all Clay City buses there? Do we want a meeting room and bus classrooms to utilize that sort of set-up? Do we want one or two restrooms? How much space is needed to service our buses? How many areas are needed? What are the specifications for a workable garage? How large an area is needed for equipment and parts? What are our needs for air conditioning: office rooms, restrooms, repair areas? What is needed for teaching and discussion areas? Should the garage be planned like a factory building? What are the total expenditures needed, a financial target? Should the public have a committee appointed by the school board to aid in building our bus garage?"

Dr. Buell believes the school corporation should plan for what it wants and go after a long-term product. He would like to have an answer to all these questions before the board tries to zero in on a specific place. He doesn't think the board has enough solid information to go after a functional building and grounds, and the board doesn't know what the needs are. Dr. Buell mentioned the possibility of public committees. He would like to see the corporation end up with a good finished bus garage product. He believes it should be planned completely before going after anything with the taxpayers' money.

Mr. Scherb commented that he had looked at *The Brazil Times* web site and had found 57 different articles on the bus garage. He stated that after all the discussion he didn't know if any better solution than the Williams property had been found. It seems adequate in size and can be easily expanded if needed. He believes there is adequate office space. As he sees it, it is time to start concentrating on educational issues and get this issue resolved.

Mrs. Adams stated that she agreed with Mr. Scherb. She doesn't believe there is a perfect property. As she sees it, the corporation needs to work with what it has available in this county that fits the majority of the corporation's needs and make it work.

At this point, Mr. Scherb moved to authorize the superintendent to negotiate a purchase price with the owner of the Williams property. He noted that the survey seems to be an issue; however, Mr. Scherb does not feel comfortable asking Mr. Williams to spend the money for a survey until a price has been negotiated. He would like to add a contingency to his motion to have a legal survey performed before buying and paying for the property. Superintendent Tucker clarified that when she enters into negotiations and signs off on a first offer to purchase, she believes she can make the explanation to a realtor or agent representing Mr. Williams, or to Mr. Williams himself, that the final purchase agreement would be contingent on an up-to-date survey.

Dr. Buell brought up a question that he believed needed to be answered: If the board is going to do that with the bus grounds up here, could the board give Clay City their bus garage that they could take care of down there? Mrs. Kaelber asked how many staff members would have to be hired to open another bus garage in Clay City. Dr. Buell commented that he is not sure what kind of a project the board is going to get the corporation.

Mr. Scherb reiterated his motion. Mrs. Heffner seconded. The motion was approved by a 5-1 vote with Dr. Buell opposed.

V. Superintendent's Report

Superintendent Tucker noted the following:

- The band programs in both high schools were commended for the outstanding performances this fall in their respective contests as well as Northview's participation at the State finals and their ultimate achievement.
- Congratulations were offered to the volleyball team at Clay City Jr/Sr High School winning their first regional and going to the semi-state.
- Superintendent Tucker commented on an exciting season for fall sports teams. She looks forward to the kids enjoying their participation in the winter sports and other winter ECA programs.
- Superintendent Tucker offered clarification with regard to the Boy Scouts and their petition to be more involved in the schools. She has reviewed the policy, and the policy is not the problem. There was some discussion with principals about individual building principals' manner in representing the policy. Some principals allowed a certain amount of participation by the Boy Scouts which was still in alignment with board policy. Other principals chose to allow participation

to a lesser degree. She stated that what is certainly appropriate is for any and all materials that any organization would ask to be distributed to students to first of all have the superintendent's approval. Once the superintendent has approved those materials for distribution, the materials go to the building principal. The building principal then has the next opportunity to decide the manner in which those will be distributed, or if they will be distributed. The distribution cannot be individually to each student. The procedure is that the materials are left at the office and, if the principal is willing, an announcement will be made to come to the office if interested in receiving information. The school corporation does have a closed forum with regard to allowing groups to participate during the school instructional day, which means that, in order to maintain the security of keeping the instructional day for instructional-related extra-curricular activities, the activities have to be specifically curricularly related. It is no problem for organizations to come in and participate after the school day. Organizations such as the Boy Scouts, Girl Scouts, and the Y have done after-school programs and used school facilities. It is also appropriate to have activities before school, in keeping with the closed forum policy. Superintendent Tucker and Dr. Rayle have started to review some of the other clubs that are existent mostly in the secondary programs. They are going to look at a couple of clubs that are going to be evaluated as to whether they stretch the limit of being curricular-related, and they may be relegated to a "Tier Two" club status, which means that they will have to take place before and after school and will not be in the general rotation during club periods in the middle of the instructional day. Other clubs are obviously curricular-related, such as the Business Professionals of America and the Future Farmers of America, which are tied directly to courses that are taught at the high schools. Those programs are perfectly legitimate to have during club rotation during the middle of the day. She does not have a revised policy for the board to consider. The policy is in keeping with the board's mandate from over a year ago and it protects the corporation from having to open the forum and make it subject to any group that would come forward that might be disruptive in nature and not in keeping with the community's mores. Superintendent Tucker stressed that there is no attempt to prohibit any good, moral, community-supported group, and that certainly includes the Boy Scouts.

VI. New Business

A. Substitute Handbook: First Reading

Personnel Director Mrs. Carolyn Kumpf requested that the board adopt the Clay Community Schools Substitute Handbook. The handbook has served as an administrative guideline for several years; however, this year some changes and clarifications were added. This was a first reading of the handbook, so no vote was required.

B. Wireless Technology Project Phase Two

The second phase of the district-wide wireless project will include the infrastructure cabling for wireless access points at North Clay Middle School and Northview High School. Superintendent Tucker recommended using HEF Services, Inc. Electrical Contracting at a cost of \$20,900.00 to complete this project. This will bring all

campuses up to wireless capability. The wireless technology project phase two will be paid from the Rainy Day Fund, just as the first phase was.

Mrs. Adams moved to accept the recommendation of using HEF Services to complete the wireless technology project phase two. Mr. Scherb seconded, and the motion was approved by a 6-0 vote.

C. Maintenance Service Truck

Superintendent Tucker stated that one of the maintenance trucks that has served the corporation well is in its last days. Quotes for a new truck from area dealers were included in the board packet. She recommended approval to purchase the Bowen Ford 2011 Ford F250 Super Duty 4 x 4 pick-up at a cost of \$23,726.00, to be paid from the General Fund.

Mr. Scherb shared his concerns about the bids. He appreciates the people who worked on this who were obviously trying to save money by going with the low bid. He also believes the quote of \$23,000 for a $\frac{3}{4}$ ton 4-wheel drive truck was very competitive. However, he has a concern about buying a gasoline engine and he asked why the corporation wasn't buying a diesel. The reply: They cost more. Mr. Scherb offered his opinion that diesel engines last longer. Mr. Reberger responded by noting that the service trucks, by the time they are 10 or 12 years old, often have a chassis with components that are worn to the point that even if a truck had an excellent engine and transmission, the truck itself, the service body and bed, is just done. When considering the type of use for which the trucks are purchased and the extra \$5,000 - \$6,000 in cost for diesel, it is felt that the money that would be spent for diesel could be better spent somewhere else.

At this point, Mr. Scherb asked what was wrong with the old truck. Mr. Reberger replied that the truck was purchased new in 1999. It is a 2-wheel drive Dodge truck that has 140,000 miles on it. It quit running about five weeks ago when a tractor-trailer was being pulled from Clay City. The timing gear broke two teeth off the timing chain. It was repaired and put back together but it sounded like the bottom main was out. Mr. Scherb asserted that a diesel engine might not have done that, and he estimated that it would cost about \$7,000 more for a diesel engine.

Mrs. Adams stated that she would consider tabling this item to look into the diesel option. She also would like to see what other vehicles the corporation has. She believes that if the residents of Clay County were polled, the majority would say that 140,000 miles is not bad. She would be hesitant to buy something brand new right now to stick a snow plow on, and she would rather explore other options. She suggested either looking into the diesel option or tabling this item until further research can be completed.

Mrs. Adams then asked if Mr. Reberger could make do with what he has. He replied that he has more maintenance men than he has vehicles. If there is bad winter weather, the maintenance workers will be trying to clear parking lots of snow, and he is short one truck. Mrs. Adams wanted to know how many vehicles the school corporation

owned and Mr. Reberger informed her that the corporation has six. As for Mrs. Adams' suggestion that snow plows be added to some of the trucks, Mr. Reberger stated that all trucks that would accommodate a snow plow now have a snow plow. He added that since the elementary renovations and additions there is now more blacktop area to be cleared, and last year they had a difficult time getting everything cleared. It was felt this would be an opportunity to equip a truck and add another snow plow. Mr. Reberger wants to make sure his workers are in safe equipment. If the board directs him to put another engine in a truck with 140,000 miles, he will do so, at the risk of coming back in a few months because the transmission is out of it.

Mrs. Heffner made a motion to accept this bid if, within a week to two weeks, Mr. Reberger cannot find a diesel that is priced within \$4,000. Superintendent Tucker asked if Mrs. Heffner's reason for including a diesel was for the gas economy and the wearability, which it was. Superintendent Tucker reiterated what Mr. Reberger had said: Typically what wears out first is the outer truck itself, not the engine. Mr. Miller shared his opinion that the price quoted for the truck is a good price. He noted that diesel fuel is about 50¢ per gallon higher than gasoline right now. Superintendent Tucker asked to clarify the motion. Mrs. Heffner stated that she had moved to purchase this truck if, within two weeks, the bid that comes in for a diesel that Mr. Reberger feels would be better than what he has already looked at is no more than \$5,000 over the purchase price that was presented. Mr. Miller further clarified that if Mr. Reberger could go back to the dealership and spec out the same exact truck with a diesel engine for \$5,000 more, he would be authorized to purchase that. If he cannot do that, then he would purchase the truck as presented for \$23,726.00.

Mrs. Kaelber asked if purchasing a truck would be "dead in the water" if a majority did not approve the motion. She would like to know about the diesel. She would also like to know how much it would cost to put a motor in the old truck. If she has to come to another meeting to vote, she is fine with that; she just wants to know the options first.

Mrs. Adams wondered why the board was looking at purchasing a big bus garage to work on buses if it is not willing or able to make this truck that is already owned road-worthy. She believes most taxpayers would consider it a piece of equipment and would want the corporation to get as much use out of it as they can. In her opinion, if it means that \$2,000 is dropped into a 1999 truck, then the corporation has saved \$21,000.00. Mr. Miller pointed out that the 1999 truck does not have a snow plow on it, and Mr. Reberger added that the truck is not set up to handle a snow plow.

In an attempt to further clarify the motion, Superintendent Tucker stated that there is no doubt that three quotes can be obtained within a week or less. At that point, there is not a chance to have approval on that until the December meeting. So, having the option to purchase this recommended truck puts her in the position of coming back and telling the board that a truck has been purchased without knowing for sure which truck the board wanted to buy. She asked for clarification from the board.

At this point, Mrs. Adams asked if the corporation owned any other snow plows and trucks and questioned the amount of snowfall there might be between now and

December 10. After learning from Mr. Reberger that the corporation had three other snow plows and trucks, Mrs. Adams reasoned that the purchase of a truck is not a pressing issue that the board must decide at this meeting. This led Mr. Scherb to ask if the school corporation could hire someone to plow snow if this truck is not in place by the first snowfall. Superintendent Tucker replied that the school corporation has contracted help with snowfall removal in the past. It is her feeling that, before getting into a split recommendation that really doesn't authorize her to do anything, she would rather wait until December and have the diesel bid. If it would happen to snow before then, with the board's favor, contracting snow removal assistance would certainly take place before losing a day of school.

Mrs. Heffner rescinded her original motion and moved to table this item.

After additional discussion sparked by Mrs. Adams regarding snow removal options, Mr. Miller summed up the need: One more snow plow, one more truck at a cost of \$23,760.00. He concluded the discussion by saying that diesels are great if they are going to be driven half a million miles. He added that he would not buy another diesel for personal use because they cost too much money.

Mrs. Heffner rescinded both of her motions.

Mrs. Adams moved to table this item until next month to explore the options of repairing what the corporation has and purchasing a snow plow for it. In response to Mrs. Adams' question as to whether the truck to be repaired or replaced had ever been used for snow removal, Mr. Reberger stated that it had not. He is trying to take a truck that has been a service truck and replace it with what could be used as a multi-purpose truck, which means it will be a service truck when it is not needed to push snow but in the winter it will be the fourth snow plow to help with the additional parking lots the corporation now has.

Mrs. Kaelber seconded the motion to table. The motion was approved by a 4-2 vote, with Mrs. Heffner and Mr. Miller opposed.

D. Architect Proposal for 1013 S Forest Avenue

In moving forward with the project to remodel the building at 1013 S. Forest Avenue, Superintendent Tucker requested hiring MMS-AE architectural firm to provide seven phase design and engineering services for renovation of the new central office at a cost of \$27,400.00. Complete details for the contract were provided in the board packet. This is to be paid from the Rainy Day Fund. Architect Steve Arnold was in attendance at the meeting and available to answer any questions about the project. Approval was recommended.

Under discussion, Mr. Miller asked about the timeline for the project. Superintendent Tucker replied that, if this is approved tonight, the corporation would start the process. The construction firms that would work with the corporation could be brought to the next meeting, or no later than the time that the design is available from the architects. Preferably, work would start no later than March and would probably take about 3 or 4

months to complete. It would be mid-summer before the building would be ready to move in.

Dr. Buell asked if board meetings could be held in the new facility. Superintendent Tucker replied that they would after remodeling. Dr. Buell also suggested that the board meeting table would be more functional in a semi-circular area. Mr. Miller commented that it would be a side effect of having the new central office, to be able to have a board meeting area.

Mrs. Heffner moved to approve the recommendation to hire MMS-AE architectural firm to provide design and engineering services for renovation of the new central office at a cost of \$27,400. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

E. Local Board of Finance

Superintendent Tucker stated that a Local Board of Finance must be established beginning January, 2012, must meet annually from the first Monday in January to January 31, must be open to the public, and must review the investment report and overall investment policy of a school corporation. The investment officer (business manager in Clay Community Schools) will present a report to the Local Board of Finance in accordance with Indiana Code. The school board will need to name the composition of the Local Board of Finance, which needs to include all or some members of the governing body, of which a president and Secretary must be named, and must conduct business by a quorum. She recommended forming the committee with appointments at the November, 2011, school board meeting and holding the Local Board of Finance meeting prior to the start of the regular session in January, 2012. Last year, the board president and secretary were appointed and named to the Local Board of Finance as representative members. Superintendent Tucker cautioned that a quorum needs to be in attendance at the January meeting. Mrs. Heffner recommended naming Rob Miller as president and Jennifer Kaelber as secretary of the Local Board of Finance.

F. Indiana Bond Bank Fuel Purchasing Program

Superintendent Tucker noted that the corporation had been looking into Indiana Bond Bank fuel purchasing program. The next step toward the school corporation's participation in the Indiana Bond Bank 2012 Fuel Budgeting Program requires the school board of trustees to adopt a resolution in order to participate. Adoption of the resolution was recommended. The resolution will become a part of the official minutes.

Under discussion, Mr. Scherb asked what the cost was to enter this contract. Mr. Tim Gorman, interim business manager, replied that the only cost involved was a fee of 4¢ per gallon. Mrs. Adams asked if the corporation could withdraw at any time. To this, Superintendent Tucker replied that the corporation would be in the program for a year. The program allows the corporation to hedge fuel prices. Right now, fuel prices are low, which, according to the Bond Bank, is good. Mr. Gorman presented board members with a graph that illustrated the savings that would have been realized, had the corporation been involved last year and hedged at 50%. The savings would have been approximately \$19,000. Mr. Miller asked what level the school corporation would be at,

and Superintendent Tucker stated that the maximum was 80% and the Indiana Bond Bank had told her that school corporations were typically between 60% - 70%. She estimated the school corporation could save tens of thousands of dollars with this program. Mr. Gorman added that the main thing it does is kind of lock the corporation in so it is known what the school corporation will spend for fuel so it can be budgeted much better. As he sees it, the only way the school corporation could lose is if the bottom drops out of the fuel market, and he doesn't think that will happen.

Mrs. Heffner moved to enter into the Indiana Bond Bank fuel purchasing program. Mr. Scherb seconded. The formal reading of the resolution was waived, and the motion was approved by a 6-0 vote.

G. North Clay Middle School Mini-Grant Awards

This is the second year that North Clay Middle School has provided mini-grant award opportunities. ECA grant funds would be used to provide the following: Integrating Vex Robotic Competition Into NCMS Technology Class - \$1,000; Keep The Rhythm Going – Percussion Equipment - \$1,000; Collaborative Glass/Ceramic Mural/Art - \$1,000; Challenger Learning Center Field Trip - \$500; NCMS Drama Productions - \$500; I-Pad 2 for Autistic Students - \$500; Renaissance Faire - \$250; Wii For Physically Handicapped Students - \$250; Pictures For Progress and Performance – FACS Camera - \$250. Approval was recommended.

Mr. Scherb moved to approve the mini-grant awards for North Clay Middle School. Mrs. Kaelber seconded, and the motion was approved by a 6-0 vote.

H. Purchase Wireless Access Points

This item is a request to purchase the actual wireless access points. The district wireless project is underway and Mr. Milner is requesting to purchase the additional access points which will be installed throughout all the buildings in the district. The cost and details of this purchase were included in the board packet. The total cost will be \$135,931.50 and will be paid from the Rainy Day Fund. Approval was recommended.

Mrs. Adams moved to approve purchasing the wireless access points for \$135,931.50. Mrs. Kaelber seconded, and the motion was approved by a 6-0 vote.

I. Request for Waiver of Notification Date for Retirement

Jerry Fortune, a bus driver, asked to retire as of November 30, 2011. He will need to be granted a waiver to retire at this time rather than at the end of the semester. The retirement is due to medical reasons and Mrs. Kumpf recommended that a waiver be granted. Approval of the request was recommended.

Mrs. Heffner moved to approve the request for waiver of notification date for retirement for Jerry Fortune. Mr. Scherb seconded, and the motion was approved by a 6-0 vote.

J. Volunteer Approval Process

Information was provided in the board packet by Carolyn Kumpf in support of her request to change the way volunteers are approved. Mrs. Kumpf's request was to allow volunteers to be used after being cleared through an expanded criminal history check and to discontinue the practice of receiving board approval before a volunteer could be used. Approval of Mrs. Kumpf's request was recommended.

Mrs. Heffner first clarified that volunteer approval would be on the notification that volunteers have passed the expanded criminal history check. This change just alleviates the waiting period between board meetings. She then moved to approve the change in the volunteer approval process. Mr. Scherb seconded, and the motion was approved by a 6-0 vote.

K. Indoor Air Quality (IAQ) Proposed New Policies

1) Policy 8710 – Animals in Classrooms: First Reading

2) Policy 8720 – Vehicle Idling: First Reading

3) Policy 8730 – Chemical Management: First Reading

New laws involving air quality require school corporations to adopt some policies and appoint someone to oversee air quality in the corporation, which will be Mr. Reberger at no extra cost. The proposed policies are 8710 – Animals in Classrooms, 8720 – Vehicle Idling, and 8730 – Chemical Management. This is a first reading. The policies will be brought back to the December meeting for approval.

Under discussion, Mrs. Adams asked how the policy on vehicle idling would be enforced. Superintendent Tucker replied that a policy with the bus drivers had already been entered regarding the length of time that they can be parked in front of a building. Mr. Misner added that the length of time was five minutes and they have been doing that for three or four years. The bus drivers can keep the buses running if the weather is extremely cold. Mrs. Adams asked to clarify that this affected corporation-owned vehicles only, not parents picking up children, which is correct.

VII. Board Member Comments

Amy Burke Adams offered her thanks to bus driver Jerry Fortune who is retiring for his dedication and years of service. In addition, she wished Happy Veterans Day to all the veterans who are to be honored on Veterans Day.

Ron Scherb offered his appreciation to Jasen Gibbens for his comments. He hopes the corporation can expand upon Mr. Gibbens' ideas.

Jennifer Kaelber wished a Happy Veterans Day and stated that she is very grateful to all the veterans for their service. She had attended the Veterans Day service at Meridian Elementary with her children, which was very nice. She also congratulated the bands and the Clay City Jr/Sr High School volleyball team.

Rob Miller wished everybody a Happy Veterans Day. He knows the bands did well. He congratulated all of the fall sports teams whether they felt like they were successful or not.

VIII. Future Agenda Items

Ron Scherb would like a report from Kathy Knust on the grant called Play 60, which is a nutrition and physical education grant. Also, he would like a report on the history of the school bus maintenance records for the four buses that were traded. He would like to see the lifetime history of what was done to those buses. He would also like some identification on which bus numbers were traded and the number of miles. He asserted that it would probably be just as simple to go back last year to the seven buses that were traded. He suggested creating a system of identifying buses that are traded off and he believes something could be learned from that. Mr. Scherb's last request was directed to Superintendent Tucker. He referred to a complaint from a resident during the recent closing of Highway 340. He asked if she would be willing to establish a meeting with that person to resolve the complaint.

Tina Heffner would like to know how much is left in the Rainy Day Fund after the monies that have been taken out recently. Also, she would like to know how the corporation plans to put more money into the Rainy Day Fund.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:59 p.m.

The meeting was audio and video recorded and copies may be requested by contacting the Central Administration Office.